



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/16/2017 **VisitType:** Monitoring Visit **Arrival:** 9:15 AM **Departure:** 1:20 PM

CCLC-374

Sikes School

3947 Highway 5, #5 Douglasville, GA 30135 Douglas County
 (770) 942-1082 sikesschool@aol.com

Regional Consultant

Patty Malone

Phone: (912) 544-9991
 Fax: (912) 544-9975
 coty.cummings@dec.al.ga.gov

Mailing Address

Same

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/16/2017	Monitoring Visit	Good Standing	
09/28/2016	LS POI Follow Up	Good Standing	
05/10/2016	POI Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L	One Year Olds and Two Year Olds	1	7	C	12	C	NA	NA	Outside
Main	1R	Three Year Olds and Four Year Olds	2	16	C	17	C	NA	NA	Outside
Main	Back Middle	PreK	2	18	C	29	C	NA	NA	Centers
Main	Far Back Right	PreK	2	19	C	22	C	NA	NA	Centers
Main	Far Left	Two Year Olds	1	9	C	13	C	NA	NA	Outside
Main	Far Right	PreK	2	17	C	24	C	NA	NA	Circle Time
Main	Front Right	Infants	1	2	C	11	C	NA	NA	Floor Play, Feeding
Total Capacity @35 sq. ft.: 128					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 88			Total Capacity @35 sq. ft.: 128			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
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Comments

Plan of Improvement: Developed This Date 05/16/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(j)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Rick Richards, Program Official

Date

Patty Malone, Consultant

Date



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Findings Report

Date: 5/16/2017 **VisitType:** Monitoring Visit **Arrival:** 9:15 AM **Departure:** 1:20 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

No Swimming Activities Provided

Facility

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Observation-No Hazards Accessible

591-1-1-.26 Playgrounds(CR)

Not Met

Technical Assistance

591-1-1-.26 - The consultant discussed fluffing and redistributing the resilient surface around the slide area and the maintenance of the fencing around the hear and air unit.

Finding

591-1-1-.26(8) requires the playground to be kept clean, free of litter and hazards. It was determined based on observation that there were exposed tree roots and an exposed black drain pipe on the playground area.

POI (Plan of Improvement)

To ensure the cleanliness, sanitation and safety of the playground, the center will cover the exposed tree roots and the exposed drain pipe.

Correction Deadline: 5/16/2017

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Correction Deadline: 9/28/2016

Corrected on 5/16/2017

.15(1) - This citation was observed to be corrected on this date.

591-1-1-.18 Kitchen Operations

Met

Correction Deadline: 9/28/2016

Corrected on 5/16/2017

.18(3) - This citation was observed to be corrected on this date.

Correction Deadline: 9/28/2016

Corrected on 5/16/2017

.18(5) - This citation was observed to be corrected on this date. Food was observed to be stored properly.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff Stated Proper Knowledge

591-1-1-.17 Hygiene(CR)

Met

Comment

Observed-Proper Hand Washing

591-1-1-.20 Medications(CR)

Met

Comment

Observed-Complete Documentation

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Observed-Discussion/Redirection

591-1-1-.13 Field Trips(CR)

N/A

Comment

No Field Trips at This Time

591-1-1-.36 Transportation(CR)

Met

Correction Deadline: 10/8/2016

Corrected on 5/16/2017

.36(5)(b) - This citation was observed to be corrected on this date. Current CPR/ first aid certification for all drivers was observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Technical Assistance

Technical Assistance

The consultant discussed the maintenance of the sleeping mats in the Far Right classroom.

Correction Deadline: 5/17/2017

Correction Deadline: 9/29/2016

Corrected on 5/16/2017

.30(4) - This citation was observed to be corrected on this date. Sheets and covers used for sleeping were properly stored on this date.

Staff Records

Records Reviewed: 19

Records with Missing/Incomplete Components: 1

Staff # 3

Not Met

Date of Hire: 02/01/2013

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

591-1-1-.09 Criminal Records Check(CR)

Not Met

Comment

The consultant reviewed nineteen staff files, A 1-day letter was left at the center on this date.

Correction Deadline: 9/28/2016

Corrected on 5/16/2017

.09(1)(d) - This citation was observed to be corrected on this date.

Finding

591-1-1-.09(1)(e) requires every Employee hired before January 1, 2014 have either a satisfactory Preliminary Records Check Determination or a satisfactory Fingerprint Records Check Determination on file and requires that Employees hired before January 1, 2014 that have only a satisfactory Preliminary Records Check Determination on file to obtain a Fingerprint Records Check Determination before January 1, 2017. It was determined based on a review of records that the center had one employee hired prior to January 1, 2014 with a satisfactory local criminal record check but no satisfactory fingerprint record check determination.

POI (Plan of Improvement)

The center will have the employee leave the center on this date to complete the live scan fingerprints, and the center will not allow the employee back in the center while children are present until the employee receives a satisfactory fingerprint determination letter.

Correction Deadline: 5/16/2017

591-1-1-.33 Staff Training

Not Met

Technical Assistance

591-1-1-.33(2) - The consultant discussed the health and safety orientation training requirements.

Finding

591-1-1-.33(5) requires ten clock hours of annual training for supervisory and caregiver Staff, except for independent contractors, Students-in-Training and volunteers, in the subjects of early childhood education, child development or subjects related to the position. It was determined based on a review of records that the center had five of seven staff that did not have the required ten hours of annual training for 2016.

POI (Plan of Improvement)

The center will plan and schedule the required 10 hours of ongoing training each year and follow up to ensure the training is completed.

Correction Deadline: 12/31/2017

Recited on 5/16/2017

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)

Met

Comment

Observed-Adequate Supervision