



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 6/30/2017    **VisitType:** Monitoring Visit    **Arrival:** 1:00 PM    **Departure:** 2:40 PM

**FR-18418**

**Williams, Colette V**

827 SHEPPARD COVE Stone Mountain, GA 30083 DeKalb County  
(678) 580-3054 WILLIAMSCOLETTE3@YAHOO.COM

**Regional Consultant**

Stephen Knighton

Phone: (770) 342-7943  
Fax: (678) 891-5990  
coty.cummings@decal.ga.gov

**Mailing Address**  
Same

<b>Compliance Zone Designation</b>		
06/30/2017	Monitoring Visit	Good Standing
10/18/2016	Licensing Study	Good Standing
02/08/2016	Monitoring Visit	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	2	2	0	0	0
3 & 4 Years	2	3	0	0	0
School Age(5+) Years	2	2	0	2	0
<b>Total Under 13 Years</b>	6	7	0	2	0
<b>Total Under 18 Years</b>	6				

Children Present: 6

Total Children: 9

Caregivers/Helpers Present: 2

Total Caregivers/Helpers: 2

**Comments**

Plan of Improvement: Developed This Date 06/30/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Colette Williams, Program Official

Date

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Stephen Knighton, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

#### Activities and Equipment

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)** Met

**Comment**

Not caring for infants

**290-2-3-.07 Swimming Pools & Water-related Activities(CR)** Met

**Comment**

No Swimming Activities Provided

#### Children's Records

**290-2-3-.08 Parental Authorization(CR)** Met

**Comment**

Parent Authorizations Obtained/Completed

#### Facility

**290-2-3-.11 Physical Plant - Safe Environment(CR)** Met

**Comment**

Observation-No Hazards Accessible

**290-2-3-.13 Physical Plant-Structural/Mechanical(CR)** Met

**Comment**

Home Clean, Free of Hazards

**290-2-3-.13 Playgrounds(CR)** Met

**Comment**

Outside Area Clean, Well Maintained

**Licensure****290-2-3-.04 Application Requirements(CR)****Met****Comment**

290-2-3-.04(1)(d) - Provider cared for five unrelated children for pay and one related child for no pay on this date.

**Correction Deadline: 6/30/2017**

**Safety and Discipline****290-2-3-.11 Discipline(CR)****Met****Comment**

Pleasant Interactions Observed

**290-2-3-.11 Transportation(CR)****Met****Comment**

No Routine Transportation Provided

**Staff Records****290-2-3-.21 Criminal Records Check(CR)****Not Met****Finding**

290-2-3-.21(1)(a) requires the Home to ensure that the Provider, every actual and potential Employee and Provisional Employee has a Satisfactory Records Check Determination before the individual is present at the Home while any child is present at the Home. It was determined based on a review of records that two employees of the home did not have fingerprint determination letters on file. Consultant observed the application to be submitted; provider is waiting for the results of the fingerprint records check application.

**POI (Plan of Improvement)**

The Home Provider will obtain the required satisfactory records check determination(s). The Home will ensure that the Provider, every actual and potential Employee and Provisional Employee has a Satisfactory Records Check Determination. The Provider, Employees, and Provisional Employees MUST have a Satisfactory Records Check Determination to reside in and be at the Home when a child is present for care.

**Correction Deadline: 7/3/2017**

**290-2-3-.07 Independent Contractors(CR)****Met****Comment**

No Independent contractors

**290-2-3-.07 Other Staff Direct Contact with Children(CR)****Met****Comment**

No additional staff

**290-2-3-.07 Staff Training****Met**

**Correction Deadline: 2/15/2015**

**Corrected on 6/30/2017**

**.07(4) - Consultant observed previous citation to be corrected in that the provider obtained 10 clock hours of annual training for 2016.**

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**290-2-3-.07 Students-in-Training(CR)**

**Met**

**Comment**

No Students-in-training

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**290-2-3-.07 Volunteers(CR)**

**Met**

**Comment**

No Volunteers

<b>Staff:Child Ratios and Supervision</b>
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**290-2-3-.07 Staff:Child Ratios(CR)**

**Met**

**Comment**

Appropriate Ratios Observed

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**290-2-3-.07 Supervision(CR)**

**Met**

**Comment**

Observed-Adequate Supervision