



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/4/2017 **VisitType:** Monitoring Visit **Arrival:** 10:45 AM **Departure:** 1:40 PM

CCLC-27902

Lowndes I Head Start Center

1613 Ulmer Avenue Valdosta, GA 31601 Lowndes County
 (229) 244-6300 vwilliams@cpheadstart.org

Mailing Address
 Same

Regional Consultant

Rena Keene

Phone: (912) 544-9930
 Fax: (912) 544-9926
 rena.keene@dec.al.ga.gov

Joint with: Beth Houtz

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/04/2017	Monitoring Visit	Good Standing	
12/12/2016	Licensing Study	Good Standing	
05/04/2016	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	3 years- Rm G	Three Year Olds	2	13	C	15	C	NA	NA	Lunch
Main	Rm A	Three Year Olds	2	15	C	15	C	NA	NA	Lunch, Transitioning
Main	Rm B	Four Year Olds	2	13	C	17	C	NA	NA	Centers
Main	Rm C	Three Year Olds	2	15	C	16	C	NA	NA	Music, Transitioning
Main	Rm D	Four Year Olds and Five Year Olds	2	14	C	16	C	NA	NA	Transitioning, Lunch
Main	Rm E	Four Year Olds	2	16	C	17	C	NA	NA	Transitioning
Main	Rm F		0	0	C	16	C	NA	NA	
Main	Rm H	Three Year Olds	2	15	C	16	C	NA	NA	Lunch
Main	Rm I	Four Year Olds	2	13	C	16	C	NA	NA	Lunch
Main	Rm J	Four Year Olds	2	14	C	16	C	NA	NA	Lunch
Total Capacity @35 sq. ft.: 160					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 128					Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	155	C

Comments

The purpose of today's visit was to conduct a Monitoring Visit and to follow up on previously cited rule violations. Director stated that there had been new hires since last visit and those records were reviewed. A one day letter was left at the facility.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Valerie Williams, Program Official

Date

Rena Keene, Consultant

Date

Beth Houtz, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.03 Activities

Met

Correction Deadline: 12/12/2016

Corrected on 5/4/2017

This citation was observed to be corrected on this date.

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Facility

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 12/12/2016

Corrected on 5/4/2017

This citation was observed to be corrected on this date.

591-1-1-.26 Playgrounds(CR)

Met

Correction Deadline: 12/12/2016

Corrected on 5/4/2017

This citation was observed to be corrected on this date.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)	Met
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Comment

Diapering requirements discussed

591-1-1-.17 Hygiene(CR)	Met
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Comment

Observed-Proper Hand Washing Throughout

591-1-1-.20 Medications(CR)	Met
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Comment

Director stated that no medications are currently dispensed.

Correction Deadline: 5/4/2017

Safety

591-1-1-.11 Discipline(CR)	Met
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Comment

Observed-Positive Learning Environment

591-1-1-.13 Field Trips(CR)	Met
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Comment

No Field Trips at This Time

591-1-1-.36 Transportation(CR)	Met
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Comment

Paperwork discussed

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)	Met
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Comment

Correct number of mats; disinfecting discussed

Staff Records

591-1-1-.09 Criminal Records Check(CR)	Not Met
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Finding

591-1-1-.09(1)(e) requires every Employee hired before January 1, 2014 have either a satisfactory Preliminary Records Check Determination or a satisfactory Fingerprint Records Check Determination on file and requires that Employees hired before January 1, 2014 that have only a satisfactory Preliminary Records Check Determination on file to obtain a Fingerprint Records Check Determination before January 1, 2017. It was determined based on a review of staff records that one employee did not have results of a satisfactory criminal background check on file. The Cogent website shows that a registration was sent on July 30, 2013, but was rejected. No new determination was ever received and on file. A one day letter was left with the director.

POI (Plan of Improvement)

The Center will ensure that every employee hired before January 1, 2014 has a satisfactory preliminary determination or satisfactory fingerprint determination on file and will have a plan to ensure that these employees obtain a Fingerprint Records Check Determination before January 1, 2017. A new background check will be obtained prior to any further contact on site at the center.

Correction Deadline: 5/4/2017

Finding

591-1-1-.09(k) requires that the Center not accept a Preliminary Records Check Determination for a Provisional Employee rendered by another Center; however, this rule permits GCIC-based criminal history information obtained from local law enforcement to be used by more than one child care program so long as it was issued within the preceding 10 days of the hire date. It was determined based on a review of staff records and staff statements that an employee whose hire date was November 20, 2015 did not have evidence of a satisfactory criminal background check that was rendered within the ten preceding days of the new hire date. The hire date showing in the employee file for a substitute teacher was November 6, 2014, but the employee stated that she left employment after that date and applied to work in another center, having received a Satisfactory Letter with the "as of" date of November 2, 2015. A new Comprehensive Criminal Background check will be required. A ten day letter was left with the director,

POI (Plan of Improvement)

The Center will not accept a preliminary records check determination provided by another Center for a Provisional Employee and will ensure that a Provisional Employee's GCIC-based criminal history from local law enforcement is only used if it was issued within the preceding 10 days of the hire date.

Correction Deadline: 5/4/2017

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)

Met

Comment

Observed-Direct Supervision/Attentive Staff