



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 7/24/2017 **VisitType:** Licensing Study **Arrival:** 10:00 AM **Departure:** 1:00 PM

CCLC-3105

Lighthouse Christian Day Care

4565 Bemiss Road Valdosta, GA 31605 Lowndes County
 (229) 244-8436 david.goldsberry@lbcministry.org

Regional Consultant

Rena Keene
 Phone: (912) 544-9930
 Fax: (912) 544-9926
 rena.keene@dec.al.gov

Mailing Address
 Same

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
07/24/2017	Licensing Study	Good Standing	
01/30/2017	Monitoring Visit	Good Standing	
08/03/2016	Licensing Study	Good Standing	

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	removed AM		0	0	C	9	C	NA	NA	
Main	Rm A-1st L		0	0	C	7	C	NA	NA	
Main	Rm B-1st R-hall	Infants and One Year Olds	2	4	C	15	C	NA	NA	Diapering, Feeding
Main	Rm C-Left entry-2's	Two Year Olds	2	7	C	20	C	NA	NA	Transitioning, Lunch
Main	Rm D-Bk left		0	0	C	15	C	21	C	
Main	Rm E-end rm 4's	Three Year Olds and Six Year Olds and Over	2	10	C	23	C	32	C	Outside, Transitioning
Total Capacity @35 sq. ft.: 80					Total Capacity @25 sq. ft.: 0		Building capacity limited by Centers Request			
Total # Children this Date: 21			Total Capacity @35 sq. ft.: 80			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	3's+	156	C
Main	infant-2's	43	C

Comments

The purpose of today's visit was to conduct a Licensing Study. The director stated that there have been no new hires since last visit.

July 27, 2017: Revised report sent to director.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Vickie Burt, Program Official

Date

Rena Keene, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

Records Reviewed: 6

Records with Missing/Incomplete Components: 2

Child # 1

Not Met

"Missing/Incomplete Components"

.08(c)-Address of Release Person Missing

Child # 5

Not Met

"Missing/Incomplete Components"

.08(a)-(f)-Parent Names, Work Numbers,.08(a)-(f)-Doctor, Clinic, Phone Numbers

Finding

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on a review of children's records that all required information was not obtained and on file for all enrolled children. Relationship information for release persons was not listed in any of the six records reviewed and one of the six records did not contain the address of one of three release persons listed. Additionally, the following information was missing for one of the six records reviewed: the telephone number of the child's doctor, identifying information of the child's father and the telephone number for the mother's place of employment.

POI (Plan of Improvement)

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

Correction Deadline: 7/24/2017

	Facility
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591-1-1-.06 Bathrooms**Met****Comment**

Observation-Clean and Well Maintained

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR)**Technical Assistance****Comment**

Observation-Center Clean/Well Maintained

Technical Assistance

591-1-1-.25(13) - Please keep child care areas that are licensed, but not currently in use for child care and are being used for storage, locked or latched so that the rooms are inaccessible to the children.

Correction Deadline: 7/24/2017

591-1-1-.26 Playgrounds(CR)**Technical Assistance****Technical Assistance**

591-1-1-.26 - The following items were discussed and should be addressed to remain in compliance:

- * playground must be monitored daily for ant beds and treated as required
- * areas containing playground equipment currently not in use should be marked accordingly with safety cones or other visible barrier
- * areas where drainage is poor and puddles are present should be examined to determine if measures are needed to prevent standing water from accumulating
- * high growth of grass should be controlled along fence lines and around equipment

	Food Service
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591-1-1-.15 Food Service & Nutrition **Met**

Comment

Menu Meets USDA Guidelines - Lunch served during visit consisted of Shepherd's Pie (mashed potatoes, mixed vegetables and hamburger meat), pineapple tidbits, garlic bread and milk.

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen Appears Clean/Well Organized

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Observed-Proper Diapering

591-1-1-.17 Hygiene(CR) **Met**

Comment

Observed-Proper Hand Washing Throughout

591-1-1-.20 Medications(CR) **Met**

Comment

Discussed-Documentation/Procedures - Director stated that medications are not administered at the center.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Not Met**

Finding

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on a review of center records and director's statement that fire drills were not documented for the months of February, 2017, April, 2017, May, 2017 and June, 2017. A copy of the department's form for recording the required emergency drills and checks was provided to director for future use.

POI (Plan of Improvement)

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

Correction Deadline: 7/29/2017

591-1-1-.27 Posted Notices **Met**

Comment

Observed-All Notices Posted

Safety

591-1-1-.05 Animals **Met**

Comment

No Animals Kept

591-1-1-.11 Discipline(CR) **Met**

Comment

Observed-Positive Learning Environment

591-1-1-.13 Field Trips(CR) **Met**

Comment

No Field Trips at This Time

591-1-1-.36 Transportation(CR) **Met**

Comment

No Routine Transportation Provided

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Discussed-SIDS/Infant Sleeping Position

Comment

Observed-Pleasant Naptime Environment

Staff Records

591-1-1-.09 Criminal Records Check(CR) **Met**

Correction Deadline: 1/30/2017

Corrected on 7/24/2017

.09(1)(c) - Evidence of a satisfactory criminal background checks observed for all staff. Evidence was also observed that all staff have either recieved the completed verification of their Comprehensive Background Checks or have applied as required.

591-1-1-.14 First Aid & CPR **Met**

Comment

Observed-100% Certified First Aid & CPR

591-1-1-.33 Staff Training **Met**

Comment

Observed - Documentation Of Training

591-1-1-.31 Staff(CR) **Technical Assistance**

Comment

591-1-1-.31(11) - Staff meet all DECAL rules as required.

Correction Deadline: 7/24/2017

Technical Assistance

591-1-1-.31(2)(b)2. requires teachers and lead caregivers to meet minimum academic requirements and qualifying experience at the time of employment. Please be sure that the staff records contain verification of the required credentials.

Correction Deadline: 7/24/2017

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Observed-Appropriate Staff:Child Ratios

Comment

Observed-Direct Supervision/Attentive Staff