



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 6/1/2018 **VisitType:** Complaint Investigation & Licensing Study **Arrival:** 9:30 AM **Departure:** 1:00 PM

CCLC-37871

Lemon Tree Academy

1290 N Cherokee Road Social Circle, GA 30052 Walton County
 (770) 464-0768 teninalemon@yahoo.com

Regional Consultant

Ruby Norman

Phone: (770) 405-7959

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laura.davis@decal.ga.gov

Mailing Address
 Same

Quality Rated: ★ ★

<u>Compliance Zone Designation</u>			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
06/01/2018	Complaint Investigation & Licensing Study	Good Standing	
03/02/2018	POI Follow Up	Good Standing	
12/21/2017	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building II	Left	Six Year Olds and Over	1	14	C	22	C	NA	NA	Free Play
Building II	Right	Three Year Olds and Four Year Olds and Five Year Olds	1	11	C	22	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 44			Total Capacity @25 sq. ft.: 94							
Main	A/Front	Two Year Olds	2	16	C	28	C	39	C	Transitioning
Main	B/1R	One Year Olds	1	7	C	17	C	NA	NA	Free Play
Main	C Back R	Infants	1	4	C	5	C	NA	NA	Transitioning
Total Capacity @35 sq. ft.: 50			Total Capacity @25 sq. ft.: 94							
Total # Children this Date: 52			Total Capacity @35 sq. ft.: 94							
			Total Capacity @25 sq. ft.: 94							

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG/A/Right	79	C
Main	PG/B/Left	34	C

Comments

Plan of Improvement: Developed This Date 06/01/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Tenina Lemon, Program Official

Date

Ruby Norman, Consultant

Date



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Findings Report

Date: 6/1/2018 **VisitType:** Complaint Investigation & Licensing Study **Arrival:** 9:30 AM **Departure:** 1:00 PM

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The following information is associated with a Licensing Study Visit:

Activities and Equipment

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be met on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Correction Deadline: 3/2/2018

Corrected on 6/1/2018

.25(13) - Previous citation corrected, there were no hazards observed accessible to children on this date.

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined, based on an observation that there was heavy dust/dirt build-up on the exhaust fans located in the C/Back Right classroom. It was further determined, that the light cover was missing on the light in the children's restroom in the A/Front classroom on this date.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 6/4/2018

Recited on 6/1/2018

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playground not observed on this date due to inclement weather. Due to excessive rain the playground had flooded areas surrounding the playground equipment.

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

Please ensure that bottles are covered and fully labeled with child's full name.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met**

Correction Deadline: 3/2/2018

Corrected on 6/1/2018

.17(8) Previous citation corrected, observed staff washing their hands before preparing lunch.

591-1-1-.20 Medications(CR)**Met****Comment**

The assistant director stated that no medication is dispensed at this time.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Met****Comment**

The fire, tornado and other emergency drills were reviewed to be complete on this date.

Correction Deadline: 6/6/2018

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Not Met****Comment**

Staff stated proper knowledge of infant sleep position.

Finding

591-1-1-.30(1)(a)3 requires that each crib shall have only an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant. It was determined based on observation that three of the four crib sheets were not tight-fitting as required. It was further determined that sheets were changed once weekly, and not daily as required.

POI (Plan of Improvement)

The center will ensure that each crib has an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant.

Correction Deadline: 6/1/2018

Finding

591-1-1-.30(1)(b)1 requires that cots and mats are of sound construction and of sufficient size to accommodate comfortably the size and weight of the child; and that mats are in good repair, washable, covered with a waterproof material and at least two inches (2") thick. It was determined based on observation that in the Main building Front A classroom there were three mats that were torn and had exposed foam. It was further determined that in Building two Right classroom there were five mats that were torn and had exposed foam.

POI (Plan of Improvement)

The Center will ensure that cots and mats are of sound construction and of sufficient size to accommodate the size and weight of the child and mats are in good repair, washable, covered with a waterproof material and is at least two inches thick.

Correction Deadline: 6/1/2018

Staff Records

591-1-1-.09 Criminal Records Check(CR)

Met

Correction Deadline: 3/2/2018

Corrected on 6/1/2018

.09(1)(a) - Previous citation corrected, the staff is no longer employed at the center. All staff had a satisfactory records check determination complete and on file on this date.

591-1-1-.14 First Aid & CPR

Met

Correction Deadline: 3/6/2018

Corrected on 6/1/2018

.14(1) -Previous citation corrected, all staff had current documentation of CPR training on this date.

591-1-1-.24 Personnel Records

Met

Correction Deadline: 6/1/2018

Corrected on 6/1/2018

.24(1) - Previous citation corrected, personnel records were complete for each staff on this date.

591-1-1-.33 Staff Training

Met

Correction Deadline: 3/2/2018

Corrected on 6/1/2018

.33(1) - Previous citation corrected, center staff had documentation of orientation complete prior to working in the classroom with children on this date.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Correction Deadline: 3/2/2018

Corrected on 6/1/2018

.32(1) - Previous citation corrected, all classrooms were observed to be in ratio on this date.

591-1-1-.32 Supervision(CR)

Met

Correction Deadline: 3/2/2018

Corrected on 6/1/2018

.32(7) - Previous citation corrected, staff were observed providing supervision and watchful oversight of the children on this date.