



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/11/2017 **VisitType:** Monitoring Visit **Arrival:** 2:55 PM **Departure:** 5:15 PM

CCLC-39229

Kidz Palace Learning Academy

568 N. Fairground St. Marietta, GA 30060 Cobb County
 (770) 490-4766 yolanda_killens@yahoo.com

Regional Consultant

Leah Klatzker

Phone: (770) 357-7038
 Fax: (770) 357-7037
 leah.klatzker@decal.ga.gov

Mailing Address

568 N. Fairground Street
 Marietta, GA 30060

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/11/2017	Monitoring Visit	Good Standing	
12/12/2016	Licensing Study	Good Standing	
01/28/2016	Complaint Investigation & Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A	Infants and One Year Olds and Two Year Olds	1	7	C	9	C	NA	NA	Free Play
Main	B	Three Year Olds and Four Year Olds and Five Year Olds and Six Year Olds and Over	1	13	C	8	NC	NA	NA	Free Play
Total Capacity @35 sq. ft.:			17		Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 20			Total Capacity @35 sq. ft.:		Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	PLAYGROUND	88	C

Comments

Requested all staff files on this date. Left a one day letter.

Plan of Improvement: Developed This Date 05/11/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Yolanda Killens, Program Official

Date

Leah Klatzker, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.03 Activities

Not Met

Finding

591-1-1-.03(2) requires the Center to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development The Center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas. It was determined based on observation that the center did not have current lesson plans on site for classroom A and classroom B.

POI (Plan of Improvement)

The Center will keep current lesson plans on site that include appropriate instruction practices and activities and will have sufficient and varied play and learning equipment and materials to support the activities.

Correction Deadline: 5/18/2017

Recited on 5/11/2017

Finding

591-1-1-.03(3)(b) requires Center Staff to ensure children less than three years of age do not spend more than one-half hour of time consecutively in confining equipment, such as swings, highchairs, jump seats, carriers or walkers. Children shall use such equipment only when they are awake. Such children shall be allowed time to play on the floor daily. Infants shall have supervised tummy time on the floor daily when they are awake. It was determined based on observation that one infant was in a bouncy seat for longer than one-half-hour on this date.

POI (Plan of Improvement)

The Center will train Staff to use confining equipment appropriately, to provide supervised floor play daily for children under three years of age, including infants, and will monitor regularly.

Correction Deadline: 5/11/2017

591-1-1-.35 Swimming Pools & Water-related Activities(CR)**Met****Comment**

No Swimming Activities Provided

Facility

591-1-1-.19 License Capacity(CR)**Not Met****Finding**

591-1-1-.19(1) requires the Center to provide 35 square feet of usable space per child. It was determined based on observation that the center was caring for 13 children in a space that was licensed for 8 children in classroom B.

POI (Plan of Improvement)

The center will limit the number of children in this space to the licensed capacity.

Correction Deadline: 5/11/2017

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Reminder-Keep Hazards Inaccessible

591-1-1-.26 Playgrounds(CR)**Not Met****Technical Assistance**

Discuss add variety of age appropriate equipment.

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that there were two, eight inch gaps at the bottom of the fence on the left side of the playground and missing posts on the porch and stairwell leading to the playground.

POI (Plan of Improvement)

The Center will cover the gaps in the fence and will repair the porch and stairwell railing.

Correction Deadline: 5/25/2017**Recited on 5/11/2017****Finding**

591-1-1-.26(8) requires the playground to be kept clean, free of litter and hazards. It was determined based on observation that there were overgrown weeds, branches, and thorny vines extended from outside area through the fence and onto the playground area on the left side of the playground and thorny vines were located underneath the stairs leading to the playground area.

POI (Plan of Improvement)

To ensure the cleanliness, sanitation and safety of the playground, the center will remove the overgrowth of weeds, branches and thorny vines from the playground area.

Correction Deadline: 5/18/2017**Recited on 5/11/2017****Health and Hygiene**

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Diapering requirements discussed

591-1-1-.17 Hygiene(CR) **Met**

Comment

Observed-Proper Hand Washing Throughout

591-1-1-.20 Medications(CR) **Met**

Comment

Per Director, the center is not dispensing medications.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Observed-Discussion/Redirection

591-1-1-.13 Field Trips(CR) **Met**

Comment

No Field Trips at This Time

591-1-1-.36 Transportation(CR) **Met**

Comment

No Routine Transportation Provided

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Not Met**

Finding

591-1-1-.30(1)(a)3 requires that each crib shall have only an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant. It was determined based on observation that two of two crib sheets were observed to be loose and not tight-fitting on this date.

POI (Plan of Improvement)

The center will ensure that each crib has an individual, tight-fitting sheet.

Correction Deadline: 5/12/2017

Staff Records

591-1-1-.09 Criminal Records Check(CR) **Not Met**

Finding

591-1-1-.09(1)(a) requires the Center to ensure that every Director, Employee and Provisional Employee of the Child Care Learning Center has a satisfactory records check determination before the individual is present at the Center or before the individual resides in a Center. It was determined based on a review of records that one person helping at the center did not have a local records check determination or fingerprint.

POI (Plan of Improvement)

The Center will obtain the Required Satisfactory Records Check Determination before an individual is present at the Center while any child is present for care or before residing in a Center.

Correction Deadline: 5/11/2017

Finding

591-1-1-.09(1)(e) requires every Employee hired before January 1, 2014 have either a satisfactory Preliminary Records Check Determination or a satisfactory Fingerprint Records Check Determination on file and requires that Employees hired before January 1, 2014 that have only a satisfactory Preliminary Records Check Determination on file to obtain a Fingerprint Records Check Determination before January 1, 2017. It was determined based on observation that one staff member hired before January 1, 2014, did not have their fingerprint run by the required date.

POI (Plan of Improvement)

The Center will ensure that every employee hired before January 1, 2014 has a satisfactory preliminary determination or satisfactory fingerprint determination on file and will have a plan to ensure that these employees obtain a Fingerprint Records Check Determination before January 1, 2017.

Correction Deadline: 5/11/2017

Finding

591-1-1-.09(1)(h) requires that for a Provisional Employee to become a permanent Employee, the individual must have a satisfactory Fingerprint Records Check Determination. It was determined one employee did not have their fingerprints completed within twenty-one days of their hire date.

POI (Plan of Improvement)

The Center will ensure that Provisional Employees obtain a satisfactory Fingerprint Records Check Determination in order to become an Employee.

Correction Deadline: 5/11/2017

591-1-1-.33 Staff Training

Met

Correction Deadline: 1/11/2017

Corrected on 5/11/2017

.33(4) - Observed training for the registration year 2016.

591-1-1-.31 Staff(CR)

Not Met

Finding

591-1-1-.31(1)(b) requires the Center to ensure the Director is at least 21 years of age and meets minimum academic requirements and qualifying child care experience. It was determined based on a review of records that the Director did not have a credential on this date.

POI (Plan of Improvement)

The Center will ensure the Director meets minimum qualifications as listed in the rules and documentation of qualifications is on file at the Center.

Correction Deadline: 5/11/2017

Finding

591-1-1-.31(2)(b)2. requires teachers and lead caregivers to meet minimum academic requirements and qualifying experience at the time of employment. It was determined based on a review of records that the center did not have documentation of lead teacher credentials for one lead teacher.

POI (Plan of Improvement)

A teacher/lead caregiver will be hired that meets the minimum academic requirements and qualifying work experience.

Correction Deadline: 6/30/2017

Recited on 5/11/2017

Staffing and Supervision

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)

Not Met

Finding

591-1-1-.32(7) requires that children be supervised at all times. Children were not supervised in that it was determined children from the classroom on the left were observed to walk unsupervised into the hallway and into the bathroom on this date.

POI (Plan of Improvement)

The center will provide training to staff and monitor to ensure that children are supervised at all times.

Correction Deadline: 5/11/2017