



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 7/28/2017    **VisitType:** Monitoring Visit    **Arrival:** 2:05 PM    **Departure:** 3:45 PM

**CCLC-33786**

**Atlanta Children's Shelter, Inc.**

607 Peachtree Street NE Atlanta, GA 30308 Fulton County  
 (404) 892-3713 bwalker@acsatl.org

**Regional Consultant**

Lajuana Williams

Phone: (770) 357-7074

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lajuana.williams@decal.ga.gov

**Mailing Address**

Same

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
07/28/2017	Monitoring Visit	Good Standing	
01/18/2017	Licensing Study	Good Standing	
07/07/2016	Complaint Investigation & Monitoring Visit	Good Standing	

  

<b>Good Standing</b>	- Program is demonstrating an acceptable level of performance in meeting the rules.
<b>Support</b>	- Program performance is demonstrating a need for improvement in meeting rules.
<b>Deficient</b>	- Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room A 1st Left	Infants and One Year Olds	2	5	C	12	C	NA	NA	Floor Play, Feeding, Nap
Main	Room B 2nd Left	One Year Olds	1	4	C	10	C	NA	NA	Transitioning, Nap
Main	Room C 3rd Left		0	0	C	11	C	NA	NA	Not In Use
Main	Room D End Rm	Two Year Olds and Three Year Olds and Four Year Olds and Five Year Olds	2	11	NC	18	C	NA	NA	Nap, Transitioning
Total Capacity @35 sq. ft.: 40					Total Capacity @25 sq. ft.: 0		Building capacity limited by Fire Marshall Limitations			
Total # Children this Date: 20			Total Capacity @35 sq. ft.: 40		Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	B Preschool	30	C
Main	Inf Toddler	6	C

**Comments**

Plan of Improvement: Developed This Date 07/28/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(j)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decga.gov](mailto:CCSRefutations@decga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Billie Walker, Program Official

Date

Lajuana Williams, Consultant

Date



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### Findings Report

**Date:** 7/28/2017    **VisitType:** Monitoring Visit    **Arrival:** 2:05 PM    **Departure:** 3:45 PM

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The following information is associated with a Monitoring Visit:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)** **Met**

**Comment**

591-1-1-.12(4) - Equipment secured.

**Correction Deadline: 7/28/2017**

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)** **Met**

**Comment**

No Swimming Activities Provided

**Facility**

**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

591-1-1-.19(1) - Capacities were met

**Correction Deadline: 7/28/2017**

**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

**Correction Deadline: 1/18/2017**

**Corrected on 7/28/2017**

**.25(3) - Previous cite corrected**

**591-1-1-.26 Playgrounds(CR)** **Technical Assistance**

**Technical Assistance**

591-1-1-.26(6) - Please ensure that any broken toys are removed from the play area.

**Correction Deadline: 8/7/2017**

**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**  
Staff Stated Proper Knowledge

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**  
Observed-Staff Remind Children Wash Hand

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**591-1-1-.20 Medications(CR)** **Met**

**Comment**  
Discussed-Documentation/Procedures

**Comment**  
Observed-Complete Documentation

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**Safety**

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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**  
Observed-Positive Learning Environment

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**591-1-1-.13 Field Trips(CR)** **N/A**

**Comment**  
No Field Trips at This Time

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**591-1-1-.36 Transportation(CR)** **N/A**

**Comment**  
No Routine Transportation Provided

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**  
Observed-Pleasant Naptime Environment

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**Staff Records**

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**591-1-1-.09 Criminal Records Check(CR)** **Met**

**Comment**  
Criminal Records Check complete

**Comment**  
Three new staff hired since last visit

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**591-1-1-.33 Staff Training** **Not Met**

**Finding**  
591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on observation of staff records that five staff required evidence of training,

**POI (Plan of Improvement)**

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

**Correction Deadline: 8/27/2017**

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**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

591-1-1-.31(13) - Center complied.

**Correction Deadline: 7/28/2017**

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Not Met**

**Finding**

591-1-1-.32(4) requires that children under three years old be housed in separate physical areas from older children and cannot be mixed with older children except at specified times and circumstances. It was determined based on observation that two year old children were housed in the preschool classroom with three, four and five year old children.

**POI (Plan of Improvement)**

The Center will maintain separation of these children under three years old.

**Correction Deadline: 7/28/2017**

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Observed-Adequate Supervision