



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/15/2019 **VisitType:** Licensing Study

Arrival: 12:00 PM

Departure: 4:25 PM

CCLC-36655

Rising S.T.A.R.S. Learning Center

2006 Lumpkin Road Augusta, GA 30906 Richmond County
 (706) 798-8100 risingstars00@gmail.com

Mailing Address

2006 Lumpkin Rd.
 Augusta, GA 30906

Regional Consultant

Brandon Cason

Phone: (877) 372-3909

Fax: (877) 375-7034

carrie.spangler@dec.al.ga.gov

Joint with: Kaycee Purvis

Quality Rated:

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/15/2019	Licensing Study	Deficient	
11/21/2018	Complaint Closure	Good Standing	
10/29/2018	Complaint Investigation & Monitoring Visit	Support	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - Right		0	0	C	9	C	NA	NA	
Main	B - Middle	Three Year Olds and Four Year Olds and Six Year Olds and Over	2	15	C	24	C	NA	NA	Nap
Main	C - Left	One Year Olds and Two Year Olds	1	8	C	14	C	NA	NA	Nap
Total Capacity @35 sq. ft.:			47		Total Capacity @25 sq. ft.:		0			
Total # Children this Date: 23			Total Capacity @35 sq. ft.:		Total Capacity @25 sq. ft.:		0			

Building	Playground	Playground Occupancy	Playground Compliance
Main	Only one	24	C

Comments

This was the third visit of the fiscal year. A Plan of Improvement was left on this date to be submitted by June 14, 2019.

Plan of Improvement: To Be Submitted 06/14/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Alicia Waltower, Program Official

Date

Brandon Cason, Consultant

Date

Kaycee Purvis, Consultant

Date



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Findings Report

Date: 5/15/2019 **VisitType:** Licensing Study **Arrival:** 12:00 PM **Departure:** 4:25 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Not Met

Finding

591-1-1-.03(1) requires the Center to provide a daily planned program of varied and developmentally appropriate activities to promote social, emotional, physical, cognitive, language and literacy growth. Center Staff shall use a variety of teaching methods to accommodate the needs of the children's different learning styles. It was determined based on consultants observation that current lesson plans were not available in the Right and Middle classrooms.

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Correction Deadline: 5/20/2019

591-1-1-.12 Equipment & Toys(CR)

Not Met

Finding

591-1-1-.12(2) requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. It was determined based on consultant's observation that a yellow, blue, red, and green mat was observed to have tears with foam exposed in the Right Classrooms, which prevented the furniture from being easily cleaned.

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Correction Deadline: 5/17/2019

Recited on 5/15/2019
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Correction Deadline: 10/29/2018

Corrected on 5/15/2019

This citation observed to be corrected on this date in that a flat screen television was not on a wooden shelf in the left classroom.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 4

Records with Missing/Incomplete Components: 4

Child # 1 Not Met

"Missing/Incomplete Components"

.08(1)(a)-Work Address Missing,.08(1)(a)-Special Care Procedures

Child # 2 Not Met

"Missing/Incomplete Components"

.08(1)(a)-Work Address Missing,.08(1)(a)-Work Number Missing

Child # 3 Not Met

"Missing/Incomplete Components"

.08(1)(a)-Work Address Missing,.08(1)(a)-Work Number Missing,.08(1)(a)-Special Care Procedures

Child # 4 Not Met

"Missing/Incomplete Components"

.08(1)(a)-Work Address Missing,.08(1)(a)-Work Number Missing

Finding

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on consultants observation that the following information was missing from the children's records: Child #1, two of two parent's work street address, Child #2, one of two parent's work address and phone number, Child #3, two of two parent's work addresses, one of two parent's work number, Child #4, two of two parent's work address and work phone number and the parental agreement.

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Correction Deadline: 5/15/2019

Finding

591-1-1-.08(1)(a) requires Center Staff to maintain a file for each child that includes a description of any special procedures to be followed in caring for the child, including any special services which the Center agrees to provide to a Child with Special Needs. It was determined based on consultants observation that Child#1 and 3, were missing the special needs procedres.

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Correction Deadline: 5/15/2019

	Facility
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591-1-1-.06 Bathrooms

Met

Comment

Please monitor bathrooms for necessary supplies.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be met by center on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

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Correction Deadline: 5/15/2019

Corrected on 5/15/2019

.25(13) - The previous citation was observed to be corrected, in that no hazards were observed on this date.

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that the wall outlet was missing a cover exposing the wiring for the outlet by the sink in the middle classroom.

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Correction Deadline: 5/31/2019

Recited on 5/15/2019

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Correction Deadline: 10/29/2018

Corrected on 5/15/2019

This citation observed to be corrected in that the outlets were covered.

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that the gate leading to the air conditioner unit was open. Broken toys and garden tools were accessible to children on this date, inside the gate.

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Correction Deadline: 5/15/2019

Recited on 5/15/2019

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Correction Deadline: 11/8/2018

Corrected on 5/15/2019

This citation observed to be corrected in that the airplane was not on the playground.

Technical Assistance

591-1-1-.26(9) - Discussed adding additional sand to the area around the sidewalks near the back door leading to the playground, where it has washed away. This will prevent the edges of concrete being exposed and posing as a potential tripping hazard.

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Correction Deadline: 5/15/2019

Food Service

591-1-1-.15 Food Service & Nutrition

Not Met

Finding

591-1-1-.15(5) requires that the Center provide a menu listing all meals and snacks to be served during the current week except for School-age Centers where the food may be provided by the Parent(s) by agreement between the School-age Center and the Parent(s). Substitutions shall be recorded on the posted menu and menus shall be retained at the Center for six (6) months. It was determined based upon observation that the current menu was not posted due to the last menu dated was from July 2018.

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Correction Deadline: 5/17/2019

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

Correction Deadline: 10/29/2018

Corrected on 5/15/2019

This citation observed to be corrected on this date in that the diaper changing pad was not torn.

591-1-1-.17 Hygiene(CR)

Met

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)

N/A

Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.27 Posted Notices

Technical Assistance

Technical Assistance

The consultant and director discussed that this rule requires each Center to post in a designated area for public viewing near the front entrance the names of persons responsible for the administration of the Center in the administrator's absence.

Correction Deadline: 5/15/2019

Safety

591-1-1-.05 Animals

N/A

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR)

N/A

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)

Not Met

Technical Assistance

591-1-1-.36(3)(a-b) - Ensure that all transportation training certificates are maintained in the staff's file or made accessible through their GAPDS account.

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Correction Deadline: 5/25/2019

Defer

The vehicle interiors will be observed during the next regulatory visit.

Correction Deadline: 10/30/2018

Finding

591-1-1-.36(4)(c) requires that each vehicle be equipped with a fire extinguisher maintained in working order and kept inaccessible to children. It was determined based on consultants observation that the fire extinguisher on the vehicle was not in working order due to the fire extinguisher not being charged.

Correction Deadline: 5/15/2019

Finding

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on consultants observation that three children were not documented with a check mark or other symbol on May 14, 2019, that they were on the vehicle in the morning or afternoon for the Monte Sano Elementary School route. It was determined based on consultants observation that five children were not documented with a check mark or other symbol on May 7, 8, 9, 10, 14 2019, that they were on the vehicle on the afternoon route for Dorothy Hines Elementary School. Furthermore, it was determined that six children were not accounted for on the morning route from the facility to Southside Elementary School on May 6, 7, 8, 9 10, 13, 14 and 15, 2019.

Correction Deadline: 5/16/2019

Finding

591-1-1-.36(7)(d)1. requires that the first check be conducted immediately upon unloading the last child at any location including, but not limited to, a field trip destination, arrival at the Center, and the last stop during transportation to home or school. The responsible person on the vehicle shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; sign the passenger transportation checklist (s), indicating all of the children have exited the vehicle; and give the passenger transportation checklist(s) to the second designated Staff person. It was determined based on consultants observation that a first check of the vehicle was not completed on the morning route from the facility to Heritage school on May 15, 2019. It was further determined that a first check was not conducted on May 14, 2019, from the facility to Monte Sano Elementary School. It was further determined that on May 7, 8, 9 and 10, 2019, a first check was not completed from the facility to Dorothy Hines Elementary School. Furthermore, it was determined that a first check was not conducted on the afternoon route from Dorothy Hines Elementary School to the facility.

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Correction Deadline: 5/16/2019

Finding

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. It was determined based on review of records that on May 9, 2019 and 10, 2019, a second check of the vehicle was not documented after the morning route from the facility to Heritage Academy. On May 13, 2019 and May 14, 2019, a second check of the vehicle was not documented after the morning route from the facility to Jenkins White Elementary School. It was further determined that a second check of the vehicle was not conducted after the morning route from the facility to Langford Elementary School and the afternoon route from Langford Elementary School to the facility on May 14, 2019.

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Correction Deadline: 5/15/2019

Recited on 5/15/2019

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Not Met

Technical Assistance

The consultant and director discussed removing a torn mattress that was in an unoccupied crib. The facility did not currently have any infants enrolled.

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Correction Deadline: 5/15/2019

Finding

591-1-1-.30(1)(b)3 requires that sheets or similar coverings for cots or mats shall either be marked for individual use or laundered daily. If marked for individual use, they must be laundered weekly or more frequently if needed. It was determined based on observation that sheets were not available for cots in the Middle and Right classrooms.

Correction Deadline: 5/17/2019

Recited on 5/15/2019

Staff Records

Records Reviewed: 11

Records with Missing/Incomplete Components: 4

Staff # 1	Not Met
Date of Hire: 05/01/2017	
<u>"Missing/Incomplete Components"</u>	
.36(3)(a-b)-2 hrs. Transportation Training missing,.33(5)-10 Hrs. Annual Training	
Staff # 7	Not Met
Date of Hire: 10/24/2018	
<u>"Missing/Incomplete Components"</u>	
.33(3)-Health & Safety Certificate	
Staff # 9	Not Met
Date of Hire: 04/07/2018	
<u>"Missing/Incomplete Components"</u>	
.24(1)-10 Yr. Work History Missing,.24(1)-Evidence of Orientation Missing,.14(2)-CPR missing	
Staff # 10	Not Met
Date of Hire: 01/28/2019	
<u>"Missing/Incomplete Components"</u>	
.24(1)-Evidence of Orientation Missing,.33(3)-Health & Safety Certificate	

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete.

Correction Deadline: 10/30/2018

Corrected on 5/15/2019

This citation observed to be corrected on this date in that the employee submitted their fingerprints to an authorized site.

Correction Deadline: 10/30/2018

Corrected on 5/15/2019

This citation observed to be corrected in that the employee had a satisfactory comprehensive determination on file.

591-1-1-.24 Personnel Records

Technical Assistance

Technical Assistance

591-1-1-.24(1) - Ensure that all staff have completed documentation of orientation in their staff files.

Correction Deadline: 5/20/2019

591-1-1-.33 Staff Training

Not Met

Finding

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on review of records that staff #7, staff #9 and staff #10, did not complete Health and Safety Orientation within 90 days of hire.

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Correction Deadline: 6/14/2019

591-1-1-.31 Staff(CR)

Met

Correction Deadline: 10/29/2018

Corrected on 5/15/2019

This citation corrected in that adequate staffing was observed on this date.

Correction Deadline: 10/29/2018

Corrected on 5/15/2019

This citation observed to be corrected in that a Student-In-Training was not solely responsible for escorting the children from the school bus.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

Comment

Adequate supervision observed on this date.