



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 6/25/2019    **VisitType:** POI Follow Up    **Arrival:** 12:30 PM    **Departure:** 1:45 PM

**CCLC-33016**

**Leapfrog Academy of Excellence**

6400 Shannon Parkway Union City, GA 30291 Fulton County  
(770) 306-7333 latishalettleapfrogacademies@yahoo.com

**Regional Consultant**

Princess Walton  
Phone: (770) 357-7030  
Fax: (770) 357-7029  
princess.walton@decal.ga.gov

**Mailing Address**

3740 Flat Shoals Road  
Union City, GA 30291

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
06/25/2019	POI Follow Up	Support	
05/14/2019	Licensing Study	Support	
12/12/2018	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building 2	Classroom A-1		0	0	C	34	C	47	C	
Total Capacity @35 sq. ft.: 34					Total Capacity @25 sq. ft.: 76					
Main	A Left	Five Year Olds and Six Year Olds and Over	1	22	C	21	NC	30	C	Lunch,Free Play,Transitioning
Main	B Right	Six Year Olds and Over	1	14	C	10	NC	15	C	Free Play
Main	C Middle	Six Year Olds and Over	1	11	C	11	C	15	C	Story,Free Play
Total Capacity @35 sq. ft.: 42					Total Capacity @25 sq. ft.: 76					
Total # Children this Date: 47			Total Capacity @35 sq. ft.: 76			Total Capacity @25 sq. ft.: 76				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Outside	35	C

**Comments**

The purpose of this visit it conduct a plan of improvement follow-up visit.

Plan of Improvement: Developed This Date 06/25/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

Latisha Lett, Program Official

Date

Princess Walton, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 6/25/2019    **VisitType:** POI Follow Up    **Arrival:** 12:30 PM    **Departure:** 1:45 PM

#### CCLC-33016

#### Leapfrog Academy of Excellence

6400 Shannon Parkway Union City, GA 30291 Fulton County  
(770) 306-7333 latishalettleapfrogacademies@yahoo.com

#### Mailing Address

3740 Flat Shoals Road  
Union City, GA 30291

#### Regional Consultant

Princess Walton

Phone: (770) 357-7030

Fax: (770) 357-7029

princess.walton@decal.ga.gov

The following information is associated with a POI Follow Up:

	<b>Facility</b>
--	-----------------

#### 591-1-1-.19 License Capacity(CR)

Not Met

#### Finding

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined based on consultant observation at 12:30 p.m that the classroom on the right was observed to have 14 children in a classroom licensed for 10 and 15 children during the hours of 3:15 p.m to 5:15 p.m. It was further observed that the classroom on the left was observed to have 22 children in a classroom licensed for 16 and 21 children during the hours of 3:15 p.m. to 5:15 p.m.

#### POI (Plan of Improvement)

The Center will limit the number of children in this space to the licensed capacity.

**Correction Deadline: 6/25/2019**

**Recited on 6/25/2019**

#### 591-1-1-.26 Playgrounds(CR)

Met

**Correction Deadline: 6/1/2019**

**Corrected on 6/25/2019**

.26(4) - Previous citation was corrected. Consultant discussed the fence requirements with the staff.

**Correction Deadline: 5/30/2019**

**Corrected on 6/25/2019**

.26(9) - Previous citation corrected. Consultant did not observed a pole with wires to be on the playground on this day.

	<b>Safety</b>
--	---------------

#### 591-1-1-.36 Transportation(CR)

Defer

#### Defer

591-1-1-.36(4)(b)-Consultant will check the center vehicle on next visit.

**POI (Plan of Improvement)**

The center will maintain that all transportation vehicles are clean, in safe repair, and free from hazards.

**Correction Deadline: 6/1/2019**

<b>Staff Records</b>
----------------------

---

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Correction Deadline: 5/15/2019**

**Corrected on 6/25/2019**

**.09(1)(j) - Previous citation was corrected.**

---

**591-1-1-.33 Staff Training Met**

**Correction Deadline: 6/13/2019**

**Corrected on 6/25/2019**

**.33(3) - Previous citation was corrected. Consultant observed staff to have required Health and Safety training.**