



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 5/10/2017    **VisitType:** Monitoring Visit    **Arrival:** 11:30 AM    **Departure:** 1:00 PM

**FR-000012335**

**Robinson, Tracee L.**

3495 CALUMET ROAD Decatur, GA 30034 DeKalb County  
(404) 343-4031 tlc.lc.family@gmail.com

**Regional Consultant**

Tiffany Whigham

Phone: (866) 372-9333  
Fax: (866) 373-4149  
carrie.spangler@decal.ga.gov

**Mailing Address**

3495 CALUMET ROAD  
DECATUR, GA 30034

<b>Compliance Zone Designation</b>		
05/10/2017	Monitoring Visit	Good Standing
11/17/2016	Licensing Study	Good Standing
05/13/2016	Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting the rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	0	0	0	0	0
3 & 4 Years	0	0	0	0	0
School Age(5+) Years	0	0	0	0	0
<b>Total Under 13 Years</b>	0	0	0	0	0
<b>Total Under 18 Years</b>	0				

Children Present: 0

Total Children: 0


Caregivers/Helpers Present: 1

Total Caregivers/Helpers: 2

**Comments**

Plan of Improvement: Developed This Date 05/10/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p><b>Reminder:</b> All employees of child care programs must be fingerprinted before <b>January 1, 2017</b>. For instructions and to submit records check applications online, please visit <a href="http://www.decalkoala.com">www.decalkoala.com</a>. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Tracee Robinson, Program Official

Date

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Tiffany Whigham, Consultant

Date



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### Findings Report

**Date:** 5/10/2017    **VisitType:** Monitoring Visit    **Arrival:** 11:30 AM    **Departure:** 1:00 PM

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)** **Met**

**Comment**

No children present

**290-2-3-.07 Swimming Pools & Water-related Activities(CR)** **Met**

**Comment**

No Swimming Activities Provided

### Children's Records

**290-2-3-.08 Parental Authorization(CR)** **Met**

**Comment**

Parent Authorizations Obtained/Completed

### Facility

**290-2-3-.11 Physical Plant - Safe Environment(CR)** **Not Met**

**Finding**

290-2-3-.11(2)(f) requires that poisons, medicines, cleaning agents and other hazardous materials be in locked areas or inaccessible to children. It was determined based upon consultant's observation, that the following items were in non-compliance as follows:

- Three adult size staplers were located in the third, bottom drawer of the teacher's desk.
- Two stapler removers and paper clips were located on top of the teacher's desk and inside of the first drawer located on the right hand side.

**POI (Plan of Improvement)**

To ensure the safe storage of hazardous items, the home provider will make these items inaccessible to the children.

**Correction Deadline: 5/10/2017**

**Recited on 5/10/2017**

**Correction Deadline: 5/15/2017**

**Recited on 1/1/0001**

**Corrected on 5/10/2017**

**Previous citation corrected on this date.**

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**290-2-3-.13 Physical Plant-Structural/Mechanical(CR) Not Met**

**Finding**

290-2-3-.13(1)(d) requires that the Home be free from fire hazards, unnecessary or excessive combustible materials. It was determined based upon consultant's observation, that hazards as follows were observed in the play area:

-Two black trash bags of clothes were located on top of a table causing excessive combustible materials.

**POI (Plan of Improvement)**

The Home Provider will remove hazards.

**Correction Deadline: 5/10/2017**

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**290-2-3-.13 Playgrounds(CR) Met**

**Comment**

Outside Area Clean, Well Maintained

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**Licensure**

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**290-2-3-.04 Application Requirements(CR) Met**

**Comment**

Consultant observed provider to have a current 2017 license to operate on this date.

**Correction Deadline: 5/15/2017**

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**Safety and Discipline**

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**290-2-3-.11 Discipline(CR) Met**

**Comment**

No children present

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**290-2-3-.11 Transportation(CR) Met**

**Comment**

No Routine Transportation Provided

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**Staff Records**

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**290-2-3-.21 Criminal Records Check(CR)** **Met**

**Comment**

Criminal Records Check complete

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**290-2-3-.07 Independent Contractors(CR)** **Met**

**Comment**

No Independent contractors

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**290-2-3-.07 Other Staff Direct Contact with Children(CR)** **Met**

**Comment**

No additional staff

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**290-2-3-.07 Staff Training** **Not Met**

**Finding**

290-2-3-.07(4) requires the Family Day Care Home to ensure the Provider, on an annual basis, attends ten clock hours of diverse training which is related to care of children and which is offered by an accredited college, university or vocational program or other Department approved source. Records of completion of such training programs shall be maintained in the Family Day Care Home, as required by these rules. It was determined based upon consultant's observation, that the provider did not have proof of the required 10hours of annual training for 2016 on this date.

**POI (Plan of Improvement)**

The Family Day Care Home will ensure the Provider completes ten hours of annual training each year.

**Correction Deadline: 12/31/2017**

**Recited on 5/10/2017**

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**290-2-3-.07 Students-in-Training(CR)** **Met**

**Comment**

No Students-in-training

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**290-2-3-.07 Volunteers(CR)** **Met**

**Comment**

No Volunteers

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**Staff:Child Ratios and Supervision**

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**290-2-3-.07 Supervision(CR)** **Met**

**Comment**

No children present