



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 7/11/2017    **VisitType:** Monitoring Visit    **Arrival:** 9:55 AM    **Departure:** 1:00 PM

**CCLC-2984**

**Clarkston First Baptist Academy**

4007 Church Street Clarkston, GA 30021 DeKalb County  
 (404) 292-5636 academy@clarkstonfbc.org

**Regional Consultant**

Ashli Conners

Phone: (770) 405-7960

Fax: (404) 591-5808

ashli.conners@dec.al.ga.gov

**Mailing Address**

Same

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
07/11/2017	Monitoring Visit	Good Standing	
04/12/2017	Complaint Closure	Good Standing	
04/12/2017	Complaint Investigation Follow Up	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	101		0	0	C	11	C	NA	NA	
Main	102	Four Year Olds	1	8	C	11	C	NA	NA	Centers
Main	103		0	0	C	9	C	NA	NA	
Main	104	Two Year Olds	1	8	C	9	C	NA	NA	Centers
Main	105		0	0	C	9	C	NA	NA	
Main	106	Infants and One Year Olds	2	9	C	10	C	NA	NA	Story
Main	107		0	0	C	5	C	NA	NA	
Main	108		0	0	C	7	C	NA	NA	
Main	Dining room		0	0	C	23	C	NA	NA	
Main	Gym Galley		0	0	C	27	C	NA	NA	

Total Capacity @35 sq. ft.: 121

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 25

Total Capacity @35 sq. ft.: 121

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Left side	34	C

**Comments**

Plan of Improvement: Developed This Date 07/11/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(j)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.ga.gov](mailto:CCSRefutations@dec.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Stacey Whitfield, Program Official

Date

, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
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### Findings Report

**Date:** 7/11/2017 **VisitType:** Monitoring Visit

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Observed-Variety Throughout Center

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

No Swimming Activities Provided

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed Capacity Routinely Met

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Not Met**

**Technical Assistance**

Discussed with Director properly hanging the dangling chain on the metal door in the gym on the right side that is now accessible to children, so that it is not accessible to children.

**Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on Consultant's observation that there were hazardous items accessible to children in the following rooms:

In Room 102 there was a spray bottle of bleach water next to the sink accessible to children.

In Room 106 there was an unlocked cabinet with cleaning supplies, and a pink backpack with Oragel, toothpaste, and a prescribed cream accessible to children.

**POI (Plan of Improvement)**

Staff placed the hazardous items accessible to children in a locked area. The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

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591-1-1-.26 Playgrounds(CR)	Met
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**Comment**

Observed playground area to be clean.

Health and Hygiene
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591-1-1-.10 Diapering Areas & Practices(CR)	Met
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**Comment**

Staff Stated Proper Knowledge

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591-1-1-.17 Hygiene(CR)	Met
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**Comment**

Staff stated proper knowledge of hand washing procedures.

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591-1-1-.20 Medications(CR)	Technical Assistance
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**Technical Assistance**

Discussed documentation.

Safety
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591-1-1-.05 Animals	Met
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**Comment**

No Animals Kept

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591-1-1-.11 Discipline(CR)	Met
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**Comment**

Observed-Positive Learning Environment

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591-1-1-.36 Transportation(CR)	Not Met
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**Comment**

Consultant observed a completed Annual Vehicle Inspection Report for the following vehicles:

On April 21,2017 an inspection was completed for vehicle JA15A9.

On March 29,2017 an inspection was completed for vehicle DFR627.

Consultant was unable to observe the interior of vehicles, due to children being on a field trip on this date.

Consultant discussed with Director ensuring there is a fire extinguisher and complete first aid kit on each vehicle.

**Technical Assistance**

Discussed documentation .

**Finding**

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on Consultant's review of records that the staff responsible for the transporting of children did not complete the required transportation training.

**POI (Plan of Improvement)**

The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training.

Correction Deadline: 7/21/2017

## Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Technical Assistance

### Technical Assistance

591-1-1-.30 - Discussed labeling cribs with staff.

### Comment

Discussed-SIDS/Infant Sleeping Position

## Staff Records

591-1-1-.09 Criminal Records Check(CR)

Met

### Comment

Criminal Records Check complete.

591-1-1-.33 Staff Training

Met

Correction Deadline: 4/28/2017

Corrected on 7/11/2017

Consultant observed previous citation to be corrected in that consultant saw the completed four hour clock hours of required training for person responsible for food preparation.

591-1-1-.31 Staff(CR)

Met

### Comment

Documentation discussed.

## Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

### Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)

Met

### Comment

Adequate supervision observed on this date.