



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 5/5/2017      **VisitType:** Licensing Study      **Arrival:** 1:30 PM      **Departure:** 3:10 PM

**FR-22483**

**Browne-Joseph, Sharon L**

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**Regional Consultant**

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40 SUNFLOWER LN  
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<b>Compliance Zone Designation</b>		
05/05/2017	Licensing Study	Support
10/07/2016	Monitoring Visit	Good Standing
04/21/2016	Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	2	0	0	1	0
1 & 2 Years	5	5	0	1	0
3 & 4 Years	2	1	0	1	0
School Age(5+) Years	0	0	0	0	1
<b>Total Under 13 Years</b>	9	6	0	3	1
<b>Total Under 18 Years</b>	9				

Children Present: 9

Total Children: 11

Caregivers/Helpers Present: 1

Total Caregivers/Helpers: 2


**Helper Needed**

**Comments**

The purpose of this visit was to conduct a licensing study and to follow up on previous rule violations.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p><b>Reminder:</b> All employees of child care programs must be fingerprinted before <b>January 1, 2017</b>. For instructions and to submit records check applications online, please visit <a href="http://www.decalkoala.com">www.decalkoala.com</a>. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Sharon Browne-Joseph, Program Official

Date

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Jacquelyn Sims, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study:

### Activities and Equipment

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)**

**Met**

**Comment**

Observed-Pleasant Naptime Environment

**290-2-3-.07 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

No Swimming Activities Provided

### Children's Records

**290-2-3-.08 Children's Records**

**Not Met**

**Finding**

290-2-3-.08(1) requires the Home to have a current and updated record for each child in care. The Home shall maintain the records while the Child is in care and for a period of one (1) year after each Child leaves care. It was determined based on a review of records, that the provider did not have a complete file for three of ten enrolled children.

**POI (Plan of Improvement)**

The Home Provider will obtain the missing information and maintain the children's records as required.

**Correction Deadline: 5/12/2017**

**290-2-3-.08 Parental Authorization(CR)**

**Met**

**Comment**

Parent Authorizations Obtained/Completed

**Facility**

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**290-2-3-.11 Physical Plant - Safe Environment(CR)****Met****Comment**

Reminder-Keep Hazards Inaccessible

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**290-2-3-.13 Physical Plant-Structural/Mechanical(CR)****Met****Comment**

Home Clean, Free of Hazards

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**290-2-3-.13 Playgrounds(CR)****Not Met****Finding**

290-2-3-.13(2)(a) requires that outdoor play areas be kept clean and free of hazards such as exposed sharp corners of concrete or equipment, rust and splinters on equipment, broken glass, open drainage ditches, holes and stagnant water. It was determined based on observation, that two inoperable vehicles were parked in the outdoor play area and accessible to children.

**POI (Plan of Improvement)**

To ensure the health and safety of children, the home provider will maintain cleanliness of the outside play area.

**Correction Deadline: 5/19/2017****Recited on 5/5/2017****Finding**

290-2-3-.13(2)(c) requires that outside play areas be protected from traffic or other hazards by fencing or other barriers at least four feet in height and approved by the Department. Fencing material shall not present a hazard to children. A fence shall be provided around swimming pools to make them inaccessible when not in use. It was determined based on an observation that the fencing material at the rear of the outside play area was observed to be leaning.

**POI (Plan of Improvement)**

The Home will enclose the outside play area(s) with a four-foot high fence or other Department-approved barrier and inspect regularly to ensure fencing material is safe and any hazards identified are repaired or replaced. The Home will install or repair a fence around swimming pools that makes them inaccessible to children.

**Correction Deadline: 5/19/2017****Recited on 5/5/2017**

<b>Health and Hygiene</b>
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**290-2-3-.11 Medications(CR)****Met****Comment**

Provider stated that she does not dispense medications.

<b>Licensure</b>
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**290-2-3-.04 Application Requirements(CR)****Met****Comment**

Provider cared for 9 children, which included six for pay and three not for pay.

**Correction Deadline: 5/5/2017**

<b>Safety and Discipline</b>
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**290-2-3-.11 Animals** **Met**

**Comment**

No Animals Kept

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**290-2-3-.11 Discipline(CR)** **Met**

**Comment**

Observed-Positive Learning Environment

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**290-2-3-.11 Transportation(CR)** **Met**

**Comment**

No Routine Transportation Provided

<b>Staff Records</b>
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**290-2-3-.08 Criminal Records Check(CR)** **Met**

**Comment**

Record check observed to be complete for the provider.

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**290-2-3-.21 Criminal Records Check(CR)** **Not Met**

**Finding**

290-2-3-.21(1)(e) requires every Employee hired before January 1, 2014 must have either a satisfactory Preliminary Records Check Determination or a satisfactory Fingerprint Records Check Determination on file. If the Employee has only a satisfactory Preliminary Records Check, the Employee must obtain a Fingerprint Records Check Determination before January 1, 2017. It was determined based on a review of records, that the provider's spouse did not have a satisfactory records check determination on file. Consultant left a one day letter with the provider.

**POI (Plan of Improvement)**

The Home Provider will ensure that every employee has a Satisfactory Determination as required by the Rules.

**Correction Deadline: 5/5/2017**

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**290-2-3-.07 Independent Contractors(CR)** **Met**

**Comment**

No Independent contractors

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**290-2-3-.07 Other Staff Direct Contact with Children(CR)** **Met**

**Comment**

No additional staff

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**290-2-3-.07 Staff Training** **Met**

**Correction Deadline: 5/21/2016**

**Corrected on 5/5/2017**

**.07(4) - Correction of previous citation in that the consultant observed documentation to show that the provider completed ten of ten training hours for 2016.**

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**290-2-3-.07 Students-in-Training(CR)** **Met**

**Comment**

No Students-in-training

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**290-2-3-.07 Volunteers(CR)** **Met**

**Comment**

No Volunteers

## Staff:Child Ratios and Supervision

290-2-3-.07 Supervision(CR)

Met

**Comment**

Observed-Adequate Supervision