



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/28/2017 **VisitType:** Licensing Study **Arrival:** 9:50 AM **Departure:** 11:10 AM

FR-000001379

Davis, Linda M

707 BUTLER DRIVE Brunswick, GA 31523 Glynn County
(912) 266-1180 eldcadrlid@comcast.net

Regional Consultant

Brandon Cason

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Mailing Address

707 BUTLER DRIVE
BRUNSWICK, GA 31523

Compliance Zone Designation		
04/28/2017	Licensing Study	Good Standing
11/30/2016	Monitoring Visit	Good Standing
04/05/2016	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	1	1	0	0	0
1 & 2 Years	2	3	0	0	0
3 & 4 Years	4	3	0	1	0
School Age(5+) Years	0	0	0	0	0
Total Under 13 Years	7	7	0	1	0
Total Under 18 Years	7				

Children Present: 7

Total Children: 8

Caregivers/Helpers Present: 1

Total Caregivers/Helpers: 2

Comments

This was the second visit of the fiscal year. A one-day-letter was left with the provider on this date.

Plan of Improvement: Developed This Date 04/28/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Linda Davis, Program Official

Date

Brandon Cason, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

Observed-Pleasant Naptime Environment

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

N/A

Comment

No Swimming Activities Provided

Children's Records

290-2-3-.08 Parental Authorization(CR)

Not Met

Finding

290-2-3-.08(1)(j) requires the Home to maintain documentation, which need not be filed in the Child's individual record, that the Child has been signed in and out of the Home at each arrival and departure time by the Parent or authorized person(s). The documentation will include at least the following information: the Child's name, date, drop-off and pick-up times, and initials of the Parent or other authorized person. The Home shall ensure that Children are only released to authorized person(s), and shall take necessary steps to determine that any such person(s) presenting to pick up a Child in care is authorized by the Parents of the Child and that person matches the identifying information provided by the Parent. It was determined on this date through the consultant's observation that seven children had not been signed in for care.

POI (Plan of Improvement)

The Home will develop, if needed, and implement sign-in and out procedures that include all required information, will inform Parents of the procedures and will monitor to ensure Children are signed in and out as required. The Home will check records and identification and take any additional steps necessary to ensure children are released to authorized persons.

Correction Deadline: 4/28/2017

Facility**290-2-3-.11 Physical Plant - Safe Environment(CR)****Met****Comment**

Reminder-Keep Hazards Inaccessible

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**Met****Comment**

Home Clean, Free of Hazards

290-2-3-.13 Playgrounds(CR)**Met****Comment**

Outside Area Clean, Well Maintained

Health and Hygiene**290-2-3-.11 Diapering Areas & Practices(CR)****Met****Comment**

Staff Stated Proper Knowledge

290-2-3-.11 Medications(CR)**N/A****Comment**

The director stated that as of this date that no medication was being dispensed.

Correction Deadline: 4/28/2017**Licensure****290-2-3-.04 Application Requirements(CR)****Met****Comment**

Registration requirements met on this date. The provider was caring for six children for pay and one child for no pay on this date.

Correction Deadline: 4/28/2017**Safety and Discipline****290-2-3-.11 Animals****N/A****Comment**

No Animals Kept

290-2-3-.11 Discipline(CR)**Met****Comment**

Observed-Discussion/Redirection

290-2-3-.11 Transportation(CR)**N/A****Comment**

No transportation.

Staff Records

290-2-3-.21 Criminal Records Check(CR)**Not Met****Finding**

290-2-3-.21(1)(a) requires the Home to ensure that the Provider, every actual and potential Employee and Provisional Employee has a Satisfactory Records Check Determination before the individual is present at the Home while any child is present at the Home. It was determined on this date through the consultant's observation that the spouse in the home did not have a Satisfactory Records Check Determination before the individual is present at the Home.

POI (Plan of Improvement)

The Home Provider will obtain the required satisfactory records check determination(s). The Home will ensure that the Provider, every actual and potential Employee and Provisional Employee has a Satisfactory Records Check Determination. The Provider, Employees, and Provisional Employees MUST have a Satisfactory Records Check Determination to reside in and be at the Home when a child is present for care.

Correction Deadline: 4/28/2017

290-2-3-.07 Independent Contractors(CR)**N/A****Comment**

No Independent contractors

290-2-3-.07 Other Staff Direct Contact with Children(CR)**Met****Comment**

Other direct contact staff- Satisfactory records check

290-2-3-.08 Staff Training**Not Met****Finding**

290-2-3-.08(6) requires that documentation of training include the following: 1) title of training, 2) date of training, 3) number of clock hours obtained and 4) name(s) of trainers/sponsoring organizations. It was determined on this date through the consultant's observation that the provider obtained seven of the required 10 hours of annual training for the calendar year of 2016.

POI (Plan of Improvement)

The Home Provider will ensure that complete training information is on file.

Correction Deadline: 12/31/2017

290-2-3-.07 Students-in-Training(CR)**N/A****Comment**

No Students-in-training

290-2-3-.07 Volunteers(CR)**N/A****Comment**

No Volunteers

Staff:Child Ratios and Supervision

290-2-3-.07 Supervision(CR)**Met****Comment**

Observed-Adequate Supervision