



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/3/2019 **VisitType:** Incident Investigation & Follow Up **Arrival:** 9:50 AM **Departure:** 1:10 PM

CCLC-17864

Primrose School of Harmony on the Lakes

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Regional Consultant

Sherri Thompson
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Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/03/2019	Incident Investigation & Follow Up	Good Standing	
05/01/2019	Complaint Investigation & Monitoring Visit	Good Standing	
05/01/2019	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	B- Toddler 12m-24m First Left	Infants and One Year Olds	3	8	C	12	C	NA	NA	Floor Play
Main	C- Toddler 18m-24m 2nd Lt.	One Year Olds and Two Year Olds	3	7	C	12	C	NA	NA	Floor Play
Main	D- Early Preschool One 3rd Left	Two Year Olds	1	6	C	16	C	NA	NA	Transitioning
Main	E- Early Preschool Two 3's Forth Left	Two Year Olds and Three Year Olds	2	12	C	16	C	NA	NA	Centers
Main	F- Preschool 1	Three Year Olds and Four Year Olds	2	20	C	24	C	NA	NA	Centers
Main	G- Preschool 2	Three Year Olds and Four Year Olds	2	20	C	24	C	NA	NA	Circle Time
Main	H- ASP	PreK	2	14	C	24	C	NA	NA	Centers
Main	I- Private Pre-K	PreK	2	18	C	24	C	NA	NA	Centers
Main	J- Private Kindergarten		0	0	C	24	C	NA	NA	
Main	Rm A- Infants First Right	Infants	2	4	C	8	C	NA	NA	Floor Play, Feeding

Total Capacity @35 sq. ft.: 184

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 109

Total Capacity @35 sq. ft.: 184

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Garden - UNL	5	C
Main	Playground A Infant	11	C

Main	Playground C Toddler	64	C
Main	Playground D Preschool	66	C
Main	Playground E School Age	66	C


Comments

The investigation remains open on this date, pending additional information. Upon completion the finding will be reviewed with the provider and a final copy of the report will be sent.

The purpose of today's visit was to conduct follow-up from the previous visit conducted on 5/1/2019 and to conduct an incident investigation. A copy of the visit was reviewed and provided to the Program Director at the end of the visit. A Background Check Action Plan Notice was verified as issued at the previous visit regarding staff members with satisfactory National Criminal Background Check determinations.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Sandra Chaney, Program Official

Date

Sherri Thompson, Consultant

Date



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Findings Report

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The following information is associated with a Incident Investigation & Follow Up:

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete. The consultant observed all 29 staff to have satisfactory Criminal Background Check determinations and this number included the addition of 9 new staff that were added during the visit.