



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 6/20/2019 **VisitType:** Monitoring Visit **Arrival:** 11:45 AM **Departure:** 3:45 PM

CCLC-9098

Higher Excellence Learning Center

1465 Burton Avenue Macon, GA 31204 Bibb County
 (478) 751-2308 helc.learn@gmail.com

Regional Consultant

LaToya Summers
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 LaToya.Summers@dec.al.ga.gov

Mailing Address
 Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
06/20/2019	Monitoring Visit	Support	
10/30/2018	Licensing Study	Good Standing	
03/13/2018	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A(2L) Infants- 2 Years	Infants	2	9	C	10	C	NA	NA	Nap
Main	B (1L) two years	Two Year Olds	1	9	C	10	C	NA	NA	Nap
Main	C (1R) 3-5 Years	Three Year Olds and Four Year Olds and Six Year Olds and Over	3	20	C	23	C	NA	NA	Transitioning
Total Capacity @35 sq. ft.:			43		Total Capacity @25 sq. ft.:		0			
Total # Children this Date: 38			Total Capacity @35 sq. ft.:		Total Capacity @25 sq. ft.:		0			

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	20	C
Main	Playground B	24	C

Comments

The purpose of the visit was to conduct a monitoring visit.

Plan of Improvement: Developed This Date 06/20/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

JaJuandraula Green, Program Official

Date

LaToya Summers, Consultant

Date



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Findings Report

Date: 6/20/2019 **VisitType:** Monitoring Visit **Arrival:** 11:45 AM **Departure:** 3:45 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR) **Met**

Correction Deadline: 7/4/2019

Corrected on 6/20/2019

Correction of citation that the the fencing on Playground A measured at four feet as required. The bottom fencing on the left side of Playground B was observed to be secure at the bottom not causing an entrapment hazard.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) Met

Correction Deadline: 10/30/2018

Corrected on 6/20/2019

Correction of citation in that consultant observed staff wash hands after cleaning up lunch.

591-1-1-.20 Medications(CR) Met

Correction Deadline: 10/30/2018

Corrected on 6/20/2019

Correction of citation in that consultant did not observe any medication in the classrooms accessible to children in care.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures Met

Correction Deadline: 10/31/2018

Corrected on 6/20/2019

Correction of citation in that the center had evidence of completed tornado drills, lockdown drills, and other emergency drills.

Safety

591-1-1-.11 Discipline(CR) Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) Met

Correction Deadline: 10/30/2018

Corrected on 6/20/2019

Correction of citation in that consultant observed thirteen parent's signature and date for permission to be taken on a field trip on June 12, 2019 to Washington Library.

591-1-1-.36 Transportation(CR) Not Met

Correction Deadline: 10/31/2018

Corrected on 6/20/2019

Correction of citation in that the center had evidence to account for each child being loaded and unloaded on June 12, 2019 when the center arrived to Washington Library and arrived back to the center on that day.

Correction Deadline: 10/31/2018

Corrected on 6/20/2019

Correction of citation in that consultant observed arrival and departure times for Van #1 and Van #2 for a field trip taken on June 12, 2019.

Finding

591-1-1-.36(7)(d)1. requires that the first check be conducted immediately upon unloading the last child at any location including, but not limited to, a field trip destination, arrival at the Center, and the last stop during transportation to home or school. The responsible person on the vehicle shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; sign the passenger transportation checklist (s), indicating all of the children have exited the vehicle; and give the passenger transportation checklist(s) to the second designated Staff person. It was determined based on a review of records that the center took a field trip to Washington Library on June 12, 2019 and Van #1 and Van #2 did not have a first check when the van arrived back at the center.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 6/20/2019

Recited on 6/20/2019

Finding

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. It was determined based on a review of records that during a field trip to Washington Library on June 12, 2019 the center had no second check completed when Van #1, and Van #2 arrived back at the center.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 6/20/2019

Recited on 6/20/2019

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met

Correction Deadline: 10/30/2018

Corrected on 6/20/2019

Correction of citation in that five out of five crib sheets were observed to be tight fitting in Room 2L.

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Correction Deadline: 10/30/2018

Corrected on 6/20/2019

Correction of citation in that based on a review of records all staff members were observed to have a completed fingerprints check.

591-1-1-.14 First Aid & CPR Met

Correction Deadline: 11/29/2018

Corrected on 6/20/2019

Correction of citation in that based on a review of records, the center director had evidence of First Aid and CPR training as required.

Correction Deadline: 11/29/2018

Corrected on 6/20/2019

Correction of citation in that consultant observed all staff to have First Aid and CPR training as required.

591-1-1-.24 Personnel Records

Met

Correction Deadline: 11/4/2018

Corrected on 6/20/2019

Correction of citation in that based on a review of records all staff members were observed to have an employment record.

591-1-1-.33 Staff Training

Met

Correction Deadline: 10/30/2018

Corrected on 6/20/2019

Correction of citation in that based on a review of records, all staff were observed to have evidence of orientation.

Correction Deadline: 11/6/2018

Corrected on 6/20/2019

Correction of citation in that the staff member hired in July 2018 is no longer employed at the center.

Correction Deadline: 11/29/2018

Corrected on 6/20/2019

Correction of citation in that based on a review of records, one staff without the required 10 hours annual training is no longer employed with the provider. Evidence of four (4) clock hours of training were observed for two members.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Correction Deadline: 10/30/2018

Corrected on 6/20/2019

Correction of citation in that consultant did not observe any children age two-year-old mixed with older children.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.