



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 7/25/2017 **VisitType:** Monitoring Visit **Arrival:** 11:45 AM **Departure:** 2:30 PM

CCLC-45994

Chapman's Learning Center, LLC

29 West Poplar Street McRae Helena, GA 31055 Telfair County
 (229) 868-6514 miachapman1@yahoo.com

Regional Consultant

Kesha McNeal

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Mailing Address
 Same

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
07/25/2017	Monitoring Visit	Good Standing	
03/14/2017	Monitoring Visit	Good Standing	
12/20/2016	Initial Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	A	One Year Olds	2	7	C	9	C	NA	NA	Nap, Transitioning	
Main	B	One Year Olds	1	4	C	9	C	NA	NA	Transitioning, Nap	
Main	C	Infants	2	6	C	9	C	NA	NA	Nap, Diapering, Floor Play, Transitioning	
Main	D	Two Year Olds	1	6	C	8	C	NA	NA	Nap, Transitioning	
Main	E	Two Year Olds	2	7	C	8	C	NA	NA	Nap, Transitioning	
Main	F	One Year Olds and Two Year Olds	2	10	C	17	C	NA	NA	Transitioning, Free Play, Nap	
Main	G	Three Year Olds and Four Year Olds and Six Year Olds and Over	2	23	C	17	NC	NA	NA	Transitioning, Nap	
Total Capacity @35 sq. ft.:					77	Total Capacity @25 sq. ft.:					0
Total # Children this Date: 63			Total Capacity @35 sq. ft.:			77	Total Capacity @25 sq. ft.:			0	

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	11	C
Main	B	13	C
Main	C	41	C


Comments

The facility does not conduct transportation or field trips. The center director provided five files for employees hired since the last visit on this date. The consultant and director discussed the following items:

- * The facility must develop an updated emergency procedures plan. The consultant left a template of the emergency procedure plan for the facility on this date.
- * The facility has liability insurance.
- * All staff members with direct care responsibilities must complete the health and safety orientation training within ninety days of employment.

Plan of Improvement: Developed This Date 07/25/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Mia Chapman, Program Official

Date

Kesha McNeal, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Facility

591-1-1-.19 License Capacity(CR)

Not Met

Finding

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined based on the consultant's observation that the center cared for twenty- three children in a space that was licensed for seventeen.

POI (Plan of Improvement)

The Center will limit the number of children in this space to the licensed capacity.

Correction Deadline: 7/25/2017

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Comment

Observation-Center Clean/Well Maintained

Comment

Observation-No Hazards Accessible

Correction Deadline: 3/14/2017

Corrected on 7/25/2017

It was determined based on the consultant's observation that the center had removed all hazardous items.

Finding

591-1-1-.25(7) requires that doors to rooms not approved for child care, other than the kitchen doors, be latched or locked so children cannot wander into those areas. Except in School-age Centers, interior Center door locks shall permit Personnel to open the locked room from outside of the room in an emergency. It was determined based on the consultant's observation that the storage closet located in the hallway was not locked.

POI (Plan of Improvement)

The Center will routinely check that doors to unapproved rooms remain latched or locked and that Staff can open the locked rooms in an emergency.

Correction Deadline: 7/25/2017

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Observation-Clean/Good Repair

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Observed-Proper Diapering

Comment

Staff Stated Proper Knowledge

591-1-1-.17 Hygiene(CR)**Met****Comment**

Observed-Proper Hand Washing Throughout

591-1-1-.20 Medications(CR)**Met****Comment**

Discussed-Documentation/Procedures. On this date the center director stated that no medication is being dispensed.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Observed-Positive Learning Environment

591-1-1-.13 Field Trips(CR)**Met****Comment**

No Field Trips at This Time

591-1-1-.36 Transportation(CR)**Met****Comment**

No Routine Transportation Provided

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Correct number of mats; disinfecting discussed

Comment

Discussed-SIDS/Infant Sleeping Position

Comment

Observed-Pleasant Naptime Environment

	Staff Records
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591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Criminal Records Check complete

Comment

Five new staff hired since last visit.

591-1-1-.33 Staff Training

Not Met

Finding

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on the consultant's review of records that 2 of 18 staff members did not complete health and safety training within the first 90 days of employment.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 8/24/2017

591-1-1-.31 Staff(CR)

Met

Comment

All Center staff had comply with all applicable laws and regulations.

Correction Deadline: 7/25/2017

	Staffing and Supervision
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591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)

Met

Comment

Observed-Adequate Supervision