



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 7/16/2019 **VisitType:** Initial Licensing Study **Arrival:** 9:40 AM **Departure:** 2:15 PM

CCLC-50716

A Step Above Learning Center-Union City

5085 Union Street Union City, GA 30291 Fulton County
(678) 489-2538 astepabove2017@gmail.com

Regional Consultant

Neli Todorova
Phone: (770) 359-5167
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neli.todorova@decal.ga.gov

Mailing Address
Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
07/16/2019	Initial Licensing Study	Good Standing	
06/05/2019	Complaint Closure	Good Standing	
05/24/2019	Complaint Investigation & Monitoring Visit	Support	

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1L-Infants & 1's	Infants and One Year Olds	1	3	C	14	C	NA	NA	Floor Play
Main	B-2L-3's & Up		0	0	C	15	C	NA	NA	
Main	C-2R-1's	Three Year Olds and Four Year Olds	1	9	C	20	C	NA	NA	Free Play
Main	D-1R 1's & 2's	One Year Olds and Two Year Olds	1	11	C	15	C	NA	NA	Outside
Total Capacity @35 sq. ft.: 60					Total Capacity @25 sq. ft.: 0		Building capacity limited by Fire Marshall Limitations			
Total # Children this Date: 23			Total Capacity @35 sq. ft.: 60		Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG A-Infant/Toddler	6	C
Main	PG All Ages	53	C

Comments

Permanent License not issued on the day of the visit pending Fire Marshall inspection. The provider has Liability Insurance. Premanent license issued September 27, 2019.

Plan of Improvement: Developed This Date 07/16/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.decal.ga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Tia Hardy, Program Official

Date

Neli Todorova, Consultant

Date



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Findings Report

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The following information is associated with a Initial Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records

Met

Correction Deadline: 5/24/2019

Corrected on 7/16/2019

.08(1) - Previous citation corrected on this date as consultant observed a file for each child enrolled.

Facility

591-1-1-.06 Bathrooms

Technical Assistance

Comment

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

Technical Assistance

591-1-1-.06(5) - Please make sure that platforms or steps are available in the bathrooms for the younger children.

Correction Deadline: 7/26/2019

591-1-1-.19 License Capacity(CR)

Met

Comment

Discussed 25 square feet rule.

Correction Deadline: 5/24/2019

Corrected on 7/16/2019

.19(1) - Previous citation corrected on this date as consultant observed that the all classrooms were operating within their licensed capacity.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Correction Deadline: 6/24/2019

Corrected on 7/16/2019

.25(3) - Previous citation corrected on this date as consultant observed that the toilet was repaired and was flushing properly on this date.

Technical Assistance

591-1-1-.25(3) - Please ensure that the window used for ventilation are cleaned.

Correction Deadline: 7/16/2019

Technical Assistance

591-1-1-.25(8) - Please ensure that all electric outlets are covered when not in use.

Correction Deadline: 7/16/2019

Correction Deadline: 5/24/2019

Corrected on 7/16/2019

.25(9) - Previous citation corrected on this date as consultant observed that there was no person without a person present on the premises.

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Correction Deadline: 5/24/2019

Corrected on 7/16/2019

.26(4) - Previous citation corrected on this date as consultant observed that the playground gate was locked.

Technical Assistance

591-1-1-.26(8) - Please redistribute the resilient surface to ensure that the the fall zone for the dome-shaped climbing structure measure at least six(6) feet out at six (six) inches of depth under and around the structure.

Correction Deadline: 7/26/2019

Food Service

591-1-1-.18 Kitchen Operations

Met

Comment

Discussed proper steps for dishwashing.

Correction Deadline: 5/24/2019

Corrected on 7/16/2019

.18(6) - Previous citation corrected on this date as consultant observed that disposable dishes were used.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Not Met****Correction Deadline: 4/25/2019****Corrected on 7/16/2019****.10(1) - Previous citation corrected on this date as consultant observed that the windows used for ventilation are screened and operable.****Correction Deadline: 4/11/2019****Corrected on 7/16/2019****.10(2) - Previous citation corrected on this date as consultant observed that a sink with warm running water and adjacent to the diapering table, was installed in the classroom.****Finding**

591-1-1-.10(4) requires that if diapers are changed on a diaper changing surface, the surface shall be smooth, nonporous, and equipped with a guard or rails to prevent falls. Between each diaper change, the diaper changing surface shall be cleaned with a disinfectant and dried with a single-use disposable towel. It was determined based on consultant's observation that diapering pads used in classrooms A and D had tears in them and were not non-porous.

POI (Plan of Improvement)

The Center will ensure there is a smooth, nonporous changing surface that has a guard or rails for safety in each classroom that houses children wearing diapers. Center Staff will be trained and have adequate supplies to properly clean the diaper changing surface between each diaper change.

Correction Deadline: 7/16/2019

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**Not Met****Finding**

591-1-1-.20(4) requires the Center to keep medication in a cabinet or container that is locked or otherwise not accessible to the children and to be stored separate from cleaning chemicals, supplies or poisons. Medications requiring refrigeration shall be placed in a leak-proof container in a refrigerator that is not accessible to the children. It was determined based on consultant's observation that there was prescription medicine stored in a child's bag in a cubby that was accessible to the children in room C-2R. The medication was not handled or ingested by a child.

POI (Plan of Improvement)

The medication was removed by the Director while consultant was there.

Correction Deadline: 7/16/2019

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)**Met****Comment**

Per director's statement the center does not provide transportation. Consultant discussed with Center Director and Owner, all requirements needed in order to transport and conduct field trips with children. Consultant also stated to Center Director and Owner that prior to providing Transportation and/or Field Trips, the Center is required to complete and maintain documentation of current CPR and First - Aid Training, as well as two (2) clock hours of Transportation Training, regarding the Center Director and all Center Staff participating in any aspect of Transportation, and ensure all Transportation/Field Trip regulations, checklists/forms and vehicle requirements are met. Further, Consultant stated to Center Director and Owner, that prior to providing Transportation and/or Field Trips, the Center is required to contact the assigned Bright from the Start: Regional Consultant, to discuss and review all Transportation and Field Trip requirements.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Discussed SIDS and infant sleeping position.

Comment

Please ensure that cribs/cots are labeled for individual use.

Correction Deadline: 5/24/2019

Corrected on 7/16/2019

.30(1)(a) - Previous citation corrected on this date as consultant observed five(5) cribs to meet Consumer Previous citation corrected on this date as consultant observed five (5) cribs to meet Product Safety Commission (CPSC) and American Society for Testing and Materials International (ASTM) safety standards.

Staff Records

Records Reviewed: 8**Records with Missing/Incomplete Components: 1**

Staff # 4

Not Met

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing,.31(2)(b)2.-Staff Qualifications-Education Missing

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met**

Correction Deadline: 5/24/2019

Corrected on 7/16/2019

.09(1)(c) - Previous citation corrected on this date as consultant observed comprehensive background checks for eight (8) staff.

Correction Deadline: 5/24/2019

Corrected on 7/16/2019

.09(1)(c) - Previous citation corrected on this date as consultant observed comprehensive background checks on file for eight staff.

591-1-1-.14 First Aid & CPR**Met****Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

Comment

Staff observed to be compliant with applicable laws and regulations.

Finding

591-1-1-.31(1)(b)2 requires the Director to possess at least one of the sets of minimum academic requirements and qualifying child care experience listed in Rule 591-1-1-.31(1)(b)2.(i-xiii). It was determined based on review of records that there was no evidence of the required educational credentials on file for the Director.

POI (Plan of Improvement)

The Center will ensure that the Director meets the minimum education and work requirements and secure the necessary documentation.

Correction Deadline: 7/23/2019

Recited on 7/16/2019

Staffing and Supervision

Comment

Center observed to maintain appropriate staff:child ratios.

Correction Deadline: 5/24/2019

Corrected on 7/16/2019

.32(4) - Previous citation corrected on this date as consultant observed that children older than three were not mixed with children younger than three years of age.

Comment

A supervision plan was created on this date. Due to the shape of the playground two staff will be available at all times to supervise.

Comment

Adequate supervision observed on this date.

Correction Deadline: 5/24/2019

Corrected on 7/16/2019

.32(7) - Previous citation corrected on this date as consultant observed adequate supervision.