



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 6/2/2017 **VisitType:** Complaint Investigation Follow Up **Arrival:** 9:30 AM **Departure:** 1:00 PM

CCLC-30494

Tree Planted By the Stream (TPS) Preschool/Afterschool
 3205 Pleasant Hill Road Duluth, GA 30096 Gwinnett County
 (678) 387-8785 tpspreschool@yahoo.com

Regional Consultant

April Brown
 Phone: (770) 357-5101
 Fax: (770) 357-5102
 april.brown@dec.al.gov

Mailing Address
 Same

Compliance Zone Designation		
06/02/2017	Complaint Investigation Follow Up	Good Standing
04/12/2017	Monitoring Visit	Good Standing
11/28/2016	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1R		0	0	C	12	C	NA	NA	
Main	2R		0	0	C	12	C	NA	NA	
Main	3R		0	0	C	12	C	NA	NA	
Main	4R		0	0	C	12	C	NA	NA	
Main	5R		0	0	C	12	C	NA	NA	
Main	6R		0	0	C	12	C	NA	NA	
Total Capacity @35 sq. ft.: 72						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 0			Total Capacity @35 sq. ft.: 72			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
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Comments

June 2, 2017: The purpose of the visit was to conduct a plan of improvement follow up visit.
 Plan of Improvement: Developed This Date 06/02/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Yonjoo June Chung, Program Official

Date

April Brown, Consultant

Date



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Summary Report

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The following information is associated with a Complaint Investigation Follow Up:

Children's Records

591-1-1-.08 Children's Records

Not Met

Finding

591-1-1-.08(p) requires Center Staff to maintain records of a child's daily arrival and departure for the 12 preceding months that include documentation, in written or electronic format, by the Parent or authorized person, each time the child is dropped off and picked up. The Center shall ensure that children are only released to authorized person(s), and Center Staff shall take necessary steps to determine that any such person(s) presenting to pick up a child in care is authorized by the Parent(s) of the child and that person matches the identifying information provided by the Parent.

It was determined that the center did not have sign in and out sheets to show daily arrival and departure times of children in care as required.

POI (Plan of Improvement)

The Center will maintain arrival and departure records as required, and will train all current and future Staff to check identifying information and authorization for persons who come to pick up a child and to only release a child to an authorized person.

Correction Deadline: 6/2/2017

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

The director reported that a regional consultant arrived to the church last week to complete an amendment; however, she has not heard back from anyone regarding the completion of an amendment. The children are out for the summer; however the director will not allow children in unlicensed space once they return from summer break. The children present today were vacation bible school children observed practicing in the church sanctuary.

591-1-1-.36 Transportation(CR)**Not Met****Finding**

591-1-1-.36(3)(a-c) requires the Director and each Staff person responsible for or who participates in the transportation of children to meet the following requirements: (a) complete two (2) clock hours of transportation training on or before June 30, 2015 and at least every two years thereafter. (b) Effective July 1, 2015, the Director and each Staff person who will be responsible for or participate in the transportation of children shall have completed two (2) clock hours of transportation training prior to assuming any duties related to the transportation of children and at least every two years thereafter. (c) Any transportation training completed should be state approved or state accepted training.

It was determined based on a review of records that the director did not have evidence that she participated in transportation training before providing routine transportation to children in the center.

POI (Plan of Improvement)

The center will ensure that the director, center staff, and any person responsible for the transportation of children has completed the required transportation training. Director stated that she will be complete the transportation training as soon as possible.

Correction Deadline: 6/16/2017**Recited on 6/2/2017****Staff Records****591-1-1-.09 Criminal Records Check(CR)****Met****Correction Deadline: 4/12/2017****Corrected on 6/2/2017****Correction of citation observed on this date.**