



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/31/2017 **VisitType:** POI Follow Up **Arrival:** 11:10 AM **Departure:** 1:30 PM

FR-22543

Qureshi, Tanveer

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| Compliance Zone Designation | | |
|------------------------------------|------------------|---------------|
| 05/31/2017 | POI Follow Up | Good Standing |
| 05/16/2017 | Monitoring Visit | Good Standing |
| 11/15/2016 | Licensing Study | Good Standing |

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

| Age Ranges | Children Present | Child For Pay | CAPS | Not for Pay | Provider Children |
|-----------------------------|------------------|---------------|------|-------------|-------------------|
| Infant (0-11 mos) | 0 | 0 | 0 | 0 | 0 |
| 1 & 2 Years | 0 | 1 | 0 | 0 | 0 |
| 3 & 4 Years | 2 | 2 | 0 | 0 | 0 |
| School Age(5+) Years | 3 | 2 | 0 | 0 | 0 |
| Total Under 13 Years | 5 | 5 | 0 | 0 | 0 |
| Total Under 18 Years | 5 | | | | |

Children Present: 5

Total Children: 6

Caregivers/Helpers Present: 2

Total Caregivers/Helpers: 4

Comments

One day letter left on this date. Plan of improvement letter left.

Plan of Improvement: Developed This Date 05/31/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Tanveer Qureshi, Program Official

Date

Dianne Clarke, Consultant

Date



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Findings Report

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The following information is associated with a POI Follow Up:

Children's Records

290-2-3-.08 Children's Records

Not Met

Finding

290-2-3-.08(1) requires the Home to have a current and updated record for each child in care. The Home shall maintain the records while the Child is in care and for a period of one (1) year after each Child leaves care. It was determined based on a review of records that the provider did not have a complete file for one child present on this date.

POI (Plan of Improvement)

The Home Provider will obtain the missing information and maintain the children's records as required.

Correction Deadline: 5/31/2017

Recited on 5/31/2017

Correction Deadline: 5/16/2017

Corrected on 5/31/2017

.08(1)(a) - The previous citation regarding missing work address for parents is observed to be corrected. The provider stated that the parent is a single parent and does not know dad's information and two of the children are no longer enrolled.

Finding

290-2-3-.08(1)(b) requires the Home to maintain the name, address and telephone number of persons, including the Child's physician, to contact in emergencies in each Child's record. It was determined based on a review of records that the emergency contact addresses were missing for three of six children enrolled.

POI (Plan of Improvement)

The Home will review records and determine if all required information is completed; will obtain any missing information; and will have a plan to maintain complete records/forms for each Child as they enroll or as changes occur.

Correction Deadline: 5/31/2017

Recited on 5/31/2017

Defer

290-2-3-.08(1)(c)-The correction deadline has not yet passed but provider will retrieve immunization or disenroll children.

POI (Plan of Improvement)

The Home Provider will ensure that an immunization record/signed affidavit is on file for each enrolled Child.

Correction Deadline: 5/31/2017

Licensure

290-2-3-.04 Application Requirements(CR)

Met

Correction Deadline: 5/16/2017

Corrected on 5/31/2017

.04(1)(d) - The previous citation regarding the provider caring for seven unrelated children for pay was observed to be corrected. The consultant observed the provider cared for five unrelated children; four for pay and one not for pay on this date.

Staff Records

290-2-3-.21 Criminal Records Check(CR)

Not Met

Finding

290-2-3-.21(1)(d) requires each Employee hired on or after January 1, 2014 to have a satisfactory Fingerprint Records Check Determination with a Records Check Clearance date that is within the preceding 12 months of the hire date. It was determined, based on review of records, that one helper did not have a satisfactory fingerprint clearance on file and was present.

POI (Plan of Improvement)

The Home will ensure that each employee hired on or after January 1, 2014 has a satisfactory Fingerprint Records Check Determination with a Records Check Clearance date that is within the preceding 12 months of the hire date.

Correction Deadline: 5/31/2017

Recited on 5/31/2017

290-2-3-.07 First Aid & CPR

Defer

Defer

290-2-3-.07(4)- The correction deadline of December 31, 2017 has not yet passed.

POI (Plan of Improvement)

The Home will obtain the required CPR, first aid and annual training and will keep certificates, cards, or other proof of training on file. The Home will submit proof of training to the Department, if requested.

Correction Deadline: 12/30/2016

Defer

290-2-3-.07(5)-The correction deadline of December 31, 2017 has not yet passed.

POI (Plan of Improvement)

The provider was observed to have current CPR and first aid training on file. The provider will obtain 10 hours of annual training for 2017. The consultant discussed with the provider information regarding the new health and safety orientation training.

Correction Deadline: 12/31/2017