



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 7/25/2019 **VisitType:** Complaint Investigation & Licensing Study **Arrival:** 12:00 PM **Departure:** 3:45 PM

CCLC-1447

Chestnut Hill Academy

2350 Bethsaida Rd. Riverdale, GA 30296 Fulton County
 (770) 991-0380 chestnuthillacad@bellsouth.net

Regional Consultant

Princess Walton
 Phone: (770) 357-7030
 Fax: (770) 357-7029
 princess.walton@dec.al.gov

Mailing Address
 Same

Quality Rated: No

Compliance Zone Designation		
07/25/2019	Complaint Investigation & Licensing Study	Good Standing
07/25/2019	Complaint Closure	Good Standing
03/26/2019	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A	Two Year Olds and Three Year Olds	1	6	C	19	C	NA	NA	Nap
Main	B	Infants	1	6	C	7	C	NA	NA	Nap
Main	C		0	0	C	10	C	NA	NA	
Main	D-Downstairs		0	0	C	17	C	NA	NA	
Main	E - Pre K		0	0	C	28	C	NA	NA	
Main	F		0	0	C	17	C	NA	NA	
Main	G - School Age	Five Year Olds and Six Year Olds and Over	1	19	C	18	NC	NA	NA	Free Play
					Total Capacity @35 sq. ft.: 116		Total Capacity @25 sq. ft.: 0			
Total # Children this Date: 31			Total Capacity @35 sq. ft.: 116			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
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Comments

The purpose of this visit is to conduct a license study visit and to follow-up to previous visit.

Plan of Improvement: Developed This Date 07/25/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Andra Ross, Program Official

Date

Princess Walton, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records

Met

Correction Deadline: 4/5/2019

Corrected on 7/25/2019

.08(6) - Previous citation was corrected. Consultant observed sign-in sheets for the months of June and July.

Facility

591-1-1-.19 License Capacity(CR)

Technical Assistance

Technical Assistance

591-1-1-.19(1) - Consultant discuss the license capacity with the director.

Correction Deadline: 7/25/2019

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Comment**

No hazards observed accessible to children on this date.

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on consultant observation that in classroom A the air vent on top of the ceiling had brown stains and dust. Consultant further observed in classroom G the ceiling tile in the back to have brown stains and coming down. Consultant also observed the rug in the classroom G to have stains and not cleaned.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 8/8/2019**Recited on 7/25/2019**

591-1-1-.26 Playgrounds(CR)**Not Met****Correction Deadline: 4/5/2019****Corrected on 7/25/2019****.26(8) - Previous citation was corrected.****Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on consultant observation that the brown climber on the PreK climber had exposed nails at the top of the equipment.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 7/31/2019**Recited on 7/25/2019**

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Correction Deadline: 3/26/2019****Corrected on 7/25/2019****.15(5) -Previous citation was corrected. Consultant observed the center to have a current menu posted on this date.**

591-1-1-.18 Kitchen Operations**Technical Assistance****Technical Assistance**

591-1-1-.18(1) - Please ensure that food stored has not expired.

Correction Deadline: 7/25/2019

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) Met

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR) Met

Comment

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR) Met

Comment

Please be mindful of voice tone in redirecting children.

591-1-1-.13 Field Trips(CR) Met

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) Met

Comment

Director stated that are not conducting transportation at this time and that the vehicle is being repaired.

Correction Deadline: 9/11/2018

Corrected on 7/25/2019

.36(4)(c) - Previous citation was corrected. Director stated that they are not conducting transportation at this time.

Correction Deadline: 9/12/2018

Corrected on 7/25/2019

.36(7)(c)2. - Director stated that are not conducting transportation at this time.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Technical Assistance

Technical Assistance

591-1-1-.30(2) - Consultant discussed with the director and staff that no objects can be placed in cribs with infants.

Correction Deadline: 7/25/2019

Staff Records

Records Reviewed: 7

Records with Missing/Incomplete Components: 2

Staff # 3 Not Met

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 5 Not Met

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR**Met****Correction Deadline: 9/21/2018****Corrected on 7/25/2019****.14(3) - Previous citation was corrected. Director stated that the center currently not doing transportation and that the transportation vehicle is being repaired.****591-1-1-.33 Staff Training****Not Met****Correction Deadline: 4/25/2019****Corrected on 7/25/2019****.33(3) - Previous citation was corrected.****Finding**

591-1-1-.33(6) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined based on consultant observation that the director did not have the required 10 hour training for 2018.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 8/24/2019**591-1-1-.31 Staff(CR)****Met****Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Correction Deadline: 4/26/2019****Corrected on 7/25/2019****.32(4) -Previous citation was corrected. Consultant observed the center to be in ratio on this date.****591-1-1-.32 Supervision(CR)****Met****Correction Deadline: 3/26/2019****Corrected on 7/25/2019****.32(7) - Previous citation was corrected. Consultant observed children being supervised at all times on this date.**