



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 7/17/2017 **VisitType:** Licensing Study

Arrival: 10:40 AM

Departure: 1:10 PM

FR-24091

Pleasant, Alice M

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Regional Consultant

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Compliance Zone Designation		
07/17/2017	Licensing Study	Good Standing
04/03/2017	Monitoring Visit	Good Standing
11/22/2016	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting the rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	0	4	0	0	0
3 & 4 Years	1	4	0	1	0
School Age(5+) Years	1	6	0	1	0
Total Under 13 Years	2	14	0	2	0
Total Under 18 Years	2				

Children Present: 2

Total Children: 16

Caregivers/Helpers Present: 1

Total Caregivers/Helpers: 2

Comments

The following information was left on this date

- Fingerprinting Information
- Fire Drill/ Emergency Response
- Religious Objection to Immunization

Plan of Improvement: Developed This Date 07/17/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(j)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Alice Pleasant, Program Official

Date

Ashley Cunningham, Consultant

Date

Parents Names Missing -(08)(1)(a),Release Person Information - (08)(1)(i)

Child # 5 Not Met

"Missing/Incomplete Components"

Dad Home # Missing -(08)(1)(a),Parents Names Missing -(08)(1)(a)

Child # 10 Not Met

"Missing/Incomplete Components"

Parents Names Missing -(08)(1)(a),Immunization Form - (08)(1)(c)

Child # 11 Not Met

"Missing/Incomplete Components"

Physician & Emergency Contact Information - (08)(1)(b),Dad Home # Missing -(08)(1)(a),Proof of No Liability Insurance Form,Immunization Form - (08)(1)(c),Allergy/Medical Information - (08)(1)(f)

Child # 16 Not Met

"Missing/Incomplete Components"

Dad Home # Missing -(08)(1)(a),Parents Names Missing -(08)(1)(a)

290-2-3-.08 Children's Records

Not Met

Finding

290-2-3-.08(1) requires the Home to have a current and updated record for each Child in care and for a period of one (1) year after each Child leaves. Such records shall include: identifying information (Child's name, birth date, Parent's name, home and business addresses, telephone numbers); name, address and telephone number of persons, including Child's physician, to contact in emergencies; and name, address, telephone numbers, relationship to Child and to Parent(s) and other identifying information of person(s) to whom the Child may be released. It was determined based on observation of children files that some files were incomplete.

POI (Plan of Improvement)

The Home Provider will obtain the missing information and maintain the Children's records as required.

Correction Deadline: 7/17/2017

Finding

290-2-3-.08(11) requires that if the Home is not covered by liability insurance sufficient to protect its clients, the Home must notify the Parent of each Child under the care of the program in writing. Each Parent must acknowledge receipt of such notice, and a copy of the acknowledgement shall be kept in the Child's file. It was determined based on children files that one child did not have a signed statement acknowledging that the provider does not have liability insurance.

POI (Plan of Improvement)

The Home Provider will obtain and maintain documentation.

Correction Deadline: 7/17/2017

Finding

290-2-3-.08(2) requires the Home to maintain a file for each Child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the Home may not continue for more than 30 days without such evidence. It was determined based on observation that one child had expired immunization records and one child did not have a signed affidavit against such immunizations.

POI (Plan of Improvement)

The Home Provider will ensure that an immunization record/signed affidavit is on file for each enrolled Child.

Correction Deadline: 7/17/2017

290-2-3-.08 Parental Authorization(CR)

Technical Assistance

Technical Assistance

290-2-3-.08(3) - Please ensure the children names are listed in all sections required for parent authorization.

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)

Not Met

Comment

290-2-3-.11(2)(a) - An updated emergency response plan was left and the provider will ensure to have it posted and/or available.

Correction Deadline: 7/27/2017

Finding

290-2-3-.11(2)(c) requires that documentation of drills required by these rules shall be maintained in the Home. The Home shall conduct drills for fire, tornado, and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Home shall maintain documentation of the dates and times of these drills for two years. It was determined based on observation that the provider did not have documentation of fire drills conducted for January through June of 2017.

POI (Plan of Improvement)

The Provider will develop and implement a plan and schedule for conducting the required drills, completing the documentation, keeping the documentation on file for two years.

Correction Deadline: 8/16/2017

Comment

Observation-No Hazards Accessible

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)

Met

Comment

Home Clean, Free of Hazards

290-2-3-.13 Playgrounds(CR)

Not Met

Finding

290-2-3-.13(2)(a) requires that outdoor play areas be kept clean and free of hazards such as exposed sharp corners of concrete or equipment, rust and splinters on equipment, broken glass, open drainage ditches, holes and stagnant water. It was determined based on observation that the play area had exposed areas of concrete, standing water, broken little tykes cars, and pine cones through out.

POI (Plan of Improvement)

The Home will repair any and all identified outdoor hazards and will monitor playground daily or more often as needed to ensure that the Home's outdoor play area is kept clean and free of hazards.

Correction Deadline: 7/27/2017

Finding

290-2-3-.13(2)(d) requires that outside play areas be protected from traffic or other hazards by fencing or other barriers at least four feet in height and approved by the Department. Fencing material shall not present a hazard to children. A fence shall be provided around swimming pools to make them inaccessible when not in use. It was determined based on observation that the fence in the backyard play area was not a required four feet all around.

POI (Plan of Improvement)

The Home will enclose the outside play area(s) with a four-foot high fence or other Department-approved barrier and inspect regularly to ensure fencing material is safe and any hazards identified are repaired or replaced. The Home will install or repair a fence around swimming pools that makes them inaccessible to children. The consultant discussed sectioning off her playground and ensuring that one side stays in compliance.

Correction Deadline: 7/17/2017

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR) **Met**

Comment

Proper hand washing discussed.

290-2-3-.11 Diapering Areas & Practices(CR) **Met**

Comment

No Diapered Children Enrolled.

290-2-3-.11 Medications(CR) **N/A**

Comment

Medication is not dispensed.

Licensure

290-2-3-.04 Application Requirements(CR) **Met**

Comment

Application requirements reviewed

Safety and Discipline

290-2-3-.11 Animals **N/A**

Comment

No Animals Kept

290-2-3-.11 Discipline(CR) **Met**

Comment

Observed-Positive Learning Environment

Comment

Pleasant Interactions Observed

290-2-3-.11 Transportation(CR) **Met**

Comment

Discussed transportation training and proper restraints for children.

Staff Records

290-2-3-.21 Criminal Records Check(CR) **Met**

Comment

Criminal Records Check complete. Consultant discussed new comprehensive background check determination with provider and its deadline. Information left Fingerprinting.

290-2-3-.07 First Aid & CPR **Met**

Comment

Observed-Provider Certified First Aid & CPR

290-2-3-.07 Staff Qualifications(CR) **Met**

Comment

Staff qualifications/compliance with law

290-2-3-.07 Staff Training **Met**

Comment

Observed Health/Safety training

Comment

Observed-Documentation of Annual Training

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR) **Met**

Comment

Appropriate Ratios Observed

290-2-3-.07 Supervision(CR) **Met**

Comment

Observed-Adequate Supervision