



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 5/8/2017      **VisitType:** Complaint Investigation Follow Up      **Arrival:** 9:45 AM      **Departure:** 11:00 AM

**CCLC-30911**

**AppleGate Academy & Preschool (Jonesboro)**

9610 Deer Crossing Drive Jonesboro, GA 30236 Clayton County  
 (770) 629-5876 applegateacademy@comcast.net

**Regional Consultant**

Ashley Cunningham  
 Phone: (866) 374-9389  
 Fax: (866) 375-0880  
 Ashley.Cunningham@decal.ga.gov

**Mailing Address**  
 Same

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/08/2017	Complaint Investigation Follow Up	Good Standing	
05/08/2017	Complaint Closure	Good Standing	
03/30/2017	Complaint Investigation & Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Rm A: 1st Left	Six Year Olds and Over	1	7	C	14	C	NA	NA	Free Play
Main	Rm B: 1st Right	Infants and One Year Olds	2	8	C	12	C	NA	NA	Free Play
Main	Rm C: 2nd Right	One Year Olds	1	6	C	11	C	NA	NA	Free Play
Main	Rm D: 2nd Right (inside Rm C)	One Year Olds	1	8	C	11	C	NA	NA	Free Play
Main	Rm E: 3rd Right	Two Year Olds	1	17	NC	18	C	NA	NA	Free Play
Main	Rm F: 4th Right	Infants and One Year Olds	1	9	NC	15	C	NA	NA	Free Play
Main	Rm G: 2nd Left	Three Year Olds	1	19	NC	21	C	NA	NA	Free Play
Main	Rm H: 3rd Left		0	0	C	15	C	NA	NA	Not In Use
Main	Rm I: 5th Right	Three Year Olds and Four Year Olds	1	24	NC	20	NC	NA	NA	Circle Time
Main	Rm J: 4th Left	Four Year Olds	1	15	C	21	C	NA	NA	Circle Time
Main	Rm K: 6th Right	Two Year Olds	1	14	NC	20	C	NA	NA	Free Play
Main	Rm L: 5th Left	Six Year Olds and Over	1	12	C	25	C	NA	NA	Circle Time
Total Capacity @35 sq. ft.: 203					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 139			Total Capacity @35 sq. ft.: 203			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A (4+ Years)	33	C
Main	B (3+ Years)	74	C
Main	C (Infants/Toddlers)	42	C

**Comments**

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



**Sign up Today!**

[www.qualityrated.dec.ga.gov](http://www.qualityrated.dec.ga.gov)

Any Licensed Program Eligible to Participate

**Free** Approved Training

**Free** Technical Assistance

Eligible for \$1,000 Materials Mini Grant

1, 2, 3 Star Rated Programs Receive Bonus Packages

Great Marketing Tool

Raises the Bar in Child Care

For More Information:

Email: [QualityRated@dec.ga.gov](mailto:QualityRated@dec.ga.gov) or Call: 855-800-7747

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.ga.gov](mailto:CCSRefutations@dec.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Shannon Atchison, Program Official

Date

Ashley Cunningham, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 5/8/2017    **VisitType:** Complaint Investigation  
Follow Up    **Arrival:** 9:45 AM    **Departure:** 11:00 AM

**CCLC-30911**

**AppleGate Academy & Preschool (Jonesboro)**

9610 Deer Crossing Drive Jonesboro, GA 30236 Clayton County  
(770) 629-5876 applegateacademy@comcast.net

**Mailing Address**  
Same

**Regional Consultant**

Ashley Cunningham  
Phone: (866) 374-9389  
Fax: (866) 375-0880  
Ashley.Cunningham@dec.al.ga.gov

The following information is associated with a Complaint Investigation Follow Up:

**Staff Records**

**Records Reviewed: 15**

**Records with Missing/Incomplete Components: 1**

Staff # 1

Not Met

Date of Hire: 08/25/2013

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

**591-1-1-.09 Criminal Records Check(CR)**

**Not Met**

#### **Finding**

591-1-1-.09(1)(e) requires every Employee hired before January 1, 2014 have either a satisfactory Preliminary Records Check Determination or a satisfactory Fingerprint Records Check Determination on file and requires that Employees hired before January 1, 2014 that have only a satisfactory Preliminary Records Check Determination on file to obtain a Fingerprint Records Check Determination before January 1, 2017. It was determined based on observation that one staff did not complete a fingerprint records check.

#### **POI (Plan of Improvement)**

The Center will ensure that every employee hired before January 1, 2014 has a satisfactory preliminary determination or satisfactory fingerprint determination on file and will have a plan to ensure that these employees obtain a Fingerprint Records Check Determination before January 1, 2017. A one day letter was left.

**Correction Deadline: 5/9/2017**

**Recited on 5/8/2017**

**Staffing and Supervision**

**Finding**

591-1-1-.32(1) requires the Center to maintain the required Staff:child ratios as follows: under 1 year or under 18 months if not walking = 1:6; 1 year and walking = 1:8; 2 years = 1:10; 3 years = 1:15; 4 years = 1:18; 5 years = 1:20; and 6 years and older = 1:25. A Center must establish groupings of children for care with maximum group sizes as follows: under 1 year = 12; under 18 months/not walking = 12; 1 year and walking = 16; 2 years = 20; 3 years = 30; 4 years = 36; 5 years = 40; and 6 years and older = 50. It was determined based on observation that the following classrooms were out of ratio: Room E had a ratio of 1:17 two-year-old's, when a ratio of 2:17 was required; Room G had a ratio of 1:19 three-year-old's, when a ratio of 2:19 was required; and Room K had a ratio of 1:14 two-year-old's, when a ratio of 2:14 was required.

**POI (Plan of Improvement)**

The Center will hire additional Staff or reschedule current Staff to meet required Staff:child ratios and will organize children into groups that meet requirements.

**Correction Deadline: 5/8/2017**

**Finding**

591-1-1-.32(2) requires the Center maintain Staff:child ratios in mixed-age groups based on the age of the youngest group of children that includes more than twenty percent of the total number of children in the mixed-age group. It was determined based on observation that room F had a ratio of 1:9 infants and one-year-old's, when a ratio of 2:9 was required and room I had a ratio of 1:24 three and four-year-old's, when a ratio of 2:24 was required.

**POI (Plan of Improvement)**

The Center will provide adequate staff when there is a mixed-age group.

**Correction Deadline: 5/8/2017**