



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 7/20/2017 **VisitType:** Licensing Study

**Arrival:** 8:40 AM

**Departure:** 11:45 AM

**FR-00009996**

**Mc Clerklin, Karen D**

3860 CHANDLER POINTE COURT Snellville, GA 30039 Gwinnett County  
(770) 972-5575 KAYEKARE@BELLSOUTH.NET

**Mailing Address**

3860 CHANDLER POINTE COURT  
SNELLVILLE, GA 30039

**Regional Consultant**

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<b>Compliance Zone Designation</b>		
07/20/2017	Licensing Study	Good Standing
03/17/2017	Licensing Study	Good Standing
07/18/2016	Monitoring Visit	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	1	0	0	0
1 & 2 Years	1	2	0	0	0
3 & 4 Years	3	4	0	0	0
School Age(5+) Years	2	2	0	0	0
<b>Total Under 13 Years</b>	6	9	0	0	0
<b>Total Under 18 Years</b>	6				

Children Present: 6

Total Children: 9

Caregivers/Helpers Present: 2


Total Caregivers/Helpers: 1

**Comments**

One day letter left on this date.

Plan of Improvement: Developed This Date 07/26/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p><b>Reminder:</b> All employees of child care programs must be fingerprinted before <b>January 1, 2017</b>. For instructions and to submit records check applications online, please visit <a href="http://www.decalkoala.com">www.decalkoala.com</a>. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Karen Mc Clerkin, Program Official

Date

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Dianne Clarke, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study:

### Activities and Equipment

**290-2-3-.12 Equipment and Supplies(CR)**

**Met**

**Comment**

Observed-Variety Of Equipment

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)**

**Met**

**Comment**

Not caring for infants

**290-2-3-.07 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

No Swimming Activities Provided

### Children's Records

**Records Reviewed: 9**

**Records with Missing/Incomplete Components: 2**

Child # 2

Not Met

"Missing/Incomplete Components"

Physician & Emergency Contact Information - (.08)(1)(b)

Child # 5

Not Met

"Missing/Incomplete Components"

Physician & Emergency Contact Information - (.08)(1)(b)

**290-2-3-.08 Children's Records**

**Met**

**Correction Deadline: 3/17/2017**

Corrected on 7/20/2017

.08(1)(b) - The previous citation regarding missing doctor's numbers were observed to be corrected. The consultant observed the doctor's in the children's files. The consultant discussed with the provider regarding ensuring that all information is completed on enrollment forms.

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)

Met

**Comment**

Observation-No Hazards Accessible

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)

Met

Correction Deadline: 3/17/2017

Corrected on 7/20/2017

.13(1)(g) - The previous citation regarding outlets uncovered was observed to be corrected. The consultant discussed with the provider regarding ensuring that outlets are covered after children use them to plug in devices.

290-2-3-.13 Playgrounds(CR)

Not Met

**Finding**

290-2-3-.13(2)(a) requires that outdoor play areas be kept clean and free of hazards such as exposed sharp corners of concrete or equipment, rust and splinters on equipment, broken glass, open drainage ditches, holes and stagnant water. It was determined based on observation that there was grass and weeds throughout the playground and the toys were observed to be dirty.

**POI (Plan of Improvement)**

To ensure the health and safety of children, the Home Provider will repair the hole in the fence and the provider removed the rake during the visit.

Correction Deadline: 7/27/2017

Recited on 7/20/2017

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR)

Met

**Comment**

Staff Stated Proper Knowledge

290-2-3-.11 Diapering Areas & Practices(CR)

Not Met

**Finding**

290-2-3-.11(1)(f) requires diapers to be changed in the Child's own crib or on a nonporous surface which is cleaned with a disinfectant and dried with a single use disposable towel after each diaper change. It was determined based on observation that the diapering surface was observed to be torn.

**POI (Plan of Improvement)**

To ensure the control of disease transmission, the Home Provider will change diapers in the child's crib or a nonporous surface. The diapering surface will be cleaned and disinfected between use with a single use disposable towel. The provider showed the consultant a changing pad that would be used until one is ordered.

Correction Deadline: 8/18/2017

290-2-3-.11 Medications(CR)

Met

**Comment**

The provider stated that no medication is dispensed.

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**Licensure**

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**290-2-3-.04 Application Requirements(CR)****Met****Comment**

Appropriate number of children

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**Safety and Discipline**

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**290-2-3-.11 Animals****Met****Comment**

Appropriate Vaccination Records

**290-2-3-.11 Discipline(CR)****Met****Comment**

Reminder-Voice Tone in Redirecting

**290-2-3-.11 Transportation(CR)****Met****Comment**

No Routine Transportation Provided

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**Staff Records**

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**290-2-3-.21 Criminal Records Check(CR)****Not Met****Finding**

290-2-3-.21(1)(a) requires the Home to ensure that the Provider, every actual and potential Employee and Provisional Employee has a Satisfactory Records Check Determination before the individual is present at the Home while any child is present at the Home. It was determined based on a review of records that a resident living in the home did not have evidence of a satisfactory records check determination and is seventeen years of age.

**POI (Plan of Improvement)**

The Home Provider will obtain the required satisfactory records check determination(s). The Home will ensure that the Provider, every actual and potential Employee and Provisional Employee has a Satisfactory Records Check Determination. The Provider, Employees, and Provisional Employees MUST have a Satisfactory Records Check Determination to reside in and be at the Home when a child is present for care.

**Correction Deadline: 7/26/2017****290-2-3-.07 Staff Qualifications(CR)****Met****Comment**

Staff qualifications/compliance with law

**Finding**

290-2-3-.07(4) requires the Provider, Employees and Provisional Employees with direct care responsibilities to complete health and safety training at the time of employment. Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the training within the first 90 days of employment. The training must address the following health and safety topics: prevention and control of infectious diseases; prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome and abusive head trauma; emergency preparedness and response planning for emergencies resulting from a natural disaster, or threatening event such as violence at the facility; handling and storage of hazardous materials and the appropriate disposal of bio contaminants; and precautions in transporting children (if applicable). It was determined based on a review of records that the provider did not have evidence of having completed the health and safety orientation training.

**POI (Plan of Improvement)**

The Provider will complete the required training and will ensure any Employees complete the training. The Provider will develop a plan to ensure that any new Employees complete the training as required.

**Correction Deadline: 8/25/2017**

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<b>Staff:Child Ratios and Supervision</b>
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**290-2-3-.07 Staff:Child Ratios(CR)****Met****Comment**

Appropriate Ratios Observed

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**290-2-3-.07 Supervision(CR)****Not Met****Finding**

290-2-3-.07(13) requires at least one Adult to supervise Children at all times and requires plans to be made to obtain additional adult help in cases of emergencies. It was determined based on observation that the provider did not provide supervision at all times. When the consultants arrived, the provider was in the garage and the children were downstairs with the door closed. Also, a child left the area and was upstairs from 8:40a.m. to 9:03 a.m. and the provider did not know that the child was not in the child care area.

**POI (Plan of Improvement)**

The Home will ensure that either the Provider or at least one Adult supervises the children at all times. The Home will develop or update a plan to obtain additional adult help in case of an emergency.

**Correction Deadline: 7/20/2017**