



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/4/2017 **VisitType:** Monitoring Visit **Arrival:** 11:15 AM **Departure:** 1:35 PM

CCLC-31727

Kinder Kollege Christian School

2725 Charlestown Dr. College Park, GA 30337 Fulton County
 (404) 768-5037 csaffordkkcs@att.net

Regional Consultant

Jennifer Bailey
 Phone: (770) 357-7024
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 jennifer.bailey@decal.ga.gov

Mailing Address
 Same

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/04/2017	Monitoring Visit	Good Standing	
12/07/2016	Licensing Study	Good Standing	
03/09/2016	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A (Front Room)	One Year Olds and Two Year Olds	2	10	C	11	C	NA	NA	Nap
Main	B (Middle Room)	Infants and One Year Olds	2	4	C	11	C	NA	NA	Nap
Main	C (Back Left)	Three Year Olds and Four Year Olds	1	8	C	8	C	NA	NA	Nap
Main	D (Back Right)		0	0	C	5	C	NA	NA	
Total Capacity @35 sq. ft.:			35			Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 22			Total Capacity @35 sq. ft.:			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infants	15	C
Main	Middle	21	C
Main	School Age	22	C

Comments

The purpose of this visit is to conduct a monitoring visit and follow-up to the visit conducted on December 7, 2016.

Plan of Improvement: Developed This Date 05/04/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(j)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Cheryl Safford, Program Official

Date

Jennifer Bailey, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.03 Activities

Not Met

Finding

591-1-1-.03(2) requires the Center to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development. The Center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas. It was determined based on consultant observation and interview with staff that current lesson plans were not available in all classrooms at the center.

POI (Plan of Improvement)

The Center will keep current lesson plans on site that include appropriate instruction practices and activities and will have sufficient and varied play and learning equipment and materials to support the activities.

Correction Deadline: 5/31/2017

Recited on 5/4/2017

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Not Evaluated

Comment

No swimming activities provided at this time. Director stated that swimming activities may be planned during the summer. Consultant discussed swimming rules with the Director.

Facility

591-1-1-.19 License Capacity(CR)

Met

Correction Deadline: 12/8/2016

Corrected on 5/4/2017

.19(1) - Previous citation corrected on this date. License capacity was met. Consultant discussed remeasuring classrooms.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Observation-No Hazards Accessible

591-1-1-.26 Playgrounds(CR)**Technical Assistance****Comment**

Observation-Clean/Good Repair

Technical Assistance

591-1-1-.26(4) - Discussed reconnecting fence poles on this date as well as monitoring the fence for slouching.

Correction Deadline: 5/4/2017

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff Stated Proper Knowledge

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff stated proper knowledge; children napping on this date no handwashing observed.

591-1-1-.20 Medications(CR)**Met****Comment**

Discussed-Documentation/Procedures

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Not Met****Finding**

591-1-1-.21(q)1.-6. requires the Center to have in the Center policies and procedures a description of the safe sleep practices followed by the Center that includes the following information:

1. The initial placement of infants on their backs to sleep;
2. No cover or other soft items in crib;
3. Appropriate sleep clothing for infants to be provided by Parent;
4. Individual crib, cot or mat and bedding provided and changing and cleaning practices for these items;
5. Infants who fall asleep in other equipment, on the floor or elsewhere will be moved to a crib to sleep; and
6. No swaddling or positioning devices used.

It was determined based on consultant review of records that infant records did not contain required safe sleep documentation.

POI (Plan of Improvement)

The center will write or revise policies and procedures to include the required description of the center's safe sleep practices.

Correction Deadline: 5/18/2017**Recited on 5/4/2017**

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

No discipline observed; children napping on this date. Staff stated that time-out is used with one minute per age of child.

591-1-1-.13 Field Trips(CR)**Not Evaluated****Comment**

Per the Director, no field trips at this time. The Director stated field trips will resume over the Summer.

591-1-1-.36 Transportation(CR)**Not Evaluated****Comment**

Per the Director, no transportation provided at this time.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Correction Deadline: 12/8/2016****Corrected on 5/4/2017**

.30(1)(b) - Previous citation corrected on this date in that cots/mats were provided for all required children.

Correction Deadline: 12/8/2016**Corrected on 5/4/2017**

.30(2)(b) - Previous citation corrected on this date in that no objects were observed in cribs. Staff stated proper SIDS knowledge regarding objects in cribs on this date.

Correction Deadline: 12/8/2016**Corrected on 5/4/2017**

.30(2)(h) - Previous citation corrected on this date in that no infants were observed sleeping in anything other than safety-approved cribs.

Staff Records

591-1-1-.09 Criminal Records Check(CR)**Met****Comment**

Observed satisfactory fingerprint clearances on file for all staff. Consultant entered one new staff member.

591-1-1-.14 First Aid & CPR**Met****Correction Deadline: 1/6/2017****Corrected on 5/4/2017**

.14(1)- Previous citation corrected on this date in that the Director had proof of current CPR/First Aid training.

591-1-1-.24 Personnel Records**Not Met****Finding**

591-1-1-.24(c) requires the center to have evidence of education and qualifying work experience applicable to the position of director or employee. The center did not have documentation to show that all staff met these requirements. It was determined based on Consultant's review of staff files that three Lead Teachers did not have evidence of education requirements.

POI (Plan of Improvement)

The center will ensure that documentation of education and qualifying work experience is secured and on file.

Correction Deadline: 6/1/2017

Recited on 5/4/2017

Correction Deadline: 12/8/2016

Corrected on 5/4/2017

.24(d) - Previous citation corrected on this date in that the staff have received and documented orientation.

591-1-1-.33 Staff Training

Met

Correction Deadline: 6/3/2017

Recited on 1/1/0001

Corrected on 5/4/2017

.33(5) - Previous citation corrected in that 2016 training was complete.

Correction Deadline: 12/31/2017

Recited on 1/1/0001

Corrected on 5/4/2017

.33(5) - Previous citation corrected in that 2016 training was complete.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)

Met

Comment

Observed-Adequate Supervision