



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/28/2017 **VisitType:** Licensing Study **Arrival:** 3:05 PM **Departure:** 4:50 PM

CCLC-26196

Smith After School

370 Old Ivy Road Atlanta, GA 30342 Fulton County
 (404) 693-5310 kim@myafterschoolprogram.com

Mailing Address

5075 Hamptons Club d
 alpharetta, GA 30004

Regional Consultant

Shannon Curtis

Phone: (770) 342-7802

Fax: (678) 891-5904

shannon.curtis@dec.al.ga.gov

| Compliance Zone Designation | | | Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|------------------|---------------|--|
| 04/28/2017 | Licensing Study | Good Standing | |
| 11/17/2016 | Monitoring Visit | Good Standing | |
| 02/24/2016 | Licensing Study | Good Standing | |
| | | | |

Ratios/License Capacity

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes |
|----------|-----------|------------------------|-------|----------|------|------------|--------------|------------|--------------|---------------|
| Main | 10 | | 0 | 0 | C | 18 | C | NA | NA | Not In Use |
| Main | 11 | | 0 | 0 | C | 18 | C | NA | NA | Not In Use |
| Main | 14 | | 0 | 0 | C | 0 | C | NA | NA | Not In Use |
| Main | 9 | | 0 | 0 | C | 18 | C | NA | NA | Not In Use |
| Main | Cafeteria | Six Year Olds and Over | 6 | 50 | C | 0 | NC | NA | NA | Transitioning |
| Main | Gym | Six Year Olds and Over | 7 | 52 | C | 129 | C | NA | NA | Outside |

Total Capacity @35 sq. ft.: 183

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 102

Total Capacity @35 sq. ft.: 183

Total Capacity @25 sq. ft.: 0

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|------------|----------------------|-----------------------|
| Main | Play area | 352 | C |

Comments

The purpose of this visit was to conduct a licensing study visit and to follow-up to previous visit conducted on November 17, 2017.

Consultant provided information for the requirements for the Health and Safety Orientation Training on this date.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(j)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

KIM BISHOP, Program Official

Date

Shannon Curtis, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

591-1-1-.08 Children's Records

Met

Comment

Parent Authorizations Obtained/Completed

591-1-1-.23 Parental Authorization

Met

Comment

Parent Authorizations Obtained/Completed

Facility

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Observation-Center Clean/Well Maintained

Comment

Observation-No Hazards Accessible

591-1-1-.26 Playgrounds(CR)

Met

Comment

Observation-Clean/Good Repair

Food Service

| | |
|---|------------|
| 591-1-1-.15 Food Service & Nutrition | Met |
|---|------------|

Comment

Menu Meets USDA Guidelines

| | |
|---------------------------------------|------------|
| 591-1-1-.18 Kitchen Operations | Met |
|---------------------------------------|------------|

Comment

Kitchen Appears Clean/Well Organized

| |
|---------------------------|
| Health and Hygiene |
|---------------------------|

| | |
|--|------------|
| 591-1-1-.10 Diapering Areas & Practices(CR) | Met |
|--|------------|

Comment

No children enrolled in the After School Program that requires diapering.

| | |
|--------------------------------|------------|
| 591-1-1-.17 Hygiene(CR) | Met |
|--------------------------------|------------|

Comment

Observed-Staff Remind Children Wash Hand

| | |
|------------------------------------|------------|
| 591-1-1-.20 Medications(CR) | Met |
|------------------------------------|------------|

Comment

Per discussion with the Director the After School Program does not administer medication at this time.

| |
|--------------------------------|
| Policies and Procedures |
|--------------------------------|

| | |
|--|------------|
| 591-1-1-.21 Operational Policies & Procedures | Met |
|--|------------|

Comment

Consultant observed evidence of monthly fire drills conducted as of April 21, 2017.

Correction Deadline: 5/3/2017

| | |
|-----------------------------------|------------|
| 591-1-1-.27 Posted Notices | Met |
|-----------------------------------|------------|

Comment

Observed-All Notices Posted and 2017 License on this date.

| |
|---------------|
| Safety |
|---------------|

| | |
|----------------------------|------------|
| 591-1-1-.05 Animals | Met |
|----------------------------|------------|

Comment

No Animals Kept

| | |
|-----------------------------------|------------|
| 591-1-1-.11 Discipline(CR) | Met |
|-----------------------------------|------------|

Comment

Observed-Discussion/Redirection

| | |
|------------------------------------|------------|
| 591-1-1-.13 Field Trips(CR) | Met |
|------------------------------------|------------|

Comment

No Field Trips at This Time

| | |
|---------------------------------------|------------|
| 591-1-1-.36 Transportation(CR) | Met |
|---------------------------------------|------------|

Comment

No Routine Transportation Provided

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

The After School Program does not participate in resting activities.

Staff Records

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Criminal Records Check complete for all staff on this date.

591-1-1-.14 First Aid & CPR

Met

Comment

Observed-100% Certified First Aid & CPR

591-1-1-.33 Staff Training

Met

Comment

Observed - Documentation Of Training for 2016 on this date.

Comment

Health/Safety training reminder

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)

Met

Comment

Observed-Adequate Supervision