



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 7/20/2017 **VisitType:** Licensing Study

**Arrival:** 9:20 AM

**Departure:** 12:30 PM

**CCLC-17857**

**Southeastern Tech Child Development Center**

346 Kite Rd. Swainsboro, GA 30401 Emanuel County  
 (478) 289-2241 ahill@southeasterntech.edu

**Regional Consultant**

Brandi Mangino

Phone: (478) 314-9726

Fax: (478) 599-0169

brandi.mangino@decal.ga.gov

**Mailing Address**

346 Kite Rd.  
 Swainsboro, GA

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
07/20/2017	Licensing Study	Good Standing	
01/24/2017	Monitoring Visit	Good Standing	
07/26/2016	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	4101		0	0	C	8	C	NA	NA		
Main	4102	Two Year Olds	2	8	C	16	C	NA	NA	Outside	
Main	4105	Three Year Olds and Four Year Olds and Five Year Olds	1	9	C	23	C	NA	NA	Outside	
Main	4106	One Year Olds and Two Year Olds	1	3	C	15	C	NA	NA	Outside	
Total Capacity @35 sq. ft.: 56						Total Capacity @25 sq. ft.: 0	Building capacity limited by Fire Marshall Limitations				
Two	After School	Six Year Olds and Over	1	5	C	12	C	NA	NA	Centers	
Total Capacity @35 sq. ft.: 12						Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 25		Total Capacity @35 sq. ft.: 68			Total Capacity @25 sq. ft.: 0						

Building	Playground	Playground Occupancy	Playground Compliance
Main	Back	54	C
Main	Front	23	C

**Comments**

Plan of Improvement: Developed This Date 07/20/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(j)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decga.gov](mailto:CCSRefutations@decga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

\_\_\_\_\_  
Annie Hill, Program Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Brandi Mangino, Consultant

\_\_\_\_\_  
Date



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### Findings Report

**Date:** 7/20/2017    **VisitType:** Licensing Study    **Arrival:** 9:20 AM    **Departure:** 12:30 PM

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Technical Assistance**

**Technical Assistance**

Consultant discussed the rust on the bottom legs of the chairs and tables.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

No Swimming Activities Provided

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed Capacity Routinely Met

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Not Met**

**Technical Assistance**

Consultant discussed keeping hazards inaccessible as potting soil and a swifter sweeper were accessible in the after-school room.

**Finding**

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on consultant observation that the following items needed to be repaired:

- dust on the window seal about the sink in 4105
- sink counter in 4105 is not secure in the back
- wall below the back window in 4105 has a hole
- tile on the left wall below the large mirror in 4102

**POI (Plan of Improvement)**

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

**Correction Deadline: 8/3/2017**

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**591-1-1-.26 Playgrounds(CR)**

**Not Met**

**Technical Assistance**

Consultant discussed applying a barrier at the bottom of the gates on the large playground so no entrapment hazards are present.

**Correction Deadline: 7/30/2017**

**Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on consultant observation that a large hole was present on the left side of the shaded area on the toddler playground posing a tripping hazard to children in care.

**POI (Plan of Improvement)**

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

**Correction Deadline: 8/3/2017**

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)**

**Not Met**

**Finding**

591-1-1-.10(4) requires that if diapers are changed on a diaper changing surface, the surface shall be smooth, nonporous, and equipped with a guard or rails to prevent falls. Between each diaper change, the diaper changing surface shall be cleaned with a disinfectant and dried with a single-use disposable towel. It was determined based on consultant observation that in Room 4102 the center did not have a diaper changing station present in the room for the diapering children.

**POI (Plan of Improvement)**

The Center will ensure there is a smooth, nonporous changing surface that has a guard or rails for safety in each classroom that houses children wearing diapers. Center Staff will be trained and have adequate supplies to properly clean the diaper changing surface between each diaper change.

**Correction Deadline: 7/20/2017**

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**591-1-1-.17 Hygiene(CR)**

**Met**

**Comment**

Observed-Staff Remind Children Wash Hand

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**591-1-1-.20 Medications(CR)**

**Met**

**Comment**

Per the director the center does not dispense medication.

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**Policies and Procedures**

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**591-1-1-.21 Operational Policies & Procedures**

**Not Met**

**Finding**

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on consultant review of records on this date that the center has no record of a tornado drill being conducted for the 2017 year.

**POI (Plan of Improvement)**

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

**Correction Deadline: 7/25/2017**

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**591-1-1-.27 Posted Notices**

**Technical Assistance**

**Technical Assistance**

Please make sure that director designee is posted.

**Correction Deadline: 7/20/2017**

**Safety**

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**591-1-1-.11 Discipline(CR)**

**Met**

**Comment**

Observed-Discussion/Redirection

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**591-1-1-.36 Transportation(CR)**

**Met**

**Comment**

No Routine Transportation Provided

**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

**Met**

**Comment**

Correct number of mats; disinfecting discussed . Consultant discussed making sure the mats are accessible for children in the summer program in building two if needed.

**Staff Records**

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**591-1-1-.09 Criminal Records Check(CR)**

**Met**

**Comment**

Criminal Records Check complete

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**591-1-1-.33 Staff Training**

**Not Met**

**Finding**

591-1-1-.33(4) requires all Staff who provide any direct care to children, except independent contractors, Students-in-Training and volunteers, to obtain ten (10) clock hours of training or instruction in child care issues from an accredited school or Department-approved source. At least six (6) of the clock hours must be divided as follows: four (4) clock hours of training in any of the following topics: disease control, cleanliness, basic hygiene, illness detection, illness disposition and childhood injury control and two (2) clock hours of training in identifying, reporting and meeting the needs of abused, neglected or deprived children. It was determined based on a review of staff records that one new staff did not have the required first year training.

**POI (Plan of Improvement)**

The Center will plan and schedule training and follow up to ensure that direct care Staff complete the required hours of training in the required subjects.

**Correction Deadline: 8/19/2017**

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**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staffing requirements met on this date.

## Staffing and Supervision

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Observed-Adequate Supervision

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Observed-Direct Supervision/Attentive Staff