



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 7/17/2017 **VisitType:** Monitoring Visit **Arrival:** 8:50 AM **Departure:** 2:15 PM

CCLC-18401

Discovery Point Child Development Center #19

5864 Henry Bailey Rd. Sugar Hill, GA 30518 Gwinnett County
 (678) 482-8101 discoverypoint19@gmail.com

Regional Consultant

Tamra Thomas
 Phone: (770) 405-7962
 Fax: (404) 591-6172
 tamra.thomas@decal.ga.gov

Mailing Address
 Same

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
07/17/2017	Monitoring Visit	Good Standing	
01/11/2017	Licensing Study	Good Standing	
10/06/2016	Monitoring Visit	Good Standing	

Good Standing	- Program is demonstrating an acceptable level of performance in meeting the rules.
Support	- Program performance is demonstrating a need for improvement in meeting rules.
Deficient	- Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L	Infants	2	9	C	19	C	NA	NA	Feeding, Floor Play
Main	1R		0	0	C	21	C	NA	NA	
Main	2L	One Year Olds	1	4	C	16	C	NA	NA	Snack
Main	2R	Five Year Olds and Six Year Olds and Over	1	10	C	24	C	NA	NA	Snack
Main	3L		0	0	C	19	C	NA	NA	
Main	3R		0	0	C	26	C	NA	NA	
Main	4R	Three Year Olds and Four Year Olds	1	12	C	28	C	NA	NA	Centers
Main	5R (center back)	Six Year Olds and Over	1	11	C	35	C	NA	NA	Snack
Total Capacity @35 sq. ft.: 188					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 46			Total Capacity @35 sq. ft.: 188			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	23	C
Main	B	57	C
Main	C	87	C

Comments

The purpose of the visit was to conduct a Monitoring Visit, and follow-up on previous rule citations.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Michelle Costa, Program Official

Date

Tamra Thomas, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

591-1-1-.08 Children's Records

Not Met

Finding

Previously Cited: 591-1-1-.08(p)1. requires Center Staff to ensure that the documentation for the arrival and departure of children includes at least the following information: the date, the child's name, the arrival and departure times, and the signature or initials of the Parent or authorized person at the time of arrival and departure. It was determined that more than 75% of parents were observed not to sign their children in with a signature or initials

591-1-1-.08(6) requires the Center to maintain records of a child's daily arrival and departure for the twelve (12) preceding months that the Parent or person(s) authorized by the Parent documents, in written or electronic format, each time the Parent or authorized person drops off and picks up the child. The documentation shall include at least the date, the child's name, the arrival and departure times, and the signature or initials of the Parent or authorized person at the time of arrival and departure. These records shall be made available to the Department in printed or written form upon request. It was determined based on review of records seven (7) out of forty-six (46) children present were observed signed-in with a parent signature/initials.

POI (Plan of Improvement)

Previously Cited: Center staff will have and implement a plan to obtain all required information on the arrival and departure records and will review to ensure the documentation is completed correctly.

The Center will maintain arrival and departure records as required, will ensure the documentation includes all of the required information, and will provide the records to the Department when requested.

The Director was provided a printed copy of the sample arrival/departure form from DECAL website, as an example.

Correction Deadline: 7/18/2017

Recited on 7/17/2017

	Facility
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591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR) **Not Met**

Finding

591-1-1-.25(3) requires that the Center and surrounding premises be clean, free of debris and in good repair.

The following areas/items were found to be noncompliant: It was determined based on consultants observations that in classrooms 2L, 2R, 3R, 4R, and 5R light bulbs were observed to be blown and not in working order. The following was observed by classroom:

2L eight bulbs out between four fixtures, and one fixture missing a shield

2R two bulbs out in one fixture

3R one bulb out in one fixture

4R three bulbs out between two fixtures, and one missing a shield.

5R 4 bulbs out in two fixtures and one shield cover missing.

POI (Plan of Improvement)

To ensure the cleanliness, sanitation and safety of the environment, the center will repair or replace items listed above.

Correction Deadline: 7/18/2017

Recited on 7/17/2017

591-1-1-.26 Playgrounds(CR) **Not Met**

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on consultant observation that the fence gate on Playground-A leading into Playground C had a 4" inch gap that could cause entrapment, and exposed prongs at the bottom.

POI (Plan of Improvement)

It was observed the center observed the fixing issues to be repaired while the consultants were on site.

Correction Deadline: 7/24/2017

Recited on 7/17/2017

Finding

Previously Cited: 591-1-1-.26(8) requires the playground to be kept clean, free of litter and hazards. It was determined based on consultants observations that Playground C has rusted swing chains, and a large active Ant Hill was located on Playground C by the sidewalk, and Playground B has 2-3 inches of standing water after rain occurred.

POI (Plan of Improvement)

Previously Cited: To ensure the cleanliness, sanitation and safety of the playground, the center will ensure hazards listed above are repaired or removed.

The Center monitor the playground for hazards, and will replace the rusted chains, treat the active Ant Hill and ensure the standing water is drained or dried out before children gain access to the areas.

Correction Deadline: 7/18/2017

Recited on 7/17/2017

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) Met

Comment

Observed-Proper Diapering. Discussed with Infant Room assistant to remove gloves before placing new diaper on the Infant.

591-1-1-.17 Hygiene(CR) Met

Comment

Observed-Proper Hand Washing Throughout

591-1-1-.20 Medications(CR) Met

Correction Deadline: 1/11/2017

Corrected on 7/17/2017

The center is not presently dispensing medication to anyone on this date. The forms reviewed from February - June were observed to be complete.

Safety

591-1-1-.11 Discipline(CR) Met

Comment

Observed-Discussion/Redirection

591-1-1-.36 Transportation(CR) Met

Comment

Observed-Complete Documentation

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Technical Assistance

Technical Assistance

The center will ensure all classrooms label mats and/or cots for Individual use.

Correction Deadline: 7/17/2017

Staff Records

591-1-1-.09 Criminal Records Check(CR) Met

Comment

Criminal Records Check complete. The staff book is very well-organized.

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on a review of records none of the employed staff has the required Health and Safety training at this time. The Director was not aware of the new requirement.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates. Consultant provided the Health and Safety training flyer and the email sent to Providers regarding this training requirement.

Correction Deadline: 8/16/2017

591-1-1-.31 Staff(CR)**Met****Comment**

Lead staff education requirements

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Observed-Direct Supervision/Attentive Staff

591-1-1-.32 Supervision(CR)**Met****Comment**

Observed-Adequate Supervision