



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 5/30/2018    **VisitType:** Complaint Investigation Follow Up    **Arrival:** 10:30 AM    **Departure:** 1:45 PM

**CCLC-47116**

**Bella's Learning Academy, LLC**

165 Cedric Street Leesburg, GA 31763 Lee County  
 (229) 854-5883 hustontokela@gmail.com

**Regional Consultant**

Sharelle Cross

Phone: (770) 357-7044

Fax: (770) 357-7043

sharelle.cross@dec.al.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** No

<u>Compliance Zone Designation</u>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/30/2018	Complaint Investigation Follow Up	Good Standing	
04/05/2018	Monitoring Visit	Good Standing	
11/29/2017	Initial Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - 1L/ 6wks -18 months	Infants	1	2	C	9	C	NA	NA	Floor Play
Main	B- 2L/ 1's & 2's	Two Year Olds	1	7	C	9	C	NA	NA	Free Play
Main	C- 3L/4's	Three Year Olds and Four Year Olds	1	9	C	6	NC	8	NC	Free Play
Main	D -1R/3's	Six Year Olds and Over	1	12	C	9	NC	NA	NA	Outside
Total Capacity @35 sq. ft.: 33			Total Capacity @25 sq. ft.: 35							
Total # Children this Date: 30			Total Capacity @35 sq. ft.: 33							
			Total Capacity @25 sq. ft.: 35							

Building	Playground	Playground Occupancy	Playground Compliance
Main	All ages	110	C

**Comments**

Plan of Improvement: Developed This Date 05/30/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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Tokela Huston, Program Official

Date

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Sharelle Cross, Consultant

Date



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### Summary Report

**Date:** 5/30/2018 **VisitType:** Complaint Investigation Follow Up **Arrival:** 10:30 AM **Departure:** 1:45 PM

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The following information is associated with a Complaint Investigation Follow Up:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Not Met**

#### Finding

591-1-1-.12(2) requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. It was determined based on observation that 11 table toys in the two-year-old classroom were in need of a deep cleaning.

#### POI (Plan of Improvement)

The Center will ensure that equipment and furniture are used by the age-appropriate group of children. The center director planned to soak the toys in water and disinfectant on today.

**Correction Deadline: 5/30/2018**

### Facility

**591-1-1-.19 License Capacity(CR)**

**Not Met**

#### Finding

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined based on consultant observation that the center was caring for a nine children that is licensed for six in room C and cared for 12 children that is licensed for nine in room D.

#### POI (Plan of Improvement)

The Center will limit the number of children in this space to the licensed capacity.

**Correction Deadline: 5/30/2018**

**Recited on 5/30/2018**

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Correction Deadline: 5/7/2018**

Corrected on 5/30/2018

.25(3) - This citation was corrected on this date. Consultant observed all glass panes to be fixed in classroom A.

## Food Service

### 591-1-1-.15 Food Service & Nutrition

Not Met

#### Finding

591-1-1-.15(5) requires that the Center provide a menu listing all meals and snacks to be served during the current week except for School-age Centers where the food may be provided by the Parent(s) by agreement between the School-age Center and the Parent(s). Substitutions shall be recorded on the posted menu and menus shall be retained at the Center for six (6) months. It was determined based on observation that the center did not make substitution to the menu posted. The posted menu listed Salisbury steak, macaroni and cheese, fruit, rolls and milk. The menu served consisted of only Salisbury steak, peas, and mashed potatoes.

#### POI (Plan of Improvement)

The Center will list all of the current week's meals and snacks and all substitutions on the menu and keep past menus on file for six months and will implement a system to monitor this.

Correction Deadline: 5/30/2018

Recited on 5/30/2018

## Safety

### 591-1-1-.36 Transportation(CR)

Not Met

#### Finding

591-1-1-.36(4)(b) requires that the interior of a transportation vehicle be clean, in safe repair and free of hazardous items, objects and/or other non-essential items which could cause injury. It was determined based on observation that the center's van had large amounts of old milk spilled in several areas on the floor which had mold.

#### POI (Plan of Improvement)

The center will maintain that all transportation vehicles are clean, in safe repair, and free from hazards.

Correction Deadline: 5/31/2018

## Staff Records

### 591-1-1-.09 Criminal Records Check(CR)

Met

Correction Deadline: 4/5/2018

Corrected on 5/30/2018

.09(1)(a) - This citation was corrected on this date. All six staff members had a criminal records check as required.

### 591-1-1-.31 Staff(CR)

Met

Correction Deadline: 4/10/2018

Corrected on 5/30/2018

.31(2)(b)6. - This citation was corrected on this date.