



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 6/12/2017    **VisitType:** Monitoring Visit    **Arrival:** 9:55 PM    **Departure:** 12:40 PM

**FR-000014861**

**Robinson, Sybil A**

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**Regional Consultant**

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**Mailing Address**

1018 ASHTON OAK CIRCLE  
Stone Mountain, GA 30083

<b>Compliance Zone Designation</b>		
06/12/2017	Monitoring Visit	Good Standing
11/29/2016	Licensing Study	Good Standing
02/04/2016	Monitoring Visit	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting the rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	1	1	0	0	0
1 & 2 Years	3	3	0	0	0
3 & 4 Years	1	1	0	0	0
School Age(5+) Years	0	2	0	1	0
<b>Total Under 13 Years</b>	5	7	0	1	0
<b>Total Under 18 Years</b>	5				

Children Present: 5

Total Children: 8


Caregivers/Helpers Present: 3

Total Caregivers/Helpers: 3

**Comments**

Plan of Improvement: Developed This Date 06/12/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p><b>Reminder:</b> All employees of child care programs must be fingerprinted before <b>January 1, 2017</b>. For instructions and to submit records check applications online, please visit <a href="http://www.decalkoala.com">www.decalkoala.com</a>. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Sybil Robinson, Program Official

Date

, Consultant

Date



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### Findings Report

**Date:** 6/12/2017    **VisitType:** Monitoring Visit    **Arrival:** 9:55 PM    **Departure:** 12:40 PM

**FR-000014861**

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**290-2-3-.12 Equipment and Supplies(CR)**

**Met**

**Comment**

Observed-Variety Of Equipment

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)**

**Met**

**Comment**

Discussed-SIDS/Infant Sleeping Position

**290-2-3-.07 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

No Swimming Activities Provided

### Children's Records

**290-2-3-.08 Children's Records**

**Not Met**

**Finding**

290-2-3-.08(2)(c) 18 requires notification of the absence of a liability insurance policy sufficient to protect its clients. If the home is not covered by liability insurance sufficient to protect its clients, the home must notify the parent or guardian of each child under the care of the program in writing. Each parent or guardian must acknowledge receipt of such notice, and a copy of the acknowledgement shall be kept in the child's file. It was determined based on a review of records, that none of the enrolled children had evidence of signed No Liability Signature Forms.

**POI (Plan of Improvement)**

The home provider will obtain and maintain documentation.

**Correction Deadline: 6/16/2017**

**Recited on 6/12/2017**

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**290-2-3-.11 Children's Records****Not Met****Finding**

290-2-3-.11(1)(b) requires the family day care home to maintain a file for each child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the home may not continue for more than 30 day without such evidence. It was determined based on review of records that one child enrolled did not have an updated immunization on file.

**POI (Plan of Improvement)**

The home provider will ensure that an immunization record/signed affidavit is on file for each enrolled child.

**Correction Deadline: 6/26/2017****Recited on 6/12/2017**

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**290-2-3-.08 Parental Authorization(CR)****Met****Comment**

Parent Authorizations Obtained/Completed

<b>Facility</b>
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**290-2-3-.11 Physical Plant - Safe Environment(CR)****Not Met****Correction Deadline: 12/29/2016****Corrected on 6/12/2017****.11(2)(c) - Previous citation corrected.****Finding**

290-2-3-.11(2)(h) requires at least one UL Approved smoke detector to be on each floor of the Home and such detectors to be maintained in working order. At least one 2-A:10-B:C fire extinguisher shall be kept in the child care area to be located no more than thirty feet from the kitchen. The extinguisher shall be maintained in working order and shall be inaccessible to the children. It was determined based on Consultant's observation that the smoke detector was completely removed on the first and second floor.

**POI (Plan of Improvement)**

The home provider will ensure that a working smoke detector is on each floor and a working fire extinguisher is available in the child care area as required, and is maintained inaccessible to children.

**Correction Deadline: 6/12/2017**

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**290-2-3-.13 Physical Plant-Structural/Mechanical(CR)****Met****Comment**

No hazards observed accessible to children.

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**290-2-3-.13 Playgrounds(CR)****Technical Assistance****Technical Assistance**

Discussed maintaining outside area, and ensuring the children do no play on trampoline equipment.

<b>Food Service</b>
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**290-2-3-.10 Food Service & Nutrition****Met****Correction Deadline: 11/29/2016****Corrected on 6/12/2017****.10(4) - Previous citation corrected.****Correction Deadline: 11/29/2016****Corrected on 6/12/2017****.10(5) - Previous citation corrected.**

## Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR) Met

Correction Deadline: 11/29/2016

Corrected on 6/12/2017

.11(1)(k) - Provider stated proper knowledge of hand washing procedures.

290-2-3-.11 Diapering Areas & Practices(CR) Met

Correction Deadline: 11/29/2016

Corrected on 6/12/2017

.11(1)(j)1 - Previous citation corrected. Provider stated proper knowledge of hand washing procedures.

290-2-3-.11 Medications(CR) Met

### Comment

Provider does not administer medication.

## Licensure

290-2-3-.04 Application Requirements(CR) Met

### Comment

Provider is caring for three children for pay.

Correction Deadline: 6/12/2017

## Safety and Discipline

290-2-3-.11 Animals Met

### Comment

Appropriate Vaccination Records

290-2-3-.11 Discipline(CR) Met

### Comment

Observed-Discussion/Redirection

290-2-3-.11 First Aid Kit Met

### Comment

Observed Kit Complete

290-2-3-.11 Transportation(CR) Met

### Comment

No Routine Transportation Provided

## Staff Records

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**290-2-3-.21 Criminal Records Check(CR)****Not Met****Finding**

290-2-3-.21(1)(a) requires the Home to ensure that the Provider, every actual and potential Employee and Provisional Employee has a Satisfactory Records Check Determination before the individual is present at the Home while any child is present at the Home. It was determined based on Consultant's review of records that there are two individuals residing in the home without a complete Satisfactory Records Check Determination.

**POI (Plan of Improvement)**

The Home Provider will obtain the required satisfactory records check determination(s). The Home will ensure that the Provider, every actual and potential Employee and Provisional Employee has a Satisfactory Records Check Determination. The Provider, Employees, and Provisional Employees MUST have a Satisfactory Records Check Determination to reside in and be at the Home when a child is present for care.

**Correction Deadline: 6/12/2017**

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**290-2-3-.07 Independent Contractors(CR)****Met****Comment**

No Independent contractors

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**290-2-3-.07 Other Staff Direct Contact with Children(CR)****Met****Comment**

No additional staff

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**290-2-3-.07 Staff Training****Not Met****Finding**

It was determined based on Consultant's review of records that the provider had eight out of the 10 required annual training hours for the year of 2016.

**POI (Plan of Improvement)**

Provider will ensure the required 10 hours of annual training for the year of 2017 will be completed.

**Correction Deadline: 1/1/2018****Recited on 6/12/2017**

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**290-2-3-.07 Students-in-Training(CR)****Met****Comment**

No Students-in-training

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**290-2-3-.07 Volunteers(CR)****Met****Comment**

No Volunteers

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<b>Staff:Child Ratios and Supervision</b>
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**290-2-3-.07 Staff:Child Ratios(CR)****Met****Comment**

Appropriate Ratios Observed

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**290-2-3-.07 Supervision(CR)****Met****Comment**

Observed-Adequate Supervision