



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/14/2018 **VisitType:** Licensing Study **Arrival:** 8:45 AM **Departure:** 2:00 PM

CCLC-3627

Academy of Smiles

80 Cypress Drive Newnan, GA 30263 Coweta County
(770) 253-2147 academyofsmiles@numail.org

Regional Consultant

Laura Swann

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laura.swann@dec.al.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
05/14/2018	Licensing Study	Good Standing	
10/20/2017	Complaint Closure	Good Standing	
10/17/2017	Complaint Investigation & Monitoring Visit	Good Standing	

Good Standing	- Program is demonstrating an acceptable level of performance in meeting the rules.
Support	- Program performance is demonstrating a need for improvement in meeting rules.
Deficient	- Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Annex	#2 Front R-Prek		0	0	C	20	C	27	C	
Annex	Back		0	0	C	20	C	28	C	
Annex	Open Area		0	0	C	23	C	32	C	
Total Capacity @35 sq. ft.: 63						Total Capacity @25 sq. ft.: 138				
Main	A Second Right	Three Year Olds	1	11	C	16	C	NA	NA	Outside
Main	B Back Center	Two Year Olds	1	7	C	11	C	NA	NA	Outside
Main	C First Left	One Year Olds	1	6	C	10	C	NA	NA	Free Play
Main	D First Right	Infants	1	5	C	11	C	NA	NA	Nap,Floor Play
Main	E-Left/Cafe/office	PreK	2	19	C	27	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 75						Total Capacity @25 sq. ft.: 138				
Total # Children this Date: 48			Total Capacity @35 sq. ft.: 138			Total Capacity @25 sq. ft.: 138				

Building	Playground	Playground Occupancy	Playground Compliance
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Comments

Plan of Improvement: Developed This Date 05/14/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decals.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decals.ga.gov

Connie Holloway, Program Official

Date

Laura Swann, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Not Met

Finding

591-1-1-.03(2) requires the Center to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development The Center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas. It was determined based on observation and staff statements that lesson plans in classrooms A, B, C and D did not include activities for all domains throughout the day and only had one activity planned for the day. Consultant reviewed with the director the need to have lesson plans that cover all domains for each day Physical Development, Emotional, Language and Literacy Development, Cognitive Development, Transition Activities and Social Development, and Increasing Independence and Hygiene.

POI (Plan of Improvement)

The Center will keep current lesson plans on site that include appropriate instruction practices and activities and will have sufficient and varied play and learning equipment and materials to support the activities. Consultant reviewed with the director the need to have lesson plans that cover all the following domains daily physical development, emotional development, language development, literacy development, cognitive development, transition activities, social development, increasing independence and hygiene.

Correction Deadline: 5/14/2018

Finding

591-1-1-.03(6) requires Center Staff to ensure children less than three years of age do not spend more than one-half hour of time consecutively in confining equipment, such as swings, highchairs, jump seats, carriers or walkers. Children shall use such equipment only when they are awake. Such children shall be allowed time to play on the floor daily. Infants shall have supervised tummy time on the floor daily when they are awake. It was determined based on observation that an infant was left in a swing for one hour without being moved.

POI (Plan of Improvement)

The Center will train Staff to use confining equipment appropriately, to provide supervised floor play daily for children under three years of age, including infants, and will monitor regularly.

Correction Deadline: 5/14/2018

591-1-1-.12 Equipment & Toys(CR)**Technical Assistance****Technical Assistance**

591-1-1-.12(2) - Please monitor child-size furniture and repair or replace when fabric coming off with foam exposed.

Correction Deadline: 5/14/2018

591-1-1-.35 Swimming Pools & Water-related Activities(CR)**Met****Comment**

Center does not provide swimming activities.

Facility

591-1-1-.06 Bathrooms**Met****Comment**

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

Correction Deadline: 10/27/2017**Corrected on 5/14/2018****.06(5) - Correction observed on this date. Doors were installed.**

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Correction Deadline: 10/17/2017****Corrected on 5/14/2018****.25(13) - Correction observed on this date.****Correction Deadline: 10/24/2017****Corrected on 5/14/2018****.25(15) - Correction observed on this date. The annex building is no longer being used.****Correction Deadline: 5/16/2018****Corrected on 5/14/2018****.25(3) - Correction observed on this date.**

Finding

591-1-1-.25(5) requires approval from the Department, local zoning authorities, fire safety agencies and local building authorities for any structural changes to an existing Center or for construction of a new Center. Construction and maintenance work shall take place only in areas that are not accessible to the children. It was determined based on an investigation that on October 6, 2017, an inspection was completed by the Georgia State Fire Marshal. The child care center was not in compliance with the following Fire Marshal building regulations listed:

Siding and insulation missing from Building 2 exposing plumbing

- Building 1 does not have an approved fire alarm system
- Building 1 does not have code compliant exit signs
- A restroom in building 2 that appears to be not working
- Building 2 is not handicap accessible
- The mechanical room in building 2 has ceiling missing exposing the attic and wall board and insulation missing
- Exposed electrical wires at the front main entrance of building 1 where a light fixture is missing
- Exposed electrical wires in the mechanical room of building 1 at a junction box
- There is an exhaust fan in the restroom in the corridor of building 1 that is laying on a shelf and has exposed electrical cable coming through the ceiling supplying power to it
- The storage room in building 1 does not have a ceiling exposing the attic and has no wall covering to create a fire barrier
- There is a wood ramp on the rear exterior of building 1 that exceeds 10 inches fall in less than 4 feet
- Building 1 does not have an approved fire alarm system
- The stove in building 1 is a commercial stove without a commercial; hood and extinguishing system
- The gas line for the stove in building 1 is exposed to the cooking burners
- Building 1 does not have code compliant exit signs

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- The mechanical room in building 2 had ceiling missing exposing the attic.
- The mechanical room of building 1 needed the ceiling sealed.
- There was a wood ramp on the rear exterior of building 1 that exceeded 10 inches fall in less than 4 feet.

POI (Plan of Improvement)

The Center will secure the required approvals and plan all construction and maintenance work so it is inaccessible to children.

Correction Deadline: 5/25/2018

Recited on 5/14/2018

Finding

591-1-1-.25(5) requires approval from the Department, local zoning authorities, fire safety agencies and local building authorities for any structural changes to an existing Center or for construction of a new Center. Construction and maintenance work shall take place only in areas that are not accessible to the children. It was determined based on an investigation that on October 6, 2017, an inspection was completed by the Georgia State Fire Marshal. The child care center was not in compliance with the following Fire Marshal building regulations listed:

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- The mechanical room in building 2 had ceiling missing exposing the attic.
- The mechanical room of building 1 needed the ceiling sealed.
- There was a wood ramp on the rear exterior of building 1 that exceeded 10 inches fall in less than 4 feet.

POI (Plan of Improvement)

The Center will secure the required approvals and plan all construction and maintenance work so it is inaccessible to children.

Correction Deadline: 5/21/2018

Recited on 5/14/2018

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Correction Deadline: 10/20/2017

Corrected on 5/14/2018

.26(4) - Correction observed on this date. Fencing was replaced or repainted.

Correction Deadline: 10/20/2017

Corrected on 5/14/2018

.26(6) - Correction observed on this date. Screwn was no longer protruding and step was smooth.

Technical Assistance

591-1-1-.26(8) - Discussed maintenance of resilient surface. Please fluff and redistribute.

Correction Deadline: 5/24/2018

Food Service**591-1-1-.15 Food Service & Nutrition****Met****Comment**

Infant feeding forms are updated regularly.

591-1-1-.18 Kitchen Operations**Met****Comment**

Please ensure that all food items are stored in airtight containers.

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Correction Deadline: 10/17/2017****Corrected on 5/14/2018****.10(4) - Correction observed on this date.****591-1-1-.17 Hygiene(CR)****Met****Correction Deadline: 10/17/2017****Corrected on 5/14/2018****.17(7) - Correction observed on this date. Warm water was available throughout the center.****591-1-1-.20 Medications(CR)****Not Met****Finding**

591-1-1-.20(4) requires the Center to keep medication in a cabinet or container that is locked or otherwise not accessible to the children and to be stored separate from cleaning chemicals, supplies or poisons. Medications requiring refrigeration shall be placed in a leak-proof container in a refrigerator that is not accessible to the children. It was determined based on observation that in classroom B there was a bottle of "Cefdinir" in a child's bag sitting on the floor it was accessible to children.

POI (Plan of Improvement)

The Center will train Staff on the safe and proper storage of medication and monitor to ensure that the rule is met. Medication was moved to an inaccessible location.

Correction Deadline: 5/14/2018**Safety****591-1-1-.05 Animals****Met****Comment**

Animals maintained clean and appropriately caged.

591-1-1-.11 Discipline(CR)**Met****Comment**

Please be mindful of voice tone in redirecting children.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

Technical Assistance

591-1-1-.36(4)(f)1. - Consultant reviewed transportation guidelines with director and left flyer about vehicle requirements for each type of vehicle used.

Correction Deadline: 5/15/2018

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Not Met

Correction Deadline: 10/17/2017

Corrected on 5/14/2018

.30(1)(a)3 - Correction observed on this date.

Finding

591-1-1-.30(2) requires the Center to provide a safe sleep environment in accordance with American Academy of Pediatrics (AAP), Consumer Product Safety Commission (CPSC) and American Society for Testing and Materials (ASTM) recommendations as listed in these rules for all infants. Center Staff shall place an infant to sleep on the infant’s back in a crib unless the Center has been provided a physician’s written statement authorizing another sleep position for that particular infant that includes how the infant shall be placed to sleep and a time frame that the instructions are to be followed. When an infant can easily turn over from back to front and back again, Staff shall continue to put the infant to sleep initially on the infant’s back but allow the infant to roll over into his or her preferred position and not re-position the infant. Sleepers, sleep sacks and wearable blankets that fit according to the commercial manufacturer’s guidelines and will not slide up around the infant’s face may be used when necessary for the comfort of the sleeping infant. Swaddling shall not be used unless the Center has been provided a physician’s written statement authorizing its use for a particular infant that includes instructions and a time frame for swaddling the infant. Center Staff shall not place objects or allow objects to be placed in or on the crib with an infant such as but not limited to toys, pillows, quilts, comforters, bumper pads, sheepskins, stuffed toys, or other soft items and shall not attach objects or allow objects to be attached to a crib with a sleeping infant, such as, but not limited to, crib gyms, toys, mirrors and mobiles. It was determined based on observation that in classroom D an infant was asleep in a crib with a blanket.

POI (Plan of Improvement)

The Center will take all steps necessary to provide a safe sleep environment for infants as listed in these rules; will train Staff to follow these rules; and will monitor for compliance.

Correction Deadline: 5/14/2018

Finding

591-1-1-.30(2)(c) requires that infants shall not sleep in equipment other than safety-approved cribs, such as, but not limited to, a car safety seat, bouncy seat, highchair, or swing. Infants who arrive at the Center asleep or fall asleep in such equipment, on the floor or elsewhere, shall be transferred to a safety-approved crib. It was determined based on observation that in classroom D an infant was allowed to sleep in a swing

POI (Plan of Improvement)

The Center will only place infants in safe cribs to sleep and will transfer them to a safe crib when the infants are asleep in other equipment.

Correction Deadline: 5/14/2018

Staff Records

Records Reviewed: 9

Records with Missing/Incomplete Components: 4

Staff # 2

Not Met

Date of Hire: 09/29/2006

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 3

Not Met

Date of Hire: 03/31/2017

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 5

Not Met

Date of Hire: 09/01/2006

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate,.33(4)-1st Yr. Training - 10 hrs.,.33(5)-10 Hrs. Annual Training

Staff # 9

Not Met

Date of Hire: 06/09/2006

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

591-1-1-.09 Criminal Records Check(CR)**Met****Comment**

Criminal records checks were observed to be complete.

Comment

Director provided four file(s) for employees hired since last visit.

591-1-1-.14 First Aid & CPR**Met****Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

Comment

Please replace/add missing/expired item(s) in first aid kit(s).

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(6) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined based on a review of records that five of nine staff did not complete the full ten hours as required.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed. Consultant reviewed with the director that fire and safety training does not counted toward annual training except for the first year.

Correction Deadline: 12/31/2018**591-1-1-.31 Staff(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.