



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 6/25/2018    **VisitType:** Monitoring Visit    **Arrival:** 12:45 PM    **Departure:** 3:10 PM

**CCLC-26020**

**Primrose School at Macland Pointe**

1815 Macland Road Marietta, GA 30064-4109 Cobb County  
 (770) 425-0035 director@primrosemaclandpointe.com

**Regional Consultant**

Alison Benson  
 Phone: (866) 369-6921  
 Fax: (866) 370-1204  
 alison.benson@dec.al.gov

**Mailing Address**  
 Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
06/25/2018	Monitoring Visit	Good Standing	
11/29/2017	Licensing Study	Good Standing	
04/18/2017	Complaint Closure	Good Standing	

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.  
**Support** - Program performance is demonstrating a need for improvement in meeting rules.  
**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L	One Year Olds	2	10	C	13	C	NA	NA	Nap
Main	1R	Infants and One Year Olds	2	10	C	24	C	NA	NA	Nap, Feeding, Flo or Play
Main	2L	Two Year Olds	2	14	C	19	C	NA	NA	Nap
Main	2R	Six Year Olds and Over	2	24	C	20	NC	NA	NA	Story
Main	3L	Two Year Olds and Three Year Olds	2	19	C	21	C	NA	NA	Nap
Main	3R	Three Year Olds and Four Year Olds	1	11	C	20	C	NA	NA	Clean Up
Main	4L	Three Year Olds	1	13	C	23	C	NA	NA	Nap
Main	4R		0	0	C	21	C	NA	NA	Not In Use
Main	5L	Three Year Olds and Four Year Olds	2	14	C	19	C	NA	NA	Nap

Total Capacity @35 sq. ft.: 180					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 115			Total Capacity @35 sq. ft.: 180			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
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**Comments**

Director provided eleven files for employees hired since last visit.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decals.ga.gov](mailto:CCSRefutations@decals.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decals.ga.gov](mailto:qualityrated@decals.ga.gov)

Jessica Bailey, Program Official

Date

Alison Benson, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)** **Met**

#### Comment

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)** **N/A**

#### Comment

Per director, the center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)** **Met**

#### Comment

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Technical Assistance**

#### Technical Assistance

591-1-1-.25 - Please be mindful to keep items that pose a hazard inaccessible to children.

**591-1-1-.26 Playgrounds(CR)** **Technical Assistance**

#### Technical Assistance

591-1-1-.26 - Discussed maintenance of resilient surface. Please fluff and redistribute.

### Health and Hygiene

**591-1-1-.10 Diapering Areas & Practices(CR)** **Technical Assistance**

#### Technical Assistance

591-1-1-.10 - Hand washing requirements for diapering were discussed with the staff and director on this date.

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**591-1-1-.17 Hygiene(CR)****Technical Assistance****Comment**

Proper hand washing observed.

**Technical Assistance**

591-1-1-.17(8) - Staff discussed handwashing procedures with staff and director on this date.

**Correction Deadline: 6/25/2018**

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**591-1-1-.20 Medications(CR)****N/A****Comment**

Per director, no medication is being dispensed at this time.

<b>Policies and Procedures</b>
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**591-1-1-.21 Operational Policies & Procedures****Met****Correction Deadline: 12/13/2017****Corrected on 6/25/2018****.21(3) - Emergency drill documentation was observed to be current.**

<b>Safety</b>
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**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

**591-1-1-.13 Field Trips(CR)****Met****Comment**

Field trip documentation observed to be complete.

**591-1-1-.36 Transportation(CR)****N/A****Comment**

Per director, the center does not provide routine transportation during the summer months.

<b>Sleeping &amp; Resting Equipment</b>
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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Pleasant naptime environment observed.

<b>Staff Records</b>
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**Records Reviewed: 31****Records with Missing/Incomplete Components: 3**

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Staff # 25

Not Met

Date of Hire: 03/19/2018

"Missing/Incomplete Components"

.33(3)-Health &amp; Safety Certificate

Staff # 28

Not Met

Date of Hire: 07/24/2017

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 30

Not Met

Date of Hire: 04/02/2018

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

**591-1-1-.09 Criminal Records Check(CR)**

**Met**

**Comment**

Director provided eleven files for employees hired since last visit.

**591-1-1-.33 Staff Training**

**Not Met**

**Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training; Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on review of staff records, three employees did not have evidence of the health and safety orientation on file.

**POI (Plan of Improvement)**

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

**Correction Deadline: 7/9/2018**

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.