



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/30/2017 **VisitType:** Complaint Closure from visit on 04/19/2017 **Arrival:** 4:15 PM **Departure:** 6:25 PM

CCLC-1188

Connie's Education Station

2418 Highway 16 West Newnan, GA 30263 Coweta County
 (770) 251-1359 conedstation@netscape.net

Regional Consultant

Karen McGill

Phone: (770) 357-7014

Fax: (770) 357-7013

zara.handsford@decal.ga.gov

Mailing Address

Same

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/30/2017	Complaint Closure	Good Standing	
05/17/2017	Monitoring Visit	Good Standing	
04/19/2017	Complaint Investigation Follow Up	Good Standing	


Comments

Advisement of Potential for Repeated Rule Violations during Pending Investigations

This report shall serve as official notice of potential rule violations. These potential rule violations have been detailed in this report and discussed with you by the consultant. The department shall conduct a thorough investigation to determine if in fact the alleged rule violation(s) should or should not be substantiated. Please be aware that the investigation may take some time to be finalized to ensure fairness and accuracy. During this investigation period, any violations of an identical rule or rules will require the department to treat any and all substantiated rule violations identified in the investigation as repeated rule violation(s).

Further, from time to time the department discovers additional rule violations during the course of an investigation. If there are new rule violation(s), your consultant shall inform you of the violation(s) as soon as possible. However, as stated above, any violations of identical rule(s) will require the department to treat any and all additional rule violations identified in the investigation as repeated rule violations.

All rule violations found in relation to a complaint or incident investigation will be associated with the date the investigation was closed.



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decals.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

I have read and understand the Rules and Regulations for Group Day Care Homes, 290-1-1. I acknowledge that the items noted in this report have been discussed with me and I have agreed to a Plan of Improvement (POI) as indicated in this report. I understand that correction of these deficiencies, while required, will not necessarily prevent DECAL from taking adverse action against this facility. I understand that if I disagree with any of the deficiencies cited, I have the right to refute them on this report or any other form that I choose to send to Child Care Services.

Jerri Payne, Program Official

Date

Karen McGill , Consultant

Date



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Summary Report

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The following information is associated with a Complaint Closure:

Health and Hygiene

591-1-1-.17 Hygiene(CR)**Not Met****Finding Associated with Complaint**

591-1-1-.17(2) requires that Personnel, to the extent possible, keep children clean, dry and comfortable. It was determined that on April 13, 2017, a child was observed to not be clean, dry and comfortable when an eight-year-old child was on the center's vehicle from 3:05 p.m. to 4:20 p.m. after falling asleep on the center's vehicle and not staff were aware the child was still on the vehicle after being picked up from Ruth Hill Elementary School. The child was observed with a reddened face and covered with sweat after leaving the center's van.

POI (Plan of Improvement)

To ensure that staff are responsive to children's needs to be clean, dry and comfortable, the center will be sure children are clean, dry and comfortable and not left on the center's vehicle.

Correction Deadline: 4/19/2017

Safety

591-1-1-.36 Transportation(CR)**Not Met****Finding Associated with Complaint**

591-1-1-.36(10) requires that a child never be left unattended in a vehicle. It was determined based on interviews, statements and review of the transportation documentation that on April 13, 2017, an eight-year-old child was left unattended on the center's vehicle for an hour and fifteen minutes. The child was asleep on the vehicle and woke up and observed his mother's vehicle in the center's parking lot and got out of the center's van without any assistance and walked inside the center. The staff were unaware that the child was asleep on the vehicle.

POI (Plan of Improvement)

The center will ensure that no child is left unattended in a vehicle.

Correction Deadline: 4/19/2017

Finding Associated with Complaint

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on interviews, statements, and the review of transportation documentation, that on April 13, 2017, center staff failed to document in writing the correct time one school-age child was unloaded from the center's van as the child was left on the vehicle and did not leave the vehicle with other children as he was left sleeping.

POI (Plan of Improvement)

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

Correction Deadline: 4/19/2017

Finding Associated with Complaint

591-1-1-.36(7)(c)3. i-iii requires that the driver or other designated person document in writing the time of arrival and departure (i) each time the vehicle departs from the Center, is loaded or unloaded at each school and when the vehicle returns to the Center;(ii)each time the vehicle departs from the Center, arrives at the location where any child is picked up or dropped off and when the vehicle returns to the Center; (iii) each time the vehicle leaves the Center, arrives at a field trip destination, leaves a field trip destination, and returns to the Center. It was determined based on interviews, statements and review of transportation documentation that on April 13, 2017, the center failed to properly document that all children were unloaded when one child remained on the center's vehicle.

POI (Plan of Improvement)

The center will ensure that each time of arrival and departure is documented by the driver or designated person.

Correction Deadline: 4/19/2017

Finding Associated with Complaint

591-1-1-.36(7)(d)1. requires that the first check be conducted immediately upon unloading the last child at any location including, but not limited to, a field trip destination, arrival at the Center, and the last stop during transportation to home or school. The responsible person on the vehicle will complete the following: (i) Physically walk through the entire vehicle; (ii) Visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; (iii) Sign the passenger transportation checklist (s), indicating all of the children have exited the vehicle; and (iv) Give the passenger transportation checklist(s) to the second designated Staff person. It was determined based on interviews, statements and review of transportation documentation, that on April 13, 2017, the center failed to conduct the first check upon the last child exiting the center's van. Staff persons did not physically walk the center's van to ensure that no child was left on the vehicle.

POI (Plan of Improvement)

The center will ensure that the responsible staff person checks the vehicle immediately upon unloading the last child at any location.

Correction Deadline: 4/19/2017

Finding Associated with Complaint

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. The second designated Staff person must complete the following: (i) Physically walk through the entire vehicle; (ii) Visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle’s interior; and (iii) Sign the passenger transportation checklist (s), indicating all of the children have exited the vehicle. It was determined based on interviews, statements, and review of transportation documentation, that on April 13, 2017, the center failed to conduct the second check and staff persons did not physically walk the center's van immediately after children exited the van to ensure that no child remained on the vehicle.

POI (Plan of Improvement)

The center will ensure that the second responsible staff person checks the vehicle immediately after the first check has been completed.

Correction Deadline: 4/19/2017

Staffing and Supervision

591-1-1-.32 Supervision(CR)

Not Met

Finding Associated with Complaint

591-1-1-.32(7) requires that children be supervised at all times and that the persons supervising in the child care area be alert, able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the chaperones and Students-in-Training and provide timely attention to the children's actions and needs. It was determined based on interviews, statements and the review of transportation documentation, that on April 13, 2017, an eight-year-old child was left on the center's van unsupervised from 3:05 p.m. until 4:20 p.m.

POI (Plan of Improvement)

The Center will train Staff and monitor to ensure they are providing supervision and watchful oversight to the children at all times.

Correction Deadline: 4/13/2017