



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/20/2020 **VisitType:** Licensing Study **Arrival:** 10:40 AM **Departure:** 11:40 AM

CCLC-2621

Victory Day Care Center

1501 East Broad Street Savannah, GA 31401 Chatham County
 (912) 226-1254 VPS1501@YAHOO.COM

Regional Consultant

Stacey Foston

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stacey.foston@dec.al.ga.gov

Mailing Address

2 RUNNER ROAD
 Savannah, GA 31405

Quality Rated: ★

<u>Compliance Zone Designation</u>			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/20/2020	Licensing Study	Good Standing	
11/14/2019	Monitoring Visit	Good Standing	
05/14/2019	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Back left		0	0	C	16	C	NA	NA	
Main	Back right		0	0	C	12	C	NA	NA	
Main	Front Left, entry		0	0	C	26	C	NA	NA	
Main	Right front		0	0	C	19	C	NA	NA	
Total Capacity @35 sq. ft.: 73			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 0			Total Capacity @25 sq. ft.: 0							

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG A	0	C

Comments

Administrative review completed May 28, 2020.

Program was unable to complete Phase 2- virtual visit due to permanent closure of the program during the COVID-19 pandemic.

Plan of Improvement: Developed This Date 05/20/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Lynette Baker-Rolle, Program Official

Date

Stacey Foston, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Not Evaluated

Comment

Program was unable to complete Phase 2- virtual visit due to permanent closure of the program during the COVID-19 pandemic therefore this rule was not evaluated.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Not Evaluated

Comment

Program was unable to complete Phase 2- virtual visit due to permanent closure of the program during the COVID-19 pandemic therefore this rule was not evaluated.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 5

Child # 1

Not Met

"Missing/Incomplete Components"

.08(1)-Doctor, Clinic, Phone Numbers,.08(3)-Name of Release Person Missing,.08(3)-Address of Release Person Missing

Child # 2

Not Met

"Missing/Incomplete Components"

.08(1)-Allergies and Disabilities,.08(1)(a)-Work Number Missing,.08(1)(a)-Work Address Missing

Child # 3

Not Met

"Missing/Incomplete Components"

.08(1)-Allergies and Disabilities,.08(1)(a)-Work Address Missing,.08(1)(a)-Work Number Missing

Child # 4 Not Met

"Missing/Incomplete Components"

.08(3)-Address of Release Person Missing

Child # 5 Not Met

"Missing/Incomplete Components"

.08(1)-Allergies and Disabilities

591-1-1-.08 Children's Records

Not Met

Finding

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on a review of five records that three children did not have a statement regarding known allergies. In addition, one child did not have name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s). One child did not have the name and telephone number of the child's primary source of health care. Also two children did not have the Parents work addresses and work telephone numbers documented on paperwork.

POI (Plan of Improvement)

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

Correction Deadline: 6/5/2020

Facility

591-1-1-.19 License Capacity(CR)

Not Evaluated

Comment

Program was unable to complete Phase 2- virtual visit due to permanent closure of the program during the COVID-19 pandemic therefore this rule was not evaluated.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Program was unable to complete Phase 2- virtual visit due to permanent closure of the program during the COVID-19 pandemic therefore this rule was not evaluated.

Correction Deadline: 1/1/2020

Corrected on 5/20/2020

.25(3) - Program was unable to complete Phase 2- virtual visit due to permanent closure of the program during the COVID-19 pandemic therefore this rule was not evaluated.

591-1-1-.26 Playgrounds(CR)

Not Evaluated

Comment

Program was unable to complete Phase 2- virtual visit due to permanent closure of the program during the COVID-19 pandemic therefore this rule was not evaluated.

Food Service**591-1-1-.15 Food Service & Nutrition****Met****Comment**

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations**Not Evaluated****Comment**

Program was unable to complete Phase 2- virtual visit due to permanent closure of the program during the COVID-19 pandemic therefore this rule was not evaluated.

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Not Evaluated****Comment**

Program was unable to complete Phase 2- virtual visit due to permanent closure of the program during the COVID-19 pandemic therefore this rule was not evaluated.

591-1-1-.17 Hygiene(CR)**Met**

Correction Deadline: 12/6/2019

Corrected on 5/20/2020

.17(7) - Program was unable to complete Phase 2- virtual visit due to permanent closure of the program during the COVID-19 pandemic therefore this rule was not evaluated.

591-1-1-.20 Medications(CR)**N/A****Comment**

The Provider currently does not dispense/administer medication.

Safety**591-1-1-.11 Discipline(CR)****Not Evaluated****Comment**

Program was unable to complete Phase 2- virtual visit due to permanent closure of the program during the COVID-19 pandemic therefore this rule was not evaluated.

591-1-1-.36 Transportation(CR)**N/A****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Not Evaluated****Comment**

Program was unable to complete Phase 2- virtual visit due to permanent closure of the program during the COVID-19 pandemic therefore this rule was not evaluated.

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)	Met
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Correction Deadline: 11/14/2019

Corrected on 5/20/2020

.09(1)(a) - Criminal record checks were complete.

Correction Deadline: 11/14/2019

Corrected on 5/20/2020

.09(1)(c) - Criminal record checks were complete.

591-1-1-.14 First Aid & CPR	Not Met
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Finding

591-1-1-.14(1) requires the Center Director and, at any given time, at least fifty percent (50%) of the caregiver Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Center shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined based on a review of records that the director did not have current CPR and first aid training.

POI (Plan of Improvement)

The Director will obtain required training and keep documentation in file.

Correction Deadline: 6/22/2020

Recited on 5/20/2020

591-1-1-.24 Personnel Records	Met
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Correction Deadline: 11/15/2019

Corrected on 5/20/2020

.24(1) - The previous citation has been corrected.

591-1-1-.33 Staff Training	Not Met
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Correction Deadline: 11/18/2019

Corrected on 5/20/2020

.33(2) - The previous citation has been corrected. Observed staff orientation paperwork for staff currently working at the center,

Correction Deadline: 12/14/2019

Corrected on 5/20/2020

.33(3) - The previous citation has been corrected in that the previous staff has completed the Health and Safety training.

Finding

591-1-1-.33(4) requires within the first year of employment, the Director and person with primary responsibility for food preparation shall have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage. It was determined based on a review of files that the director and cook did not have evidence of required four hours of approved food preparation training.

POI (Plan of Improvement)

The Center will schedule food preparation training, as required, and follow up to ensure the training is completed.

Correction Deadline: 6/19/2020

Finding

91-1-1-.33(5) requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. It was determined based on a review of records submitted that staff#1 did not complete the required ten hours of training for the year 2019.

POI (Plan of Improvement)

Staff #1 has completed the required ten hours of training for year 2020. The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 12/31/2020

Finding

591-1-1-.33(6) requires that evidence of orientation and training shall be documented in the Personnel file of each Staff member and shall be available to the Department for inspection. It was determined based on a review of records submitted that the directors orientation and health and safety training certificate was not available for inspection.

POI (Plan of Improvement)

Due to the COVID-19 epidemic the director is currently not present at the center due to health issues and the records not on site. The Center will develop and implement procedures to review staff records for documentation of training and orientation, to obtain and place missing documentation in staff records, and to file such documents in staff records on an ongoing basis.

Correction Deadline: 5/30/2020

591-1-1-.31 Staff(CR)**Not Met****Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Comment

Program was unable to complete Phase 2- virtual visit due to permanent closure of the program during the COVID-19 pandemic therefore this rule was not evaluated.

Finding

591-1-1-.31(1)(c) requires that a copy and/or written verification of the credential or degree awarded to the Director by the technical college, university, school or Department-approved trainer listed in 591-1-1-.31(1)(b)2. (i) through (xiii) be maintained by the Center in the Director's file and such documentation shall be available for inspection by Department staff upon request. It was determined based on a review of records that the director's credential was not on file.

POI (Plan of Improvement)

The Center will obtain the written verification from the Director, place it in the Director's file, and provide it to the Department .

Correction Deadline: 6/3/2020

Recited on 5/20/2020

Finding

591-1-1-.31(2)(b)2. requires teachers and lead caregivers to meet minimum academic requirements and qualifying experience at the time of employment. It was determined based on a review of records that one lead teacher did not have a credential to meet the academic requirements.

POI (Plan of Improvement)

The teacher will obtain a credential or a teacher/lead caregiver will be hired that meets the minimum academic requirements and qualifying work experience.

Correction Deadline: 6/30/2020

Recited on 5/20/2020

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Not Evaluated

Comment

Program was unable to complete Phase 2- virtual visit due to permanent closure of the program during the COVID-19 pandemic therefore this rule was not evaluated.

591-1-1-.32 Supervision(CR)

Not Evaluated

Comment

Program was unable to complete Phase 2- virtual visit due to permanent closure of the program during the COVID-19 pandemic therefore this rule was not evaluated.