



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 5/30/2017    **VisitType:** Licensing Study    **Arrival:** 12:20 PM    **Departure:** 1:40 PM

**FR-000012502**

**Fonseca, Linda C**

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**Regional Consultant**

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**Mailing Address**

458 CASON ROAD  
CEDARTOWN, GA 30125

<b>Compliance Zone Designation</b>		
05/30/2017	Licensing Study	Good Standing
10/19/2016	Monitoring Visit	Good Standing
04/28/2016	Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	1	2	0	0	0
1 & 2 Years	2	2	0	0	0
3 & 4 Years	2	2	0	1	0
School Age(5+) Years	0	1	0	0	0
<b>Total Under 13 Years</b>	5	7	0	1	0
<b>Total Under 18 Years</b>	5				

Children Present: 5

Total Children: 8


Caregivers/Helpers Present: 1

Total Caregivers/Helpers: 6

**Comments**

Plan of Improvement: Developed This Date 05/30/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p><b>Reminder:</b> All employees of child care programs must be fingerprinted before <b>January 1, 2017</b>. For instructions and to submit records check applications online, please visit <a href="http://www.decalkoala.com">www.decalkoala.com</a>. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Linda Fonseca, Program Official

Date

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Morgan Stahl, Consultant

Date



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### Findings Report

**Date:** 5/30/2017 **VisitType:** Licensing Study

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The following information is associated with a Licensing Study:

#### Activities and Equipment

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)**

**Met**

**Comment**

Infant sleep safety requirements observed met.

**Correction Deadline: 6/9/2017**

**290-2-3-.07 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

No Swimming Activities Provided

#### Children's Records

**290-2-3-.08 Parental Authorization(CR)**

**Met**

**Comment**

Parent Authorizations Obtained/Completed

#### Facility

**290-2-3-.08 Physical Plant - Safe Environment**

**Met**

**Comment**

Consultant observed complete documentation of emergency drills.

**Correction Deadline: 6/29/2017**

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**290-2-3-.11 Physical Plant - Safe Environment(CR)****Not Met****Finding**

290-2-3-.11(2)(h) requires at least one UL Approved smoke detector to be on each floor of the Home and such detectors to be maintained in working order. At least one 2-A:10-B:C fire extinguisher shall be kept in the child care area to be located no more than thirty feet from the kitchen. The extinguisher shall be maintained in working order and shall be inaccessible to the children. It was determined based on observation that the fire extinguisher in the home is not at least 2-A:10--B:C, the consultant observed the fire extinguisher to be a 1-A:10-B-C.

**POI (Plan of Improvement)**

The home provider will ensure that a working smoke detector is on each floor and a working fire extinguisher is available in the child care area as required, and is maintained inaccessible to children.

**Correction Deadline: 6/9/2017**

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**290-2-3-.13 Physical Plant-Structural/Mechanical(CR)****Met****Comment**

Home Clean, Free of Hazards

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**290-2-3-.13 Playgrounds(CR)****Technical Assistance****Technical Assistance**

Please ensure the playground is inspected following inclement weather to ensure no hazards are present.

**Correction Deadline: 6/9/2017**

<b>Food Service</b>
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**290-2-3-.10 Kitchen Operations****Met****Comment**

Kitchen observed clean and well organized.

**Correction Deadline: 5/30/2017**

<b>Health and Hygiene</b>
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**290-2-3-.11 Diapering Areas & Practices(CR)****Met****Comment**

Staff Stated Proper Knowledge

<b>Licensure</b>
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**290-2-3-.04 Application Requirements(CR)****Met****Comment**

The consultant observed four unrelated children for pay and one related child not for pay on this date.

**Correction Deadline: 5/30/2017**

<b>Policies and Procedures</b>
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**290-2-3-.11 Posted Notices****Met****Comment**

Emergency numbers observed posted.

**Correction Deadline: 5/30/2017**

## Safety and Discipline

**290-2-3-.11 Animals** **Met**

**Comment**

Appropriate Vaccination Records observed for pets in the home.

**290-2-3-.11 Discipline(CR)** **Met**

**Comment**

Pleasant Interactions Observed

**290-2-3-.11 First Aid Kit** **Met**

**Comment**

Observed Kit Complete

**290-2-3-.11 Transportation(CR)** **Met**

**Comment**

No Routine Transportation Provided

## Staff Records

**290-2-3-.21 Criminal Records Check(CR)** **Not Met**

**Finding**

290-2-3-.21(1)(e) requires every Employee hired before January 1, 2014 must have either a satisfactory Preliminary Records Check Determination or a satisfactory Fingerprint Records Check Determination on file. If the Employee has only a satisfactory Preliminary Records Check, the Employee must obtain a Fingerprint Records Check Determination before January 1, 2017. It was determined based on review of records that one adult living in the home did not complete fingerprinting requirements by January 1, 2017, as required.

**POI (Plan of Improvement)**

The Home Provider will ensure that every employee has a Satisfactory Determination as required by the Rules.

**Correction Deadline: 5/30/2017**

**290-2-3-.07 First Aid & CPR** **Met**

**Comment**

Consultant observed Provider first aid and CPR certified.

**Correction Deadline: 6/29/2017**

**290-2-3-.07 Independent Contractors(CR)** **Met**

**Comment**

No Independent contractors

**290-2-3-.07 Other Staff Direct Contact with Children(CR)** **Met**

**Comment**

Other direct contact staff- Satisfactory records check

**290-2-3-.08 Staff Training** **Not Met**

**Finding**

290-2-3-.08(6) requires that documentation of training include the following: 1) title of training, 2) date of training, 3) number of clock hours obtained and 4) name(s) of trainers/sponsoring organizations. It was determined based on review of records that the Provider did not have documentation of annual training for 2016.

**POI (Plan of Improvement)**

The Home Provider will ensure that complete training information is on file.

**Correction Deadline: 5/30/2017**

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**290-2-3-.07 Students-in-Training(CR)**

**Met**

**Comment**

No Students-in-training

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**290-2-3-.07 Volunteers(CR)**

**Met**

**Comment**

No Volunteers

<b>Staff:Child Ratios and Supervision</b>
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**290-2-3-.07 Supervision(CR)**

**Met**

**Comment**

Observed-Adequate Supervision