



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 6/12/2017 **VisitType:** Complaint Investigation Follow Up **Arrival:** 1:55 PM **Departure:** 5:25 PM

CCLC-39613

Storybrook Academy

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Regional Consultant

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Mailing Address
 Same

Compliance Zone Designation		
06/12/2017	Complaint Investigation Follow Up	Good Standing
04/28/2017	Licensing Study	Good Standing
10/13/2016	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - 1R	Infants	2	6	C	12	C	NA	NA	Feeding, Floor Play
Main	B - 2R	Five Year Olds	1	13	C	21	C	NA	NA	Art, Free Play
Main	C - 3R	Two Year Olds	2	15	C	19	C	27	C	Nap, Snack, Free Play, Transitioning
Main	D - 4R	Six Year Olds and Over	1	16	C	25	C	35	C	Transitioning, Art, Free Play
Main	E - 4L	Four Year Olds	1	13	C	15	C	NA	NA	Free Play
Main	F - 3L	Two Year Olds	0	0	C	15	C	NA	NA	Not In Use
Main	G - 2L	One Year Olds	2	12	C	16	C	NA	NA	Free Play
Total Capacity @35 sq. ft.: 120					Total Capacity @25 sq. ft.: 120		Building capacity limited by Heath Department Limitations			
Total # Children this Date: 75			Total Capacity @35 sq. ft.: 120		Total Capacity @25 sq. ft.: 120		Building @25 capacity limited by Heath Department Limitations			

Building	Playground	Playground Occupancy	Playground Compliance
Main	A - 1R	14	C
Main	B - 2R	33	C
Main	C - Rear	107	C
Main	D - 2L	41	C
Main	E - 1L	21	C

Comments

June 12, 2017: A POI Visit was conducted and many of the corrections have been made as requested.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Jennifer Duncan, Program Official

Date

Karen McGill, Consultant

Date



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Summary Report

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The following information is associated with a Complaint Investigation Follow Up:

Children's Records

591-1-1-.08 Children's Records Met

Correction Deadline: 4/28/2017

Corrected on 6/12/2017

.08(p)1. - The Director stated she understands and is aware that authorized persons should be signing children in and out daily as required.

Facility

591-1-1-.25 Physical Plant - Safe Environment(CR) Met

Correction Deadline: 4/28/2017

Corrected on 6/12/2017

.25(3) - The plastic seal has been removed from the window and no longer poses a hazard for children in care.

591-1-1-.26 Playgrounds(CR) Met

Correction Deadline: 4/28/2017

Corrected on 6/12/2017

.26(8) - The center has covered the exposed cement with mulch and continues to research other methods to be sure the concrete is not exposed.

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Correction Deadline: 4/28/2017

Corrected on 6/12/2017

.15(8) - The director stated she understood requirements for children with modified diets and the information is documented with the medication information.

591-1-1-.18 Kitchen Operations

Met

Correction Deadline: 4/28/2017

Corrected on 6/12/2017

.18(4) - The center uses the dishwasher to clean and sanitize dishes and utensils.

Correction Deadline: 4/28/2017

Corrected on 6/12/2017

.18(5) - The consultant observed kitchen items to be properly stored and clearly labeled and covered.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Correction Deadline: 4/28/2017

Corrected on 6/12/2017

.10(5) - The consultant observed proper diapering on this date.

591-1-1-.20 Medications(CR)

Met

Correction Deadline: 4/28/2017

Corrected on 6/12/2017

.20(2) - The consultant observed proper documentation for medicine being administered at this time.

Safety

591-1-1-.36 Transportation(CR)

Met

Correction Deadline: 5/8/2017

Corrected on 6/12/2017

.36(5)(b) - Staff currently providing transportation current CPR and First Aid Training on file as required.(TR)

Correction Deadline: 4/29/2017

Corrected on 6/12/2017

.36(7)(b) - Current transportation documentation was observed complete.

Staff Records

591-1-1-.09 Criminal Records Check(CR)

Met

Correction Deadline: 4/28/2017

Corrected on 6/12/2017

.09(1)(a) - The consultant observed that one staff had a local records check dated April 11, 2017.

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on consultant's review of records three staff members who were employed greater than 90 days did not have current CPR and First Aid training. The staff are scheduled for training this month

POI (Plan of Improvement)

The center director will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 7/2/2017**Recited on 6/12/2017**

591-1-1-.24 Personnel Records**Met****Correction Deadline: 5/3/2017****Corrected on 6/12/2017****.24(a) - The consultant observed the complete staff file.****Correction Deadline: 4/28/2017****Corrected on 6/12/2017****.24(d) - The consultant observed the orientation form completed.**

591-1-1-.33 Staff Training**Defer****Correction Deadline: 5/28/2017****Corrected on 6/12/2017****.33(4) - The consultant observed that the director obtained four hours of Nutrition Training as required July 24, 2016.****Defer**

591-1-1-.33(5)-It was determined that the center staff are in the process of obtaining 2017 Training.

POI (Plan of Improvement)

The center will plan and schedule the required 10 hours of ongoing training each year and follow up to ensure the training is completed.

Correction Deadline: 5/28/2017