



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/5/2017 **VisitType:** Licensing Study **Arrival:** 10:45 AM **Departure:** 11:45 AM

CCLC-25496

Starlight Academy, INC

109 Carl Cedar Hill Rd. Winder, GA 30680 Barrow County
 (770) 307-0034 starlightacademy@windstream.net

Regional Consultant

Ashley Shirah

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Mailing Address

Same

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
05/05/2017	Licensing Study	Good Standing	
12/16/2016	Monitoring Visit	Good Standing	
03/11/2016	Licensing Study	Good Standing	

Good Standing	- Program is demonstrating an acceptable level of performance in meeting the rules.
Support	- Program performance is demonstrating a need for improvement in meeting rules.
Deficient	- Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	A 1L	Infants	1	6	C	11	C	NA	NA	Floor Play, Feeding	
Main	B 2L	One Year Olds	1	5	C	14	C	NA	NA	Free Play	
Main	C 3L	Two Year Olds	2	13	C	16	C	NA	NA	Centers	
Main	D 1R		0	0	C	20	C	NA	NA	Not In Use	
Main	E 2R	Three Year Olds and Four Year Olds	1	12	C	20	C	NA	NA	Transitioning, Clean Up	
Total Capacity @35 sq. ft.:					81	Total Capacity @25 sq. ft.:					0
Total # Children this Date: 36			Total Capacity @35 sq. ft.:		81	Total Capacity @25 sq. ft.:					0

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG B	24	C
Main	PGA	34	C

Comments

No plan of improvement was issued on this date.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(j)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Rani Achaibar, Program Official

Date

Ashley Shirah, Consultant

Date



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Findings Report

Date: 5/5/2017 **VisitType:** Licensing Study **Arrival:** 10:45 AM **Departure:** 11:45 AM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Facility

591-1-1-.06 Bathrooms

Met

Comment

Observation-Clean and Well Maintained

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Observation-Center Clean/Well Maintained

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on consultant observations that the two bucket swings on the infant toddler playground were observed to be missing the safety latch.

POI (Plan of Improvement)

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

Correction Deadline: 5/15/2017

Finding

591-1-1-.26(8) requires the playground to be kept clean, free of litter and hazards. It was determined based on consultants observations that a turtle and a zebra sit and ride toy was observed to have cracks and broken plastic as well as a red push toy on the toddler playground. It was also determined that on the preschool playground a child sized exercise bike was observed to have broken plastic and the picnic table was observed to have an accumulation of bird feces.

POI (Plan of Improvement)

To ensure the cleanliness, sanitation and safety of the playground, the center will clean, repair or replace the items listed above.

Correction Deadline: 5/5/2017

Food Service

591-1-1-.15 Food Service & Nutrition **Not Met**

Finding

591-1-1-.15(4) requires that feeding chairs meet the following requirements: 1) be cleaned with a disinfectant; 2) have a broad base to prevent tipping; 3) have a surface that the child cannot raise, 4) have a strap or other device which prevents the child from sliding out; and 5) have a feeding surface free of cracks. Chairs used for feeding children did not meet requirements as follows: It was determined based on consultants observations that two feeding chairs in the 2L classroom were observed to be missing the safety strap or other device which prevents the child from sliding out.

POI (Plan of Improvement)

To ensure the safe and sanitary use of equipment, the center will replace the safety straps for the feeding chairs.

Correction Deadline: 5/5/2017

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen Appears Clean/Well Organized

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff Stated Proper Knowledge

591-1-1-.17 Hygiene(CR) **Met**

Comment

Observed-Proper Hand Washing Throughout

591-1-1-.20 Medications(CR) **Met**

Comment

The center does not dispense medications to enrolled children.

Safety

591-1-1-.05 Animals **Met**

Comment

No Animals Kept

591-1-1-.11 Discipline(CR) **Met**

Comment

Observed-Positive Learning Environment

591-1-1-.13 Field Trips(CR) **Met**

Comment

No Field Trips at This Time

591-1-1-.36 Transportation(CR) **Met**

Comment

No Routine Transportation Provided

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Observed-Pleasant Naptime Environment

Staff Records

Records Reviewed: 10

Records with Missing/Incomplete Components: 4

Staff # 2 Not Met

Date of Hire: 09/01/2008

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 3 Not Met

Date of Hire: 06/27/2008

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 5 Not Met

Date of Hire: 01/11/2016

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 7 Not Met

Date of Hire: 08/06/2012

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Finding

591-1-1-.09(1)(d) requires each Employee and Center Director hired on or after January 1, 2014 to have a satisfactory Fingerprint Records Check Determination with a Records Check Clearance date that is within 12 months of their hire date. In order for the Department to issue a satisfactory Fingerprint Records Check Determination, each Employee and Director must submit both a Fingerprint Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on review of records that a staff person hired on 1/11/2016 had a satisfactory local background check however the staff person has not started the fingerprints process to obtain a fingerprint record check determination.

POI (Plan of Improvement)

The Center will ensure that each director and employee hired after January 1, 2014 has a satisfactory Fingerprint Records Check Determination dated within 12 months of the hire date and will submit the required documents to obtain the determination if they have not already done so.

Correction Deadline: 5/5/2017**Recited on 5/5/2017****Finding**

591-1-1-.09(1)(e) requires every Employee hired before January 1, 2014 have either a satisfactory Preliminary Records Check Determination or a satisfactory Fingerprint Records Check Determination on file and requires that Employees hired before January 1, 2014 that have only a satisfactory Preliminary Records Check Determination on file to obtain a Fingerprint Records Check Determination before January 1, 2017. It was determined based on review of documentation that three staff hired prior to 1/1/2014 was observed to have a satisfactory local criminal record check, however the staff has not started the process to obtain a fingerprint records check determination.

POI (Plan of Improvement)

The Center will ensure that every employee hired before January 1, 2014 has a satisfactory preliminary determination or satisfactory fingerprint determination on file and will have a plan to ensure that these employees obtain a Fingerprint Records Check Determination before January 1, 2017.

Correction Deadline: 5/5/2017

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)**Met****Comment**

Observed-Adequate Supervision