



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 7/18/2018 **VisitType:** Licensing Study **Arrival:** 11:05 AM **Departure:** 2:30 PM

CCLC-1885

New Beginning Child Care

105 Lata Terrace Milledgeville, GA 31061 Baldwin County
 (478) 454-3004 newbeginning@windstream.net

Regional Consultant

Valarie Musselwhite
 Phone: (770) 357-9988
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 valarie.musselwhite@decal.ga.gov

Mailing Address
 Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
07/18/2018	Licensing Study	Good Standing	
01/19/2018	Monitoring Visit	Good Standing	
09/27/2017	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-Front Left	Six Year Olds and Over	1	9	C	18	C	25	C	Lunch,Field Trip,Nap
Main	B- Front Right	Three Year Olds and Four Year Olds and Six Year Olds and Over	2	17	C	27	C	37	C	Lunch,Nap,Field Trip
Main	C-Back Left		0	0	C	11	C	NA	NA	
Main	D-Back Right	Infants and One Year Olds and Two Year Olds	2	6	C	13	C	NA	NA	Nap,Diapering

Total Capacity @35 sq. ft.: 69

Total Capacity @25 sq. ft.: 86

Total # Children this Date: 32

Total Capacity @35 sq. ft.: 69

Total Capacity @25 sq. ft.: 86

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	38	C
Main	B	36	C
Main	C	38	C

Comments

Plan of Improvement: Developed This Date 07/18/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Doris Watson, Program Official

Date

Valarie Musselwhite, Consultant

Date



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Findings Report

Date: 7/18/2018 **VisitType:** Licensing Study **Arrival:** 11:05 AM **Departure:** 2:30 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities**Technical Assistance****Technical Assistance**

591-1-1-.03(13) - Be mindful to follow posted daily schedule for each classroom.

Correction Deadline: 7/18/2018

591-1-1-.12 Equipment & Toys(CR)**Met****Comment**

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)**N/A****Comment**

Center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records**Not Met****Finding**

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on a review of records that six of six children's files did not have signed parent acknowledgement of the center being without liability insurance.

POI (Plan of Improvement)

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

Correction Deadline: 7/19/2018

Facility

591-1-1-.06 Bathrooms **Met**

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Correction Deadline: 1/26/2018

Corrected on 7/18/2018

.25(3) - Correction of previous citation in that consultant observed repaired vent fans in both restrooms, a repaired light in the boy's restroom, and remodeling was completed to remove the strong odor from Classroom D.

591-1-1-.26 Playgrounds(CR) **Technical Assistance**

Technical Assistance

591-1-1-.26(6) - Ensure swing chains are even for intended and proper usage. Be mindful of wear and tear of tricycles.

Correction Deadline: 7/28/2018

Technical Assistance

591-1-1-.26(8) - Be mindful of grass growing through the mulch and interfering with the resilient surfacing.

Correction Deadline: 7/28/2018

Food Service

591-1-1-.15 Food Service & Nutrition **Not Met**

Finding

591-1-1-.15(2) requires that a signed written feeding plan for children less than one (1) year of age shall be obtained from Parent(s) and that instructions from the Parent(s) shall be updated regularly as new foods are added or other dietary changes are made. The feeding plan shall be posted in the child's assigned room and must include the child's feeding schedule, the amount of formula or breast milk to be given, instructions for the introduction of solid foods, the amount of food to be given and notation of any type(s) of commercially premixed formula which may not be used in an emergency because of food allergies. It was determined based on an observation that staff did not have a feeding plan available or posted for one infant enrolled in Classroom D.

POI (Plan of Improvement)

The Center Director will develop and implement a plan to obtain and post the completed feeding plan as part of the enrollment process and to have parents update the plans on a regular basis that will include center staff involved with enrollment and those working in the infant classrooms.

Correction Deadline: 7/19/2018

Technical Assistance

591-1-1-.15(8) - Ensure modified meal requests for religious reasonings are written by the parent and kept on file.

Correction Deadline: 7/18/2018

591-1-1-.18 Kitchen Operations

Technical Assistance

Technical Assistance

591-1-1-.18(10) - Ensure garbage is stored in an air tight container with a lid.

Correction Deadline: 7/18/2018

Health and Hygiene

591-1-1-.07 Children's Health

Technical Assistance

Technical Assistance

591-1-1-.07(5) - Reminder that pacifier clips are not allowed in a center setting.

Correction Deadline: 7/18/2018

591-1-1-.10 Diapering Areas & Practices(CR)

Not Met

Finding

591-1-1-.10(4) requires that if diapers are changed on a diaper changing surface, the surface shall be smooth, nonporous, and equipped with a guard or rails to prevent falls. Between each diaper change, the diaper changing surface shall be cleaned with a disinfectant and dried with a single-use disposable towel. It was determined based on an observation that staff did not disinfectant the diaper changing surface between each use in Classroom D.

POI (Plan of Improvement)

The Center will ensure that center staff will be trained and have adequate supplies to properly clean the diaper changing surface between each diaper change.

Correction Deadline: 7/18/2018

591-1-1-.17 Hygiene(CR)

Not Met

Finding

591-1-1-.17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based on an observation that one-year-old and two-year-old children were given a baby wipe to clean their hands after diapering. It was further determined, that children in Classroom C and D did not use soap and warm running water to clean their hands after lunch and before nap.

POI (Plan of Improvement)

The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance.

Correction Deadline: 7/18/2018

Finding

591-1-1-.17(8) requires staff to wash their hands with liquid soap and warm running water upon arrival for the day, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after diapering each child, dispensing medication, applying topical medications, handling and preparing food, eating, drinking, preparing bottles, feeding each child, assisting children with eating and drinking, after toileting or assisting children with toileting, using tobacco products, handling garbage and organic waste, touching animals or pets, handling bodily fluids and after contamination by any means. It was determined based on an observation that one staff did not wash their hands with soap and warm running between diapering multiple children.

POI (Plan of Improvement)

The Center will ensure liquid soap and warm running water are available for handwashing, train Staff on the handwashing requirements, review the requirements with Staff periodically, and monitor handwashing.

Correction Deadline: 7/18/2018

591-1-1-.20 Medications(CR)

N/A

Comment

Director stated medication has not been given since the previous visit on January 19, 2018.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Technical Assistance

Technical Assistance

591-1-1-.21(3) - Reminder that tornado lockdown drills should be practiced every six months.

Correction Deadline: 7/23/2018

Safety

591-1-1-.05 Animals

Met

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)

Not Met

Finding

591-1-1-.13(6) requires Center Staff to ensure each child on a field trip has on their person their name, and the Center's name, address and telephone number. It was determined based on an observation that children did not have on name tags when returning to the center from a fieldtrip.

POI (Plan of Improvement)

Center staff will provide name tags for each child to wear on field trips that include all of the required information and will check that each child has the name tag on their person.

Correction Deadline: 7/18/2018

591-1-1-.36 Transportation(CR)

Not Met

Comment

A current and completed inspection was observed for two vehicles transporting children.

Finding

591-1-1-.36(4)(f)2. requires that no vehicle shall exceed the manufacturer's rated seating capacity and that proof of the seating capacity is maintained on file. It was determined based on a review of records and observation that thirteen children were transported in a vehicle with a capacity of eleven.

POI (Plan of Improvement)

The manufacturer's rated seating capacity will not be exceeded and a copy of the manufacturer's seating capacity will be maintained on file at all times.

Correction Deadline: 7/19/2018

Finding

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on a review of fieldtrip documentation that two children that attended the field trip to the AMC Movie Theatre were not accounted for with a mark or symbol to indicate that the child safely loaded and unloaded the vehicle. One of the two children's names was covered with white out, however staff stated the child was present at the center and attended the fieldtrip.

POI (Plan of Improvement)

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

Correction Deadline: 7/19/2018

Finding

591-1-1-.36(7)(c)3. requires that the driver or other designated person document in writing the time of arrival and departure each time the vehicle departs from the Center, is loaded or unloaded at each school and when the vehicle returns to the Center; each time the vehicle departs from the Center, arrives at the location where any child is picked up or dropped off and when the vehicle returns to the Center; each time the vehicle leaves the Center, arrives at a field trip destination, leaves a field trip destination, and returns to the Center. It was determined based on a review of records and the consultant's observation that the arrival time returning from the field trip was incorrect. The consultant observed transportation routines of two center vehicles that arrived at the center at 12:00PM when the documentation stated the arrival time was 11:28AM.

POI (Plan of Improvement)

The Center will ensure that each time of arrival and departure is documented by the driver or designated person with training, review and monitoring.

Correction Deadline: 7/19/2018

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Technical Assistance

Technical Assistance

591-1-1-.30 - Consultant discussed SIDS, infant sleeping positions, and the importance of keeping bouncy seats in use on the floor and not inside of a crib.

Technical Assistance

591-1-1-.30(1)(a)3 - Ensure all crib sheets are tight-fitting.

Correction Deadline: 7/18/2018

Staff Records

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Criminal records checks were observed to be complete.

591-1-1-.14 First Aid & CPR**Not Met****Finding**

591-1-1-.14(1) requires the Center Director and, at any given time, at least fifty percent (50%) of the caregiver Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Center shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined based on a review of records that two of eight staff, including the director, did not have current CPR training on this date. It was further determined that one of eight staff did not have current First Aid and CPR training.

POI (Plan of Improvement)

The Center Director and at least 50% of the caregiver Staff will complete the needed training. The Director will send written verification to the consultant upon completion and will develop a plan to ensure that at least 50% of the caregiver Staff have completed this training at any given time and that evidence of successful completion of the training is on file available for inspection.

Correction Deadline: 8/31/2018**Recited on 7/18/2018**

591-1-1-.33 Staff Training**Not Met****Correction Deadline: 2/18/2018****Corrected on 7/18/2018**

.33(3) - Correction of previous citation in that consultant observed all staff to have the required Health and Safety Orientation training on file.

Finding

591-1-1-.33(6) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined based on a review of records that zero of eight staff obtained the ten hours of annual training for the calendar year of 2017.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 12/31/2018

591-1-1-.31 Staff(CR)**Not Met****Finding**

591-1-1-.31(2)(b)2. requires teachers and lead caregivers to meet minimum academic requirements and qualifying experience at the time of employment. It was determined based on a review of records that two lead teachers did not have the educational requirements completed.

POI (Plan of Improvement)

A teacher/lead caregiver will be hired that meets the minimum academic requirements and qualifying work experience.

Correction Deadline: 10/31/2018**Recited on 7/18/2018**

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.