



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 7/20/2017    **VisitType:** Monitoring Visit    **Arrival:** 10:45 AM    **Departure:** 2:45 PM

**CCLC-103**

**Sheltering Arms - International Village Center**

3375 Chamblee Dunwoody Road Atlanta, GA 30341 DeKalb County  
 (770) 454-6220 jaedwards@shelteringarmsforkids.com

**Regional Consultant**

Mechelle Bethea  
 Phone: (404) 989-8310  
 Fax: (470) 237-0648  
 mechelle.bethea@decal.ga.gov

**Mailing Address**  
 Same

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
07/20/2017	Monitoring Visit	Good Standing	
03/06/2017	Licensing Study	Good Standing	
09/12/2016	Monitoring Visit	Good Standing	

**Ratios/License Capacity**


Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	10th Rt- 4 y/o		0	0	C	30	C	NA	NA	Not In Use
Main	1st Rt- 0-12 mos	One Year Olds	1	4	C	17	C	NA	NA	Free Play
Main	2nd Rt- 0-12 mos	Infants and One Year Olds	2	7	C	17	C	NA	NA	Nap,Floor Play
Main	3rd Rt- 3 y/o		0	0	C	17	C	NA	NA	Not In Use
Main	4th Rt- 2 y/o	One Year Olds	2	7	C	20	C	NA	NA	Story,Nap
Main	5th Rt- 2-3 y/o	Two Year Olds and Three Year Olds	2	11	C	21	C	NA	NA	Nap
Main	6th Rt-1-2 y/o	Two Year Olds	2	8	C	24	C	NA	NA	Nap
Main	7th Rt- 3-4 y/o	Three Year Olds and Four Year Olds	1	10	C	30	C	NA	NA	Lunch
Main	8th Rt- 3 8 y/o		0	0	C	30	C	NA	NA	Not In Use
Main	9th Rt- 4-5 y/o	PreK	2	14	C	30	C	NA	NA	Circle Time,Lunch
Main	A-1st Right		0	0	C	0	C	NA	NA	Not In Use
Main	B-2nd Right		0	0	C	0	C	NA	NA	Not In Use
Main	C-3rd Right		0	0	C	0	C	NA	NA	Not In Use
Main	D-4th Right		0	0	C	0	C	NA	NA	Not In Use
Main	E-5th Right		0	0	C	0	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 236					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 61			Total Capacity @35 sq. ft.: 236			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	0-1 y/o	21	C

**Comments**

Plan of Improvement: Developed This Date 07/20/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<b>Reminder:</b> All employees of child care programs must be fingerprinted before <b>January 1, 2017</b> . For instructions and to submit records check applications online, please visit <a href="http://www.decalkoala.com">www.decalkoala.com</a> . You are encouraged not to wait and to complete the process as soon as possible.
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 <p><b>Sign up Today!</b> <a href="http://www.qualityrated.decga.gov">www.qualityrated.decga.gov</a> Any Licensed Program Eligible to Participate <b>Free</b> Approved Training <b>Free</b> Technical Assistance Eligible for \$1,000 Materials Mini Grant 1, 2, 3 Star Rated Programs Receive Bonus Packages Great Marketing Tool Raises the Bar in Child Care For More Information: Email: <a href="mailto:QualityRated@decga.gov">QualityRated@decga.gov</a> or Call: 855-800-7747</p>
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O.C.G.A. Section 42.1.12(j)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decga.gov](mailto:CCSRefutations@decga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Janice Edwards, Program Official

Date

Mechelle Bethea, Consultant

Date



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### Findings Report

**Date:** 7/20/2017    **VisitType:** Monitoring Visit    **Arrival:** 10:45 AM    **Departure:** 2:45 PM

#### CCLC-103

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

#### 591-1-1-.03 Activities

Not Met

#### Finding

591-1-1-.03(2) requires the Center to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development The Center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas. It was determined based on consultant's observation that the following classrooms did not have current lesson plans:

- 2nd Right Classroom
- 4th Right Classroom

#### POI (Plan of Improvement)

The Center will keep current lesson plans on site that include appropriate instruction practices and activities and will have sufficient and varied play and learning equipment and materials to support the activities.

**Correction Deadline: 7/24/2017**

Recited on 7/20/2017

#### 591-1-1-.12 Equipment & Toys(CR)

Met

#### Comment

Observed-Variety Throughout Center

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

#### Comment

No Swimming Activities Provided

### Facility

#### 591-1-1-.19 License Capacity(CR)

Met

#### Comment

Licensed Capacity Routinely Met

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Met****Correction Deadline: 3/6/2017****Corrected on 7/20/2017****.25(3) - This citation was observed to be corrected. Consultant observed classroom walls to be in good repair.**

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**591-1-1-.26 Playgrounds(CR)****Not Met****Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on consultant's observation chipped red paint on the large play structure on the middle playground.

**POI (Plan of Improvement)**

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

**Correction Deadline: 8/17/2017****Recited on 7/20/2017**

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<b>Health and Hygiene</b>
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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**Staff Stated Proper Knowledge

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**591-1-1-.17 Hygiene(CR)****Met****Comment**Observed-Proper Hand Washing Throughout

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**591-1-1-.20 Medications(CR)****Met****Comment**Medications are currently not administered.

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<b>Safety</b>
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**591-1-1-.11 Discipline(CR)****Met****Comment**Observed-Discussion/Redirection

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**591-1-1-.36 Transportation(CR)****Met****Comment**No Routine Transportation Provided

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<b>Sleeping &amp; Resting Equipment</b>
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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**Discussed-SIDS/Infant Sleeping Position

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**Staff Records**

**591-1-1-.09 Criminal Records Check(CR)** **Met**

**Comment**  
Criminal Records Check complete

**591-1-1-.31 Staff(CR)** **Met**

**Comment**  
Lead staff education requirements

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**  
Observed-Appropriate Staff:Child Ratios

**591-1-1-.32 Supervision(CR)** **Met**

**Comment**  
Observed-Adequate Supervision