



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 6/13/2017    **VisitType:** POI Follow Up    **Arrival:** 10:20 AM    **Departure:** 11:45 AM

**CCLC-32845**

**Windward Child Development Center - CCLC**

5830 Windward Pkwy Alpharetta, GA 30005 Fulton County  
 (678) 624-0222 rasantiago@kindercare.com

**Regional Consultant**

Shannon Curtis  
 Phone: (770) 342-7802  
 Fax: (678) 891-5904  
 shannon.curtis@decal.ga.gov

**Mailing Address**

3051 Parkbrooke Circle  
 Woodstock, GA 30189

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
06/13/2017	POI Follow Up	Good Standing	
05/17/2017	Complaint Closure	Good Standing	
04/07/2017	Complaint Investigation Follow Up	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L: H Preschool	Three Year Olds and Four Year Olds	1	14	C	21	C	NA	NA	Centers
Main	2L: I Art/Library		0	0	C	21	C	NA	NA	Not In Use
Main	2R: A Infants I	Infants	1	4	C	16	C	NA	NA	Nap
Main	3L: J Library		0	0	C	21	C	NA	NA	Not In Use
Main	3R: B Infants II	Infants	1	5	C	16	C	NA	NA	Transitioning
Main	4L: K PreK		0	0	C	21	C	NA	NA	Not In Use
Main	4R: C Tutorial		0	0	C	13	C	NA	NA	Not In Use
Main	5L-Front: After Care	Six Year Olds and Over	2	18	C	18	C	NA	NA	Centers
Main	5L-Rear: M After Care		0	0	C	16	C	NA	NA	Not In Use
Main	5R: D Toddlers	One Year Olds	1	5	C	13	C	NA	NA	Free Play
Main	6L: N GA PreK		0	0	C	32	C	NA	NA	Not In Use
Main	6R: E Jr Preschool	Two Year Olds	2	7	C	13	C	NA	NA	Transitioning
Main	7L: G GA PreK		0	0	C	23	C	NA	NA	
Main	7R: F Jr Preschool II		0	0	C	13	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 257					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 53					Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	A: Infant/Toddler	16	C
Main	B: Preschool	69	C
Main	C: School Age	108	C

### Comments

The purpose of the visit was to conduct a follow-up visit and to follow up to previous visit conducted on April 7, 2017.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.ga.gov](mailto:CCSRefutations@dec.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Raquel Santiago, Program Official

Date

Shannon Curtis, Consultant

Date



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### Findings Report

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The following information is associated with a POI Follow Up:

### Activities and Equipment

**591-1-1-.03 Activities**

**Met**

**Correction Deadline: 5/17/2017**

**Corrected on 6/13/2017**

Previous citation corrected. The center provided a staff training on May 24, 2017 to review the proper use of the Child Supervision Record, Safe Lifting, How To Manage Supervision and Toilet Training In Younger Classrooms. A DECAL Trainer also conducted a Supervision Training on May 25, 2017 for all staff.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

No Swimming Activities Provided

### Staffing and Supervision

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Observed-Appropriate Staff:Child Ratios

**591-1-1-.32 Supervision(CR)**

**Met**

**Correction Deadline: 5/17/2017**

**Corrected on 6/13/2017**

Previous citation corrected. Consultant observed adequate supervision during walk through of facility on this date.