



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 7/12/2017    **VisitType:** Monitoring Visit    **Arrival:** 11:35 AM    **Departure:** 1:45 PM

**CCLC-16585**

**Little Light of Mine**

303 Ty Ty Street Jesup, GA 31545 Wayne County  
 (912) 530-8100 cdlittlelight@gmail.com

**Mailing Address**  
 303 Ty Ty St.  
 Jesup, GA 31545

**Regional Consultant**

Brandon Cason

Phone: (877) 372-3909  
 Fax: (877) 375-7034  
 carrie.spangler@decal.ga.gov

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
07/12/2017	Monitoring Visit	Good Standing	
02/21/2017	Licensing Study	Good Standing	
08/23/2016	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	A - Left	Two Year Olds	1	9	C	11	C	NA	NA	Nap	
Main	B - Middle	One Year Olds	1	4	C	11	C	NA	NA	Nap	
Main	C - Right	Three Year Olds and Four Year Olds	1	10	C	17	C	24	C	TV,Nap	
Total Capacity @35 sq. ft.:			39			Total Capacity @25 sq. ft.:			46		
Total # Children this Date: 23			Total Capacity @35 sq. ft.:			Total Capacity @25 sq. ft.:			46		


Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	33	C

**Comments**

This was the first visit of the fiscal year. A one-day-letter was left on this date. The two employees are aware that they can not return to the facility until a satisfactory Preliminary Records Check Determination is on file.

Plan of Improvement: Developed This Date 07/12/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p><b>Reminder:</b> All employees of child care programs must be fingerprinted before <b>January 1, 2017</b>. For instructions and to submit records check applications online, please visit <a href="http://www.decalkoala.com">www.decalkoala.com</a>. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Cheryl Dent, Program Official

Date

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Brandon Cason, Consultant

Date



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### Findings Report

**Date:** 7/12/2017    **VisitType:** Monitoring Visit    **Arrival:** 11:35 AM    **Departure:** 1:45 PM

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Technical Assistance**

**Technical Assistance**

The consultant and provider discussed that this rule requires that equipment and furniture is secured if it is of a weight or mass that could cause injury from tipping, falling, or being pulled or pushed over. The consultant observed a television in the left and right room that needed to be secured.

**Correction Deadline: 7/12/2017**

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

No Swimming Activities Provided

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed Capacity Routinely Met

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Reminder-Keep Hazards Inaccessible

**591-1-1-.26 Playgrounds(CR)**

**Not Met**

**Finding**

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined on this date through the consultant's observation that 11 bolts were protruding more than two threads on the older and younger playgrounds. Furthermore, it was determined that the front fence towards the street measured 44 inches and not 48 inches as required.

**POI (Plan of Improvement)**

The Center will repair/replace the bolts on the playground to no more than two threads and repair/replace the fencing to ensure it is 48 inches as required.

**Correction Deadline: 7/26/2017**

**Recited on 7/12/2017**

**Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined on this date through the consultant's observation that a potential hazard existed when four of eight s hooks were not closed on the swingset on the older playground.

**POI (Plan of Improvement)**

The Center will close all s hooks to ensure it is not a potential hazard.

**Correction Deadline: 7/22/2017**

**Health and Hygiene**

**591-1-1-.10 Diapering Areas & Practices(CR) Met**

**Comment**

Staff Stated Proper Knowledge

**591-1-1-.17 Hygiene(CR) Met**

**Comment**

Observed-Staff Remind Children Wash Hand

**591-1-1-.20 Medications(CR) N/A**

**Comment**

The provider stated that as of this date that no medication is being dispensed.

**Correction Deadline: 7/12/2017**

**Safety**

**591-1-1-.11 Discipline(CR) Met**

**Comment**

Observed-Discussion/Redirection

**591-1-1-.36 Transportation(CR) N/A**

**Comment**

No Routine Transportation Provided

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met**

**Comment**

Correct number of mats; disinfecting discussed

**Comment**

Observed-Pleasant Naptime Environment

**Staff Records**

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**591-1-1-.09 Criminal Records Check(CR)****Not Met****Finding**

591-1-1-.09(1)(g) requires Provisional Employees hired on or after January 1, 2014 to have a satisfactory Preliminary Records Check Determination. A Provisional Employee cannot reside at the Center or be present at the Center while children are present for care for more than 21 days from the date of hire or first day of residency without first submitting both a Fingerprint Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined on this date through the consultant's observation that an employee hired on June 12, 2017 and an employee hired on July 1, 2017, did not have a satisfactory Preliminary Records Check Determination on file for review on this date before caring for children.

**POI (Plan of Improvement)**

The Center will ensure that Provisional Employees hired on or after January 1, 2014 have a satisfactory Preliminary Records Check Determination. The Center will have a plan to ensure that Provisional Employees hired on or after January 1, 2014 submit a Fingerprint Records Check Application to the Department and Fingerprints to an authorized fingerprinting site within 21 days from the date of hire or the first day of residency. The Center will not allow a provisional employee to be at the Center while children are present if this requirement is not met. A one-day-letter was left on this date.

**Correction Deadline: 7/13/2017**

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**591-1-1-.24 Personnel Records****Not Met****Finding**

591-1-1-.24(1) requires the center to maintain a personnel file on the Director, all Employees, Provisional Employees, Personnel, Staff, Students-in-Training, Volunteers, Clerical, Housekeeping, Maintenance, and other Support Staff for the duration of the term of employment plus one calendar year, and it shall contain the following: identifying information to include: name, date of birth, social security number, current address and current telephone number; employment history; as applicable to the position held: evidence of education and qualifying work experience; evidence of all training required by these rules which shall include: title of training, date of training, trainer's signature, location of training and number of clock hours obtained; a statement completed by the staff member that the information provided is true and accurate; any other records required by these rules; and as applicable to the position held, evidence of required orientation including date and signature of person providing the orientation; It was determined on this date through the consultant's observation that a personnel file was not available for two employees on this date.

**POI (Plan of Improvement)**

The Center will secure required information for all Personnel. The Center will ensure that complete information is in the personnel file for all Directors, Employees, Provisional Employees, Personnel, Staff, Students-in-Training, Volunteers, Clerical, Housekeeping, Maintenance and other Support Staff.

**Correction Deadline: 7/17/2017**

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**591-1-1-.31 Staff(CR)****Met****Comment**

The consultant and provider discussed that this rule prohibits Center Staff from committing any criminal act, as defined under Georgia law, in the presence of any child enrolled in the Center and requires Center staff to comply with all applicable laws and regulations.

**Correction Deadline: 7/12/2017**

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Observed-Appropriate Staff:Child Ratios

**Comment**

Observed-Adequate Supervision