



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/9/2017

VisitType: Licensing Study

Arrival: 9:20 AM

Departure: 10:50 AM

FR-000001638

Jules, Ann V

5395 Rockmoor Lane Stone Mountain, GA 30088 DeKalb County
(770) 465-6824 annjules2009@gmail.com

Regional Consultant

Brandi Mangino

Phone: (478) 314-9726

Fax: (478) 599-0169

brandi.mangino@dec.al.ga.gov

Mailing Address

Same

Compliance Zone Designation

05/09/2017	Licensing Study	Good Standing
11/30/2016	Monitoring Visit	Good Standing
03/10/2016	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	2	2	0	0	0
1 & 2 Years	4	4	0	0	0
3 & 4 Years	0	0	0	0	0
School Age(5+) Years	0	0	0	0	0
Total Under 13 Years	6	6	0	0	0
Total Under 18 Years	6				

Children Present: 6

Total Children: 6

Caregivers/Helpers Present: 1

Total Caregivers/Helpers: 2

Comments

Plan of Improvement: Developed This Date 05/09/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Ann Jules, Program Official

Date

Brandi Mangino, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

Discussed-SIDS/Infant Sleeping Position

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

Records Reviewed: 6

Records with Missing/Incomplete Components: 6

Child # 1

Not Met

"Missing/Incomplete Components"

Physician & Emergency Contact Information - (.08)(1)(b),Allergy/Medical Information - (.08)(1)(f),Emergency Medical Authorization - (.08)(1)(d)

Child # 2

Not Met

"Missing/Incomplete Components"

Dad Home # Missing -(.08)(1)(a),Immunization Form - (.08)(1)(c)

Child # 3

Not Met

"Missing/Incomplete Components"

Allergy/Medical Information - (.08)(1)(f)

Child # 4

Not Met

"Missing/Incomplete Components"

Allergy/Medical Information - (.08)(1)(f)

Child # 5

Not Met

"Missing/Incomplete Components"

Dad Work # Missing -(.08)(1)(a),Allergy/Medical Information - (.08)(1)(f),Mom Home # Missing -(.08)(1)(a),Dad Home # Missing -(.08)(1)(a)

Child # 6

Not Met

"Missing/Incomplete Components"

Dad Work # Missing -(.08)(1)(a),Physician & Emergency Contact Information - (.08)(1)(b),Proof of No Liability Insurance Form,Allergy/Medical Information - (.08)(1)(f)

290-2-3-.08 Children's Records
Not Met**Finding**

290-2-3-.08(1)(a) requires the Home to maintain a file for each Child that includes the Child's name, birth date, Parent's name, Home and business addresses and telephone numbers. It was determined based on a review of records that several enrolled children did not have information for parent's work address and phone numbers, and one did not have the parent's home information.

POI (Plan of Improvement)

The Home Provider will secure the missing information, and to ensure that children's records are completed for future enrollees, the provider will ensure the information is completed.

Correction Deadline: 5/9/2017**Finding**

290-2-3-.08(1)(b) requires the Home to maintain the name, address and telephone number of persons, including the Child's physician, to contact in emergencies in each Child's record. It was determined based on a review of records that one child did not have a complete address for the emergency contact. It was further determined that two children did not have complete information for the child's physician.

POI (Plan of Improvement)

The Home will review records and determine if all required information is completed; will obtain any missing information; and will have a plan to maintain complete records/forms for each Child as they enroll or as changes occur.

Correction Deadline: 5/9/2017**Finding**

290-2-3-.08(1)(f) requires the Home to maintain a file for each Child that includes known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which would limit the Child's participation in the program. It was determined based on a review of records that several enrolled children did not have any information noted for allergies or special needs.

POI (Plan of Improvement)

The Home Provider will secure and maintain the missing Child's health information.

Correction Deadline: 5/9/2017**Technical Assistance**

Consultant discussed getting an current immunization forms for one child, and having the no liability statement signed by one parent for an enrolled child.

Correction Deadline: 5/9/2017

290-2-3-.08 Parental Authorization(CR)
Not Met

Finding

290-2-3-.08 (1)(d) requires the Home to obtain Parental authorization at the time of a Child's enrollment for emergency medical care when the Parent is not available. It was determined based on a review of records that one child did not have any permission on the enrollment form for emergency medical treatment.

POI (Plan of Improvement)

The Home Provider will have authorization for emergency medical care completed by the Parent for Children enrolled.

Correction Deadline: 5/9/2017

Facility**290-2-3-.11 Physical Plant - Safe Environment(CR)****Met****Comment**

Reminder-Keep Hazards Inaccessible

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**Met****Comment**

Home Clean, Free of Hazards

290-2-3-.13 Playgrounds(CR)**Technical Assistance****Technical Assistance**

Consultant discussed the concrete on the playground is starting to chip paint and needs to be monitored.

Licensure**290-2-3-.04 Application Requirements(CR)****Met****Comment**

Application requirements met on this date. Five children for pay present on this date.

Correction Deadline: 5/14/2017

Safety and Discipline**290-2-3-.11 Discipline(CR)****Met****Comment**

Observed-Discussion/Redirection

290-2-3-.11 Transportation(CR)**Met****Comment**

No Routine Transportation Provided

Staff Records**290-2-3-.21 Criminal Records Check(CR)****Met****Comment**

Criminal Records Check complete. The provider provided one criminal record check on this date. Consultant was told no one else lives in the home, and no helpers.

290-2-3-.07 Independent Contractors(CR)	Met
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Comment

No Independent contractors

290-2-3-.07 Other Staff Direct Contact with Children(CR)	Met
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Comment

No additional staff

290-2-3-.07 Students-in-Training(CR)	Met
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Comment

No Students-in-training

290-2-3-.07 Volunteers(CR)	Met
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Comment

No Volunteers

Staff:Child Ratios and Supervision

290-2-3-.07 Supervision(CR)	Met
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Comment

Observed-Adequate Supervision