



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 5/21/2020    **VisitType:** Licensing Study    **Arrival:** 2:30 PM    **Departure:** 3:00 PM

**CCLC-11072**

**Kids Time Academy**

9562 Bells Ferry Road Canton, GA 30114 Cherokee County  
 (770) 345-0636 doris@kidztimeacademy.com

**Regional Consultant**

Sarah Ward

Phone: (229) 584-1395

Fax: (229) 584-1394

sarah.ward@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
05/21/2020	Licensing Study	Good Standing	
12/30/2019	Complaint Closure	Good Standing	
12/16/2019	Complaint Investigation & Monitoring Visit	Good Standing	

  

<b>Good Standing</b>	- Program is demonstrating an acceptable level of performance in meeting the rules.
<b>Support</b>	- Program performance is demonstrating a need for improvement in meeting rules.
<b>Deficient</b>	- Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building 1	1L Turtles	One Year Olds	1	5	C	15	C	NA	NA	Snack
Building 1	1R Cuddle Bugs/Infants	Infants	1	2	C	24	C	NA	NA	Floor Play
Building 1	2L Turtles	Two Year Olds	1	8	C	16	C	NA	NA	Not In Use,Snack
Building 1	2R Butterfly I		0	0	C	19	C	NA	NA	Not In Use
Building 1	3L Bumble Bees I	Three Year Olds	1	10	C	18	C	NA	NA	Snack
Building 1	3R Pre-k		0	0	C	20	C	NA	NA	Not In Use
Building 1	4L Bumble bees II		0	0	C	19	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 131					Total Capacity @25 sq. ft.: 0					
Main	Back first left Butterfly 4 PreK3	Six Year Olds and Over	1	10	C	21	C	NA	NA	Snack,Free Play
Main	Back Left Middle Butterfly 3 PreK2		0	0	C	21	C	NA	NA	Not In Use
Main	Back Right Private PreK Dolphins	Four Year Olds	1	11	C	20	C	NA	NA	Snack
Main	Capterpillars II 2nd Left	Two Year Olds	1	8	C	18	C	NA	NA	Snack
Main	Main 1st Left Caterpillars I		0	0	C	17	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 97					Total Capacity @25 sq. ft.: 0					

Total # Children this Date: 54      Total Capacity @35 sq. ft.: 228

Total Capacity @25 sq.  
ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Building 1	Playground Back Middle	74	C
Building 1	Playground Patio	9	C
Building 1	Playground Toddler Right	18	C
Main	Playground Back Right	43	C

#### Comments

Visit completed virtually due to COVID-19

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Lynda Mull, Program Official

Date

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Sarah Ward, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Discussed rotating toys to support the procedures of daily disinfecting. Staff stated that they are using a bleach solution to clean and sanitize toys. Staff stated that they also have an extra sink and a yuck bucket to sanitize toys.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

The program is following the capacity limitations set forth by the Governor's mandate where each classroom has less than 50 individuals.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Center appears clean and well maintained.

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Correction Deadline: 12/26/2019**

**Corrected on 5/21/2020**

Based on observation during the virtual walk through, new mulch has been delivered and resilient surfacing beneath the equipment and in fall zones have sufficient resiliency.

### Health and Hygiene

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**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Staff state proper knowledge of diapering procedures throughout the virtual walk through.

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Proper hand washing procedures stated throughout the center during the virtual walk through,

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**591-1-1-.20 Medications(CR)** **Met**

**Comment**

The Provider currently does not dispense/administer medication.

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**Safety**

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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Staff were observed during the virtual walk through to maintain a positive learning environment on this date.

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**591-1-1-.13 Field Trips(CR)** **Met**

**Comment**

Center does not participate in field trips at this time.

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**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date. Director stated that all infant sheets are washed daily or when soiled. All other classrooms wash their sheets weekly or more frequently if they become soiled.

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**Staff Records**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Correction Deadline: 12/16/2019**

**Corrected on 5/21/2020**

**It was determined based on review of staff records that all staff members had a Comprehensive Records Check Determination.**

**Correction Deadline: 12/16/2019**

**Corrected on 5/21/2020**

**It was determined based on a review of staff records that all staff members had a Comprehensive Records Check Determination.**

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**591-1-1-.14 First Aid & CPR** **Met**

**Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

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**591-1-1-.33 Staff Training****Met****Comment**

Documentation observed of required staff training.

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**591-1-1-.31 Staff(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios. Each classroom was well within the group size set forth by the most recent Governor's mandate of 50 individuals per classroom.

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**591-1-1-.32 Supervision(CR)****Met****Comment**

Adequate supervision observed on this date. Observation completed during the virtual walk through.