



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 7/20/2017 **VisitType:** LS POI Follow Up **Arrival:** 9:00 AM **Departure:** 2:45 PM

CCLC-30494

Tree Planted By the Stream (TPS) Preschool/Afterschool

3205 Pleasant Hill Road Duluth, GA 30096 Gwinnett County
 (678) 387-8785 tpspreschool@yahoo.com

Regional Consultant

Tamra Thomas
 Phone: (770) 405-7962
 Fax: (404) 591-6172
 tamra.thomas@dec.al.gov

Mailing Address
 Same

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
07/20/2017	LS POI Follow Up	Good Standing	
06/29/2017	Complaint Closure	Good Standing	
06/02/2017	Complaint Investigation Follow Up	Good Standing	

Good Standing	- Program is demonstrating an acceptable level of performance in meeting the rules.
Support	- Program performance is demonstrating a need for improvement in meeting rules.
Deficient	- Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1R	Four Year Olds and Five Year Olds	2	17	C	12	NC	NA	NA	Centers
Main	2R	Four Year Olds	2	15	C	12	NC	NA	NA	Circle Time, Transitioning
Main	3R	Three Year Olds	1	8	C	12	C	NA	NA	Circle Time, Transitioning
Main	4R	Three Year Olds	2	7	C	12	C	NA	NA	Circle Time
Main	5R	Three Year Olds	3	10	C	12	C	NA	NA	Circle Time
Main	6R	Four Year Olds and Five Year Olds	2	15	C	12	NC	NA	NA	Circle Time

Total Capacity @35 sq. ft.: 72

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 72

Total Capacity @35 sq. ft.: 72

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
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Comments

The purpose of the visit was to conduct a POI-Follow-up, and Licensing Study.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(j)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Yonjoo June Chung, Program Official

Date

Tamra Thomas, Consultant

Date



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Findings Report

Date: 7/20/2017 **VisitType:** LS POI Follow Up **Arrival:** 9:00 AM **Departure:** 2:45 PM

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The following information is associated with a LS POI Follow Up:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Not Met

Finding

591-1-1-.12(4) requires that equipment and furniture is secured if it is of a weight or mass that could cause injury from tipping, falling, or being pulled or pushed over. It was determined based on observation a TV was on a 5ft high rolling cart unsecured without a safety strap.

POI (Plan of Improvement)

The Center will ensure that the identified equipment or furniture and any other such existing or future items are secured adequately and will have a system for checking these for stability.

Correction Deadline: 7/20/2017

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

Finding

Previously Cited: 591-1-1-.08(p) requires Center Staff to maintain records of a child's daily arrival and departure for the 12 preceding months that include documentation, in written or electronic format, by the Parent or authorized person, each time the child is dropped off and picked up. The Center shall ensure that children are only released to authorized person(s), and Center Staff shall take necessary steps to determine that any such person(s) presenting to pick up a child in care is authorized by the Parent(s) of the child and that person matches the identifying information provided by the Parent.

It was determined that the center did not have sign in and out sheets to show daily arrival and departure times of children in care as required.

591-1-1-.08(6) requires the Center to maintain records of a child's daily arrival and departure for the twelve (12) preceding months that the Parent or person(s) authorized by the Parent documents, in written or electronic format, each time the Parent or authorized person drops off and picks up the child. The documentation shall include at least the date, the child's name, the arrival and departure times, and the signature or initials of the Parent or authorized person at the time of arrival and departure. These records shall be made available to the Department in printed or written form upon request. It was determined based on a review of records the center did not have a daily arrival/departure record with the times of drop off and pick up with a authorized person and/or parent signature for the day.

POI (Plan of Improvement)

Previously Cited: The Center will maintain arrival and departure records as required. and will train all current and future Staff to check identifying information and authorization for persons who come to pick up a child and to only release a child to an authorized person.

The Center will maintain arrival and departure records as required, will ensure the documentation includes all of the required information, and will provide the records to the Department when requested.

The center Director stated the program will begin using the same form used for late arrivals for all classrooms, which has space for drop off, pick up times and parent/authorized person signature.

Correction Deadline: 7/24/2017

Recited on 7/20/2017

Facility

591-1-1-.06 Bathrooms**Met****Comment**

The center will ensure all brooms and dust pans are placed on broom clips or storage closets inaccessible to children.

591-1-1-.19 License Capacity(CR)**Met****Comment**

Capacity maintained on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation class 1R had a student volunteer book bag and one staff brown purse accessible on the counter space, and one staff purse on the floor at the entrance to the room.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 7/20/2017

591-1-1-.25 Physical Plant-Structural/Mechanical

Not Met

Finding

591-1-1-.25(19) prohibits the use of unapproved areas for children's activity. It was determined based on observation an unlicensed room#317 was serving six two-year-olds and one one-year-old child on this day.

POI (Plan of Improvement)

The Center will discontinue use of this room/area. The children will be reassigned to licensed classrooms until the program can receive amendment approval to use room #317. The Director stated the summer program end today July 20, 2017, and the school reopens August 1, 2017.

Correction Deadline: 7/20/2017

591-1-1-.26 Playgrounds(CR)

Met

Correction Deadline: 6/29/2017

Corrected on 7/20/2017

The consultant observed children playing on age-appropriate equipment during this visit. The Director provided the consultant with a Supervision Plan to ensure children under five years of age is not allowed to gain access to the middle playground play structure with monkey bars until the fence is added in October 2017.

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

Menu Meets USDA Guidelines

591-1-1-.18 Kitchen Operations

Met

Comment

Food prep area is very well organized.

Correction Deadline: 7/30/2017

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff Stated Proper Knowledge

591-1-1-.17 Hygiene(CR)

Met

Comment

Observed-Proper Hand Washing Throughout

591-1-1-.20 Medications(CR)

Met

Comment

The program is not dispensing medication at this time.

Policies and Procedures

591-1-1-.29 Required Reporting

Met

Correction Deadline: 6/29/2017

Corrected on 7/20/2017

The Director acknowledged an understanding of reporting incidents within 24 hours that require Medical Care. The center has not experienced incidents since the last visit that required reporting.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Observed-Positive Learning Environment

591-1-1-.36 Transportation(CR) **Met**

Correction Deadline: 6/16/2017

Corrected on 7/20/2017

The Director has the required transportation training. The program is not providing routine transportation, and the center will go on a field trip in October 2017.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Correct number of mats; disinfecting discussed

Staff Records

591-1-1-.09 Criminal Records Check(CR) **Met**

Comment

Criminal Records Check complete

591-1-1-.31 Staff(CR) **Met**

Comment

Lead staff education requirements

Comment

The center has six Student volunteers who assist the program, but does not have sole responsibility of the children.

Correction Deadline: 7/20/2017

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR) **Met**

Comment

Supervision Plan. The center has provided a supervision plan for outdoor play time given the middle play structure is not within a fenced area.