



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/31/2018 **VisitType:** Initial Licensing Study **Arrival:** 10:00 AM **Departure:** 2:30 PM

FR-48926

Cooper, Jacqueline M

195 Dairyland Drive Covington, GA 30016 Newton County
(678) 558-1944 jacqueline_canady@yahoo.com

Mailing Address
Same

Regional Consultant

Iko Blackmon

Phone: (404) 657-5598

Fax: (770) 342-3060

iko.blackmon@dec.al.gov

Joint with: Neli Todorova

Quality Rated: ★

Compliance Zone Designation		
05/31/2018	Initial Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	0	0	0	0	0
3 & 4 Years	0	0	0	0	0
School Age(5+) Years	0	0	0	0	0
Total Under 13 Years	0	0	0	0	0
Total Under 18 Years	0				

Children Present: 0

Total Children: 0

Caregivers/Helpers Present: 1


Total Caregivers/Helpers: 1

Comments

The Family Child Care Learning Home was granted Permission to Operate this date. No children 13 years of age or younger, were present or enrolled on the date of the visit. The Provider's child, age 14-years-old, was present. Per Zoning, the capacity of the Family Child Care Learning Home is limited to a maximum of six (6) children at any time; regardless of relationship or pay status.

Plan of Improvement: Developed This Date 05/31/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p>Reminder: All employees of child care programs must be fingerprinted before January 1, 2017. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.</p>
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You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.decal.ga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Jacqueline Cooper, Program Official

Date

Iko Blackmon, Consultant

Date

Neli Todorova, Consultant

Date



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Findings Report

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The following information is associated with a Initial Licensing Study:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Technical Assistance

Technical Assistance

290-2-3-.12(7) - No children were enrolled or present on the date of the visit. Consultant discussed with Provider to ensure that monitoring equipment (computer/video screen) planned for use in the Child Care area, will be secured and anchored prior to use with children.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

On this date, Consultant observed one (1) of one (1) Play yard, used for sleeping and resting, to meet Consumer Product Safety Commission (CPSC) and American Society for Testing and Materials International (ASTM) safety standards. Consultant also discussed all Infant Safe Sleeping and Resting requirements with Provider, prior to the visit and on this date. Further, Consultant observed the correct number of cots and discussed cot and mat disinfecting requirements with Provider on this date.

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

On this date, the Provider stated that the program will not participate in Swimming activities. Consultant discussed Swimming requirements with the Provider, prior to the visit and on this date. Consultant also stated to the Provider that prior to participating in Swimming activities, in water two (2) feet in depth or greater, the Home is required to contact the assigned Bright from the Start: Regional Consultant, to discuss and review Swimming Rules.

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)

Met

Comment

On this date, Consultant discussed with the Provider, to please be mindful to keep items that pose a hazard inaccessible to children.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**Met****Comment**

The Home appears clean and free from hazards.

290-2-3-.13 Playgrounds(CR)**Not Met****Finding**

290-2-3-.13(2)(a) requires that outdoor play areas be kept clean and free of hazards such as exposed sharp corners of concrete or equipment, rust and splinters on equipment, broken glass, open drainage ditches, holes and stagnant water. It was determined, based on Consultant observation, that unlevel concrete was present on the front and right - side of the patio area, which posed a tripping hazard.

POI (Plan of Improvement)

The Provider stated that the Home will add soil and mulch level to the patio concrete areas, and will monitor the area to ensure ongoing compliance.

Correction Deadline: 6/7/2018

Food Service

290-2-3-.10 Kitchen Operations**Met****Comment**

290-2-3-.10(8) Please add a thermometer to the freezer.

Correction Deadline: 5/31/2018

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR)**Met****Comment**

There were no children enrolled on this date. Consultant discussed proper hand washing of children and staff with the Provider, prior to the visit and on this date.

290-2-3-.11 Diapering Areas & Practices(CR)**Met****Comment**

There were no children enrolled on this date. Consultant discussed Diapering requirements with the Provider, prior to the visit and on this date. Additionally, Consultant observed proper diapering facilities; non - porous surface and sink with warm running water.

290-2-3-.11 Medications(CR)**Met****Comment**

No children were enrolled in the program on this date. Consultant observed Department - approved medication authorization forms that the Home will use as required.

Licensure

290-2-3-.04 Application Requirements(CR)**Met****Comment**

Consultant discussed and observed the Provider to meet Application Requirements on this date. No children 13 years of age or younger, were present or enrolled on the date of the visit. The Provider's child, age 14-years-old, was present. Per Zoning, the capacity of the Family Child Care Learning Home is limited to a maximum of six (6) children at any time; regardless of relationship or pay status.

Safety and Discipline

290-2-3-.11 Discipline(CR)**Met****Comment**

There were no children enrolled on this date. Consultant observed the Home discipline policy and discussed regulations regarding proper discipline with the Provider, prior to the visit and on this date.

290-2-3-.11 Transportation(CR)**Met****Comment**

No children were enrolled in the program on this date. The Provider stated that the FCCLH program will provide Transportation and/or Field Trips, upon enrollment of children. Prior to the visit and on this date, Consultant discussed all Transportation and Field Trip requirements and stated to the Provider that the Home (Provider and/or Home Employee; if operating the vehicle), is required to maintain on the vehicle; a current driver's license, complete first - aid kit and fire extinguisher, emergency medical forms regarding each child being transported on the vehicle, and appropriate individual child safety restraints (seat belt, car seat, etc.), in accordance with current State and Federal laws. Consultant also stated to the Provider, that the Home is required to ensure that children are directly supervised on the vehicle by Staff at all times, and that all parental agreements regarding Transportation and Field Trips, are completed and maintained on file.

Staff Records

290-2-3-.21 Criminal Records Check(CR)**Met****Comment**

On this date, Consultant observed a Satisfactory Gemalto COGENT Criminal Records Check Determination letter, regarding the Provider. The Provider also stated that no other persons, age 17 - years or older, will reside, work or be present in the Home, when children are present for care. Further, Consultant discussed all Gemalto COGENT Criminal Records Check requirements with the Provider, prior to the visit and on this date.

290-2-3-.07 Staff Qualifications(CR)**Met****Comment**

On this date, Consultant discussed with Provider, staff qualifications and compliance with applicable laws and regulations.

Comment

On this date, Consultant observed the Provider to have a current CDA that met educational requirements. Consultant also discussed with the Provider that all newly hired Staff (Helpers), are required to complete Health and Safety Orientation and CPR - First - Aid Training within 90 days of hire and maintain/keep current as needed, and that the Provider and Helper are required to complete 10 - hours training annually.

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)**Met****Comment**

There were no children enrolled on this date. Consultant discussed proper Staff: child ratios with the Provider, prior to the visit and on this date.

290-2-3-.07 Supervision(CR)**Met****Comment**

There were no children enrolled on this date. Consultant discussed proper supervision and watchful oversight, with the Provider, prior to the visit and on this date. Consultant also obtained a signed and dated written Supervision Plan from the Home Provider, regarding bathrooms and non - Licensed areas of the Home.