



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 7/20/2017 **VisitType:** Licensing Study

Arrival: 9:30 AM

Departure: 11:30 AM

FR-22373

Versteeg, Astride D

180 COLONY RUN Alpharetta, GA 30022 Fulton County
(770) 837-0655 aversteeg1234@att.net

Mailing Address

180 COLONY RUN
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Regional Consultant

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Compliance Zone Designation		
07/20/2017	Licensing Study	Good Standing
01/18/2017	Monitoring Visit	Good Standing
08/04/2016	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	1	0	0	0
1 & 2 Years	0	0	0	0	0
3 & 4 Years	5	6	0	0	0
School Age(5+) Years	0	0	0	0	0
Total Under 13 Years	5	7	0	0	0
Total Under 18 Years	5				

Children Present: 5

Total Children: 7

Caregivers/Helpers Present: 1

Total Caregivers/Helpers: 1


Comments

The purpose of this visit was to conduct a licensing study and to follow up on the previous visit.

A one-day letter was left on this date.

Plan of Improvement: Developed This Date 07/20/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p>Reminder: All employees of child care programs must be fingerprinted before January 1, 2017. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Astride Versteeg, Program Official

Date

LaQuita Clark, Consultant

Date



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Findings Report

Date: 7/20/2017 **VisitType:** Licensing Study **Arrival:** 9:30 AM **Departure:** 11:30 AM

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.09 Activities

Met

Comment

A variety of activities were observed to be available for the children.

Correction Deadline: 7/20/2017

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

A variety of equipment was observed. Equipment and furniture was observed to be secured.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

A safety approved pack-n-play and cots were observed.

Correction Deadline: 1/18/2017

Corrected on 7/20/2017

Previous citation has been corrected in that the provider stated appropriate safe sleep procedures on this date.

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

Records Reviewed: 7

Records with Missing/Incomplete Components: 5

Child # 1

Not Met

"Missing/Incomplete Components"

Immunization Form - (.08)(1)(c)

Child # 2 Not Met

"Missing/Incomplete Components"

Release Person Information - (.08)(1)(i),Physician & Emergency Contact Information - (.08)(1)(b)

Child # 4 Not Met

"Missing/Incomplete Components"

Immunization Form - (.08)(1)(c)

Child # 5 Not Met

"Missing/Incomplete Components"

Release Person Information - (.08)(1)(i)

Child # 6 Not Met

"Missing/Incomplete Components"

Release Person Information - (.08)(1)(i),Physician & Emergency Contact Information - (.08)(1)(b)

290-2-3-.08 Children's Records

Not Met

Finding

290-2-3-.08(1) requires the Home to have a current and updated record for each Child in care and for a period of one (1) year after each Child leaves. Such records shall include: identifying information (Child's name, birth date, Parent's name, home and business addresses, telephone numbers); name, address and telephone number of persons, including Child's physician, to contact in emergencies; and name, address, telephone numbers, relationship to Child and to Parent(s) and other identifying information of person(s) to whom the Child may be released. It was determined, based on review of children's files, that complete addresses for persons authorized for release were not documented for three of six children. It was further determined, that emergency contact information was not documented for two of six children.

POI (Plan of Improvement)

The Home Provider will obtain the missing information and maintain the Children's records as required.

Correction Deadline: 7/20/2017

Finding

290-2-3-.08(2) requires the Home to maintain a file for each Child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the Home may not continue for more than 30 days without such evidence. It was determined, based on review of children's files, that two children did not have current evidence of immunizations on this date.

POI (Plan of Improvement)

The Home Provider will ensure that an immunization record/signed affidavit is on file for each enrolled Child.

Correction Deadline: 8/17/2017

290-2-3-.08 Parental Authorization(CR)

Met

Comment

Parent Authorizations Obtained/Completed

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)

Met

Comment

Observation-No Hazards Accessible. Current documentation of fire drills were observed. An operable fire extinguisher and smoke detector were observed.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR) **Met**

Comment

Home Clean, Free of Hazards

290-2-3-.13 Playgrounds(CR) **Met**

Comment

Outside Area Clean, Well Maintained

Food Service

290-2-3-.10 Food Service & Nutrition **Met**

Comment

Current documentation of feeding plans was observed on file.

Correction Deadline: 7/20/2017

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR) **Met**

Comment

Staff Stated Proper Knowledge

290-2-3-.11 Diapering Areas & Practices(CR) **Met**

Comment

No Diapered Children Enrolled

290-2-3-.11 Medications(CR) **Met**

Comment

The provider stated that medication is not administered at this time.

Licensure

290-2-3-.04 Application Requirements(CR) **Met**

Correction Deadline: 1/18/2017

Corrected on 7/20/2017

Previous citation has been corrected in that the provider was observed to care for six children for pay on this date.

Safety and Discipline

290-2-3-.11 Animals **Met**

Comment

No Animals Kept

290-2-3-.11 Discipline(CR) **Met**

Comment

Pleasant Interactions Observed. The provider was observed to use discussion and redirection.

290-2-3-.11 First Aid Kit **Met**

Comment

First aid kit was observed to be complete.

290-2-3-.11 Transportation(CR) **Met**

Comment

No Routine Transportation Provided

Staff Records

290-2-3-.21 Criminal Records Check(CR) **Not Met**

Finding

290-2-3-.21(1)(a) requires the Home to ensure that the Provider, every actual and potential Employee and Provisional Employee has a Satisfactory Records Check Determination before the individual is present at the Home while any child is present at the Home. It was determined, based on review of files, that two residents of the home did not have current documentation of satisfactory records check determinations on file.

POI (Plan of Improvement)

The Home Provider will obtain the required satisfactory records check determination(s). The Home will ensure that the Provider, every actual and potential Employee and Provisional Employee has a Satisfactory Records Check Determination. The Provider, Employees, and Provisional Employees MUST have a Satisfactory Records Check Determination to reside in and be at the Home when a child is present for care.

Correction Deadline: 7/21/2017

290-2-3-.07 First Aid & CPR **Met**

Comment

Observed-Provider Certified First Aid & CPR

290-2-3-.07 Staff Qualifications(CR) **Met**

Comment

Staff qualifications/compliance with law

290-2-3-.07 Staff Training **Met**

Comment

Observed-Documentation of Annual Training. Please ensure the six hour health and safety orientation training is completed by the next visit.

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR) **Met**

Correction Deadline: 1/18/2017

Corrected on 7/20/2017

Previous citation has been corrected in that the provider cared for six unrelated children on this date.

290-2-3-.07 Supervision(CR) **Met**

Comment

Observed-Adequate Supervision