



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 7/16/2019    **VisitType:** Complaint Investigation & Monitoring Visit    **Arrival:** 11:00 AM    **Departure:** 1:30 PM

**CCLC-2492**

**Saint Philip Child Development Center, Inc.**

240 Candler Road, S. E. Atlanta, GA 30317 DeKalb County  
 (404) 371-0777 cdc@saintphilip.org

**Regional Consultant**

Ashia Jackson

Phone: (770) 357-7070

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ashia.jackson@decal.ga.gov

**Mailing Address**

240 Candler Road, S.E.  
 Atlanta, GA 30317

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
07/16/2019	Complaint Closure	Good Standing	
07/16/2019	Complaint Investigation & Monitoring Visit	Good Standing	
06/14/2019	Complaint Investigation & Licensing Study	Good Standing	

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.  
**Support** - Program performance is demonstrating a need for improvement in meeting rules.  
**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	102		0	0	C	14	C	NA	NA	
Main	106		0	0	C	14	C	NA	NA	
Main	108		0	0	C	14	C	NA	NA	
Main	109	Four Year Olds and Five Year Olds	1	10	C	14	C	NA	NA	Lunch
Main	110	Four Year Olds and Five Year Olds	2	10	C	14	C	NA	NA	Lunch
Main	112		0	0	C	11	C	NA	NA	
Main	113	Three Year Olds and Four Year Olds	1	9	C	13	C	NA	NA	Nap
Main	114	Two Year Olds	1	10	C	11	C	NA	NA	Nap
Main	116		0	0	C	11	C	NA	NA	
Main	117	Three Year Olds and Four Year Olds	1	6	C	13	C	NA	NA	Lunch
Main	118	Two Year Olds	1	9	C	11	C	NA	NA	Nap
Main	119	Three Year Olds	1	7	C	13	C	NA	NA	Transitioning
Main	120	One Year Olds and Two Year Olds	1	7	C	22	C	NA	NA	Nap

Total Capacity @35 sq. ft.: 175

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 68

Total Capacity @35 sq. ft.: 175

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	97	C

## Comments

Plan of Improvement: Developed This Date 07/16/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Cindy McNeil, Program Official

Date

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Ashia Jackson, Consultant

Date



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### Summary Report

**Date:** 7/16/2019 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 11:00 AM **Departure:** 1:30 PM

#### CCLC-2492

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Correction Deadline: 6/14/2019

Corrected on 7/16/2019

.35(3) - Center is no longer doing swimming.

Correction Deadline: 6/14/2019

Corrected on 7/16/2019

.35(6) - Center is no longer doing swimming

### Facility

#### 591-1-1-.19 License Capacity(CR)

Met

#### Comment

Licensed capacity observed to be routinely met by center.

#### 591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

#### Comment

Center appears clean and well maintained.

#### 591-1-1-.26 Playgrounds(CR)

Not Met

#### Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on consultant's observation that the fencing on the right side closest to the street measured three feet eight inches in height.

**POI (Plan of Improvement)**

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

**Correction Deadline: 7/30/2019**

**Recited on 7/16/2019**

**Finding**

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on consultant's observation that there was less than three inches of resilient surfacing under two climbing structures, the slides, the metal climbing dome, and two sets of swings. Six inches of resilient surfacing was required under the equipment.

**POI (Plan of Improvement)**

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency.

**Correction Deadline: 7/30/2019**

**Recited on 7/16/2019**

**Health and Hygiene**

**591-1-1-.10 Diapering Areas & Practices(CR) Met**

**Comment**

Staff state proper knowledge of diapering procedures.

**591-1-1-.17 Hygiene(CR) Met**

**Comment**

Proper hand washing observed throughout the center.

**591-1-1-.20 Medications(CR) Met**

**Comment**

Discussed proper medication documentation and procedures.

**Safety**

**591-1-1-.11 Discipline(CR) Met**

**Comment**

Staff were observed to maintain a positive learning environment on this date.

**591-1-1-.13 Field Trips(CR) Met**

**Comment**

Field trip documentation observed to be complete.

**591-1-1-.36 Transportation(CR) Met**

**Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

**Met**

**Comment**

Pleasant naptime environment observed.

**Staff Records**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Correction Deadline: 6/14/2019**

**Corrected on 7/16/2019**

**.09(1)(c) - Previous citation corrected.**

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**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.

**The following information is associated with a Complaint Investigation Visit:**

**Activities and Equipment**

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**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Correction Deadline: 6/14/2019**

**Corrected on 7/16/2019**

**.12(4) - Previous citation corrected.**

**Facility**

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**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Correction Deadline: 6/14/2019**

**Corrected on 7/16/2019**

**.25(12) - Previous citation corrected.**