



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/28/2016 **VisitType:** Monitoring Visit **Arrival:** 2:10 PM **Departure:** 4:20 PM

FR-39391

Brown, Brenda R

60 Meadowbrook Lane Carrollton, GA 30117 Carroll County
 (678) 469-7490 twinkle71_123@yahoo.com

Regional Consultant

Shamonica Sanders

Phone: (404) 478-4593

Fax: (404) 478-4594

shamonica.sanders@dec.al.ga.gov

Mailing Address
 Same

Compliance

Projected FY 2016 Compliance: Compliant
 End of FY 2015 Compliance: Compliant
 End of FY 2014 Compliance: Compliant

Legend

FY 2016 - July 1st, 2015 - June 30th, 2016
 FY 2015 - July 1st, 2014 - June 30th, 2015
 FY 2014 - July 1st, 2013 - June 30th, 2014

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	1	1	0	0	0
1 & 2 Years	4	7	0	0	0
3 & 4 Years	0	0	0	0	0
School Age(5+) Years	1	1	1	0	0
Total Under 13 Years	6	9	1	0	0
Total Under 18 Years	6				

Children Present: 6

Total Children: 9

Caregivers/Helpers Present: 2

Total Caregivers/Helpers: 1

Comments

Plan of Improvement: Developed This Date 04/28/2016



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed/registered child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decals.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed or registered child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

I have read and understand the Rules and Regulations for Group Day Care Homes, 290-1-1. I acknowledge that the items noted in this report have been discussed with me and I have agreed to a Plan of Improvement (POI) as indicated in this report. I understand that correction of these deficiencies, while required, will not necessarily prevent DECAL from taking adverse action against this facility.

Brenda Brown, Program Official

Date

Shamonica Sanders, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

290-2-3-.19 Infant-Sleeping Safety Requirements(CR) **Met**

Comment

Discussed the use of a lamp or night light used during nap times, to ensure visibility is appropriate for the provider at all times.

290-2-3-.07 Swimming Pools & Water-related Activities(CR) **Met**

Comment

The provider stated that she use a wading pool with the children for water activities.

Children's Records

Records Reviewed: 9

Records with Missing/Incomplete Components: 2

Child # 1 Not Met

"Missing/Incomplete Components"

Proof of No Liability Insurance Form Missing

Child # 3 Not Met

"Missing/Incomplete Components"

(.08)(1)(c)-Immunization Form Missing

290-2-3-.08 Children's Records **Not Met**

Finding

290-2-3-.08(1)(c) requires the family day care home to maintain a file for each child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the home may not continue for more than 30 day without such evidence. The home did not have such evidence for one of nine enrolled children.

POI (Plan of Improvement)

The home provider will ensure that an immunization record/signed affidavit is on file for each enrolled child.

Correction Deadline: 4/28/2016

Finding

290-2-3-.08(2)(c) 18 requires notification of the absence of a liability insurance policy sufficient to protect its clients. If the home is not covered by liability insurance sufficient to protect its clients, the home must notify the parent or guardian of each child under the care of the program in writing. Each parent or guardian must acknowledge receipt of such notice, and a copy of the acknowledgement shall be kept in the child's file. It was determined, based on a review of children's records, that one of nine enrolled children did not have evidence of signed No Liability Signature Forms.

POI (Plan of Improvement)

The home provider will obtain and maintain documentation.

Correction Deadline: 4/28/2016

290-2-3-.08 Parental Authorization(CR) **Met**

Comment

Parent Authorizations Obtained/Completed

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR) **Met**

Comment

Observation-No Hazards Accessible

290-2-3-.13 Physical Plant-Structural/Mechanical(CR) **Met**

Comment

Home Clean, Free of Hazards

290-2-3-.13 Playgrounds(CR) **Met**

Comment

The outside area appears clean and well maintained, the provider use a screened in porch for outdoor play area.

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR) **Met**

Correction Deadline: 1/27/2016

Corrected on 4/28/2016

.11(1)(k) - Correction, observed hand washing procedures conducted during diapering procedures on this date.

290-2-3-.11 Diapering Areas & Practices(CR) **Met**

Correction Deadline: 1/27/2016

Corrected on 4/28/2016

.11(1)(h) - The provider added a container for soiled items and storage.

Correction Deadline: 1/27/2016

Corrected on 4/28/2016

.11(1)(j)1 - Correction, observed hand washing conducted with the provider during diapering procedures.

Licensure

290-2-3-.04 Application Requirements(CR)

Met

Comment

290-2-3-.04(2)(g) - Licensing requirements were met this date. Six children were observed present in the family child care learning home for pay on this date.

Safety and Discipline

290-2-3-.11 Discipline(CR)

Met

Comment

Observed-Positive Learning Environment

290-2-3-.11 Transportation(CR)

Met

Comment

No transportation.

Staff Records

290-2-3-.21 Criminal Records Check(CR)

Met

Comment

Consultant requested to view all Criminal Record checks for employees hired after last visit. Director stated that there have been no new hires since last visit.

290-2-3-.07 Independent Contractors(CR)

Met

Comment

No Independent contractors

290-2-3-.07 Other Staff Direct Contact with Children(CR)

Met

Comment

No additional staff

290-2-3-.07 Staff Training

Defer

Defer

290-2-3-.07(4) - The provider is currently working on training hours for license year 2016.

Correction Deadline: 2/5/2016

Comment

Health/Safety training reminder

Comment

Annual training requirement and documentation observed.

Comment

Observed-Documentation of Annual Training

290-2-3-.07 Students-in-Training(CR)

Met

Comment

No Students-in-training

290-2-3-.07 Volunteers(CR)

Met

Comment

No Volunteers

Staff:Child Ratios and Supervision

290-2-3-.07 Supervision(CR)

Met

Comment

Observed-Adequate Supervision