



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 5/14/2018    **VisitType:** Complaint Investigation Follow Up    **Arrival:** 10:30 AM    **Departure:** 2:00 PM

**CCLC-38023**

**Carrington Academy at Big Creek**

6670 Shiloh Road Alpharetta, GA 30005 Forsyth County  
 (770) 751-3540 jenna.poss@nlcinc.com

**Regional Consultant**

Candace Gilbert

Phone: (866) 371-4935

Fax: (866) 371-7713

candace.gilbert@decal.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>		
05/14/2018	Complaint Investigation Follow Up	Good Standing
05/14/2018	Complaint Closure	Good Standing
02/01/2018	Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Rm. 1	Infants and One Year Olds	2	6	C	16	C	NA	NA	Nap
Main	Rm. 3	Two Year Olds	1	9	C	19	C	NA	NA	Nap
Main	Rm. 4	Two Year Olds	2	7	C	18	C	NA	NA	Nap
Main	Rm. 5	Three Year Olds	2	23	C	26	C	NA	NA	Nap
Main	Rm. 6		0	0	C	25	C	NA	NA	
Main	Rm. 7	Five Year Olds	1	9	C	27	C	NA	NA	Outside
Main	Rm. 8	PreK	2	22	C	24	C	NA	NA	Centers
Main	Rm. 9		0	0	C	17	C	23	C	
Main	Rm.2	One Year Olds	2	10	C	28	C	NA	NA	Nap

Total Capacity @35 sq. ft.: 200

Total Capacity @25 sq. ft.: 202

Total # Children this Date: 86

Total Capacity @35 sq. ft.: 200

Total Capacity @25 sq. ft.: 202

Building @25 capacity limited by Fire Marshall Limitations

Building	Playground	Playground Occupancy	Playground Compliance
Main	2 & 3 Years	42	C
Main	4+ Years	43	C
Main	Infant/Toddler	25	C

**Comments**

The purpose of this visit was to conduct a complaint investigation and follow up visit to follow up to the previous visit conducted on February 1, 2018.

Plan of Improvement: Developed This Date 05/14/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decals.ga.gov](mailto:CCSRefutations@decals.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decals.ga.gov](mailto:qualityrated@decals.ga.gov)

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Tiffany Batts, Program Official

Date

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Candace Gilbert, Consultant

Date



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### Summary Report

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The following information is associated with a Complaint Investigation Follow Up:

### Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Correction Deadline: 2/1/2018

Corrected on 5/14/2018

.10(4) - Consultant observed diaper changing areas to be compliant

### Safety

591-1-1-.36 Transportation(CR)

Not Met

#### Finding

591-1-1-.36(4)(a) requires an annual safety check for each vehicle. The annual safety check, completed by a trained individual, should include a check of the: tires, headlights, horn, taillights, turn signals, brake lights, brakes, suspension, exhaust system, steering, windows, windshields and windshield wipers. A copy of the annual safety check will be kept in the Center or on the vehicle and should include evidence of any repairs and/or replacements that were identified as needed on the inspection report. It was determined based on consultant's review of records that the vehicle being used to transport children did not have an annual safety inspection for 2017.

#### POI (Plan of Improvement)

The Center will obtain the annual vehicle inspection.

Correction Deadline: 5/15/2018

Recited on 5/14/2018

Correction Deadline: 2/2/2018

Corrected on 5/14/2018

.36(7)(c) - Consultant discussed field trip transportation forms with provider as summer field trips will be conducted by center.

### Staff Records

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**591-1-1-.14 First Aid & CPR****Met****Correction Deadline: 3/3/2018****Corrected on 5/14/2018****.14(2) - Staff previously cited obtained First Aid and CPR certification.**

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**591-1-1-.33 Staff Training****Not Met****Finding**

591-1-1-.33(2) requires the initial orientation to include the following subjects: the Center's policies and procedures; the portions of these rules dealing with the care, health and safety of children; the Employee's assigned duties and responsibilities; reporting requirements for suspected cases of child abuse, neglect or deprivation; communicable diseases and serious injuries; emergency plans; childhood injury control; the administration of medicine; reducing the risk of Sudden Infant Death Syndrome (SIDS); hand washing; fire safety; water safety; and prevention of HIV/Aids and blood borne pathogens. It was determined based on consultant's review of records that one employee did not have proof of completion of the required health and safety orientation.

**POI (Plan of Improvement)**

The Center will provide orientation in all missing subjects to the employee(s) and will take steps to provide a complete orientation to new Employees in the future.

**Correction Deadline: 5/21/2018****Recited on 5/14/2018****Defer**

591-1-1-.33(6)-Consultant will check on annual training for 2018 after December 31, 2018.

**POI (Plan of Improvement)**

Previously Cited: The center will plan and schedule the required 10 hours of ongoing training each year and follow up to ensure the training is completed.

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

**Correction Deadline: 7/31/2018**