



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 6/8/2018    **VisitType:** Initial Licensing Study    **Arrival:** 11:30 AM    **Departure:** 4:30 PM

**FR-49151**

**Greene, Adrienne D**

3896 Ester Drive, SW Atlanta, GA 30331 Fulton County  
(404) 457-8809 adrienne\_greene@hotmail.com

**Regional Consultant**

Iko Blackmon

Phone: (404) 657-5598

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**Mailing Address**

Same

**Quality Rated:**

<b>Compliance Zone Designation</b>		
06/08/2018	Initial Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	0	0	0	0	0
3 & 4 Years	0	0	0	0	0
School Age(5+) Years	0	0	0	0	0
<b>Total Under 13 Years</b>	0	0	0	0	0
<b>Total Under 18 Years</b>	0				

Children Present: 0

Total Children: 0

Caregivers/Helpers Present: 1

Total Caregivers/Helpers: 1

**Comments**

6-15-18 - Per the Provider's request, the Licensed hours of operation were changed this date, to 7:30 a.m. to 5:30 p.m.; August through May. During the months of June and July - the Provider will operate the Home from 8:00 a.m. to 5:30 p.m. - Monday through Friday. A revised copy of the visit cover page was emailed to the Provider this date.

6-11-18 - The Family Child Care Learning Home (FCCLH) program was granted Permission to Operate and the Final Renewable License this date, based on completion of Consultant follow-up. A revised copy of the visit report was emailed to the Provider.

Per Zoning, the capacity of the (FCCLH) has been limited to six (6), unrelated children, and the Provider's own two (2) children that reside in the Home. Therefore, the Provider is not permitted to care for two (2) additional children for two (2) hours per day. The FCCLH was also Licensed to care for children ages one-years through five-years-old; no Infants. The Licensed hours of operation are 7:30 a.m. to 6:30 p.m.; August through May. During the months of June and July - the Provider will operate the Home from 8:00 a.m. to 6:30 p.m. - Monday through Friday.

6-8-18 - The Family Child Care Learning Home was not granted Permission to Operate this date. The Home was not operating and no children were present or enrolled on the date of the visit. Permission to Operate will be granted upon completion of Consultant follow-up.

Plan of Improvement: Developed This Date 06/08/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.decals.ga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decals.ga.gov](mailto:CCSRefutations@decals.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decals.ga.gov](mailto:qualityrated@decals.ga.gov)

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Adrienne Greene, Program Official

Date

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Iko Blackmon, Consultant

Date



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**Findings Report**

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The following information is associated with a Initial Licensing Study:

**Activities and Equipment**

**290-2-3-.12 Equipment and Supplies(CR)**

**Met**

**Comment**

On this date, Consultant observed equipment, furniture and toys throughout the Home, to be non - hazardous, fully - secured, and not able to cause injury from tipping, falling, or being pulled or pushed over.

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)**

**Met**

**Comment**

Per the Provider's request, the Home was not Licensed to care for Infants. The Home was Licensed and approved to care for children ages one - years - old (walking) through five - years - old. Infant Safe Sleeping and Resting Requirements are not applicable.

**290-2-3-.07 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

The Provider stated that the Home will not participate in Swimming activities. Consultant discussed Swimming requirements with the Provider, prior to the visit and on this date. Consultant also stated to the Provider, that prior to participating in Swimming activities, in water two (2) feet in depth or greater, the Home is required to contact the assigned Bright from the Start: Regional Consultant, to discuss and review Swimming Rules.

**Facility**

**290-2-3-.11 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

**290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**

**Met**

**Comment**

The Home appears clean and free from hazards.

**Finding**

290-2-3-.13(2)(a) requires that outdoor play areas be kept clean and free of hazards such as exposed sharp corners of concrete or equipment, rust and splinters on equipment, broken glass, open drainage ditches, holes and stagnant water. It was determined, based on Consultant observation, that items posing a hazard were present throughout the outdoor play area as follows: Un - level concrete and stepping blocks were present on the right - side of the concrete patio area, and throughout the middle and rear right - side of the outdoor play area. Additionally, broken wooden paneling, loose wires, cords and a utility box were present on the left and right - sides of the entrance door, and along the middle and rear right - side areas of the Home. Further, an unlocked storage shed with hazardous materials inside, was present in the rear area of the back yard. A ladder and window pane were present on the left - side of the back yard. Low hanging tree limbs and vines were observed in the left - side area of the backyard and growing through several sections of the wooden fence. Weeds were observed to grow throughout the outdoor play area fencing, and in the middle right -side of the outdoor area. Sticks were also observed throughout the mulch area. Further, a window sill, located along the middle right - side of the Home, was broken in the left corner, a hole was present in the lower middle corner area on the Home, and loose aluminum pipes and wooden boards were present in the middle and rear corner of the outdoor play area.

**POI (Plan of Improvement)**

The Applicant stated that the Home will add fencing to enclose the left -side of the outdoor play area(s) and prevent access to the left - side and rear back yard areas and storage shed. The Applicant also stated that the Home will repair any and all identified outdoor hazards and will monitor the outdoor play area daily or more often as needed to ensure that the area is kept clean and free of hazards. Further, upon completion, the Applicant will submit pictures of the corrected areas to the Consultant for review.

**Correction Deadline: 6/15/2018****Finding**

290-2-3-.13(2)(d) requires that outside play areas be protected from traffic or other hazards by fencing or other barriers at least four feet in height and approved by the Department. Fencing material shall not present a hazard to children. A fence shall be provided around swimming pools to make them inaccessible when not in use. It was determined, based on Consultant observation, that the exterior wooden fencing surrounding the outdoor play area and back yard, was hazardous with cracked, broken and splintering boards throughout various sections of the fence. It was also determined, based on Consultant observation, that the white fence gate, located on the rear right - side of the outdoor play area, did not have a working latch to close the gate, and contained protruding nail heads on the middle panel.

**POI (Plan of Improvement)**

The Applicant stated that the Home will cover the hazardous areas of the wooden fence with approved fencing material measuring at least four (4) feet in height. The Applicant also stated that the Home will add a working latch to the gate and will ensure that nails do not protrude and are flush with the panels of the gate. Further, upon completion, the Applicant will submit pictures of the corrected fencing and gate to the Consultant for review.

**Correction Deadline: 6/15/2018**

<b>Health and Hygiene</b>
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**290-2-3-.11 Children's Health and Hygiene(CR)****Met****Comment**

The Home was not operating and there were no children enrolled on this date. Consultant discussed proper hand washing of children and staff with the Provider, prior to the visit and on this date.

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**290-2-3-.11 Diapering Areas & Practices(CR)****Met****Comment**

The Home was not operating and there were no children enrolled on this date. Consultant discussed Diapering requirements with the Provider prior to the visit and on this date. Additionally, on this date, Consultant observed proper diapering facilities; non - porous surface and sink with warm running water.

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**290-2-3-.11 Medications(CR)****Met****Comment**

No children were enrolled in the program or present on this date. Consultant observed Department - approved medication authorization forms that the Home will use as required.

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**Licensure**

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**290-2-3-.04 Application Requirements(CR)****Met****Comment**

The Home was not operating and no children were enrolled or present during the visit. Consultant discussed Application Requirements with the Provider as follows: Per Zoning, the Licensed capacity of the Family Child Care Learning Home has been limited to a maximum of six (6) unrelated children, and the Provider's two (2) children who reside in the Home.

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**Safety and Discipline**

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**290-2-3-.11 Discipline(CR)****Met****Comment**

There were no children enrolled on this date. Consultant observed the Home's discipline policy and discussed regulations regarding proper discipline with the Provider, prior to the visit and on this date.

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**290-2-3-.11 Transportation(CR)****Met****Comment**

The Provider stated that the Home will not provide routine Transportation and Field Trips at this time. Consultant discussed with Provider, prior to the visit and on this date, all requirements needed in order to transport and conduct field trips with children. Consultant stated to Provider that prior to providing Transportation and/or Field Trips, the Home (Provider and/or Home Employee; if operating the vehicle) is required to maintain on the vehicle; a current driver's license, complete first - aid kit and fire extinguisher, emergency medical forms regarding each child being transported on the vehicle, and appropriate individual child safety restraints (seat belt, car seat, etc.), in accordance with current State and Federal laws. Consultant also stated to the Provider, that the Home is required to ensure that children are directly supervised on the vehicle by Staff at all times, and that all parental agreements regarding Transportation and Field Trips, are completed and maintained on file. Further, Consultant stated to the Provider that prior to providing Transportation and/or Field Trips, the Home is required to contact the assigned Bright from the Start: Regional Consultant, to discuss and review all Transportation and Field Trip Rules.

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**Staff Records**

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**290-2-3-.21 Criminal Records Check(CR)****Met****Comment**

On this date, Consultant observed a Satisfactory Gemalto COGENT Criminal Records Check Determination letter, regarding the Provider and the Provider's Spouse. The Provider stated that no other persons, age 17 - years or older, reside, work or shall be present in the Home when children are present for care. Additionally, the Provider's 16-year-old child currently resides in the Home. Consultant stated to the Provider, that a Satisfactory Gemalto COGENT Criminal Records Check Determination letter, issued by the Department, is required to be immediately obtained once the child becomes 17 - years - old.

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**290-2-3-.07 Staff Qualifications(CR)****Met****Comment**

On this date, Consultant observed the Provider to be compliant with all applicable laws. Consultant also observed the Provider to have a qualifying educational credential and work experience that met requirements. Further, Consultant discussed with the Provider, that all newly hired Staff (Helpers), are required to complete Health and Safety Orientation and CPR - First - Aid Training within 90 days of hire and maintain/keep current as needed, and that the Provider and Helper are required to complete 10 - hours training annually.

<b>Staff:Child Ratios and Supervision</b>
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**290-2-3-.07 Staff:Child Ratios(CR)****Met****Comment**

The Home was not operating, and there were no children enrolled on this date. Consultant discussed proper Staff: child ratios with the Provider, prior to the visit and on this date.

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**290-2-3-.07 Supervision(CR)****Met****Comment**

The Home was not operating, and there were no children enrolled on this date. Consultant discussed proper supervision and watchful oversight, with the Provider, prior to the visit and on this date. The Consultant also obtained a signed and dated written Supervision Plan from the Provider, regarding bathrooms and areas of the Home not approved for child care.