



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/25/2017 **VisitType:** Monitoring Visit **Arrival:** 1:10 PM **Departure:** 4:40 PM

CCLC-39662

KNS Early Learning Academy

57 Merritt Street Marietta, GA 30060 Cobb County
(678) 882-0824 KNSearlylearningacademy@gmail.com

Regional Consultant

Patty Malone

Phone: (912) 544-9991
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coty.cummings@dec.al.ga.gov

Mailing Address
Same

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/25/2017	Monitoring Visit	Good Standing	
10/04/2016	Initial Licensing Study	Good Standing	
08/29/2016	Initial Licensing Study	Good Standing	

Ratios/License Capacity


Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- Toddlers	One Year Olds and Two Year Olds	1	6	C	9	C	NA	NA	Nap
Main	B-Infants	Infants and One Year Olds	1	4	C	9	C	NA	NA	Nap
Main	Room C - 3yrs-9yrs	Three Year Olds and Four Year Olds and Five Year Olds	1	13	C	14	C	NA	NA	Nap,Free Play
Total Capacity @35 sq. ft.:			32		Total Capacity @25 sq. ft.:		0			
Total # Children this Date: 23			Total Capacity @35 sq. ft.:		Total Capacity @25 sq. ft.:		0			

Building	Playground	Playground Occupancy	Playground Compliance
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Comments

Plan of Improvement: Developed This Date 04/25/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p>Reminder: All employees of child care programs must be fingerprinted before January 1, 2017. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Kendall Lawson, Program Official

Date

Patty Malone, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

No Swimming Activities Provided

Facility

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Observation-No Hazards Accessible

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that there was a five inch gap at the bottom of the fence on the left front side of the rear playground. Additionally, there was a fence board at the back of the rear playground that was unattached at the bottom with an exposed nail.

POI (Plan of Improvement)

The Center will cover the gap at the bottom of the fence and repair the fence board.

Correction Deadline: 5/9/2017

Finding

591-1-1-.26(8) requires the playground to be kept clean, free of litter and hazards. It was determined based on observation that the following hazards were observed on the rear playground:

There was between one and two inches of standing water in each of three containers and one sand table on the playground.

There was a loose water hose near the deck area.

There were exposed tree roots on the play area.

POI (Plan of Improvement)

The center will remove the standing water from the playground area, remove the water hose and spray the exposed tree roots.

Correction Deadline: 5/9/2017

Recited on 4/25/2017

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff Stated Proper Knowledge

591-1-1-.17 Hygiene(CR) **Met**

Comment

Observed-Proper Hand Washing

591-1-1-.20 Medications(CR) **Met**

Comment

The director stated that the center does not currently administer medications.

Policies and Procedures

591-1-1-.27 Posted Notices **Not Met**

Finding

591-1-1-.27(f) requires the Center to post for public viewing near the front entrance the names of persons responsible for the administration of the center in the Director's absence. It was determined based on observation that the Director's designee(s) was not posted.

POI (Plan of Improvement)

The center will post the list as required.

Correction Deadline: 5/2/2017

Recited on 4/25/2017

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Observed-Discussion/Redirection

591-1-1-.13 Field Trips(CR)

N/A

Comment

No Field Trips at This Time

591-1-1-.36 Transportation(CR)

N/A

Comment

No Routine Transportation Provided

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Not Met

Technical Assistance

591-1-1-.30 - The consultant discussed proper SIDS practices with staff.

Finding

591-1-1-.30(2)(b) requires that Center Staff shall not place objects or allow objects to be placed in or on the crib with an infant such as but not limited to toys, pillows, quilts, comforters, bumper pads, sheepskins, stuffed toys, or other soft items. It was determined based on observation that there were two, one-year-old children each sleeping in an infant crib with a blanket.

POI (Plan of Improvement)

The center will ensure that staff do not allow objects in the infant cribs with children.

Correction Deadline: 4/26/2017

Staff Records

Records Reviewed: 6**Records with Missing/Incomplete Components: 3**

Staff # 2

Not Met

Date of Hire: 04/10/2017

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 5

Not Met

Date of Hire: 04/03/2017

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 6

Not Met

Date of Hire: 03/21/2017

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

591-1-1-.09 Criminal Records Check(CR)

Not Met

Comment

The consultant reviewed criminal record checks through Decal Outback and spoke with staff present at the center on this date. A 1-day letter was left at the center on this date.

Finding

591-1-1-.09(1)(a) requires the Center to ensure that every Director, Employee and Provisional Employee of the Child Care Learning Center has a satisfactory records check determination before the individual is present at the Center. It was determined based on staff statements that there were two employees hired after January 1, 2014, with no local criminal record check and no fingerprint clearance letter.

POI (Plan of Improvement)

The Center will not allow the employees to return to the center while children are present until they receive a satisfactory fingerprint clearance letter from the department.

Correction Deadline: 4/25/2017

Finding

591-1-1-.09(1)(i) requires that if the Center accept a satisfactory determination letter issued by the Department for a potential Director or Employee as evidence of that individual's Satisfactory Records Check Determination, the Records Check Clearance Date must be within the preceding 12 months from the hire date, and the Center does not know or reasonably should not know that the individual's satisfactory status has not changed. It was determined based on a review of records and staff statement that the center had one employee with a satisfactory fingerprint letter dated more than twelve months prior to the hire date.

POI (Plan of Improvement)

The Center will not allow the employee to return to the center while children are present until the employee receives a satisfactory fingerprint clearance letter from the department..

Correction Deadline: 4/25/2017

591-1-1-.31 Staff(CR)

Not Met

Finding

591-1-1-.31(1)(a) requires the Center to have a Director who is responsible for the supervision, operation and maintenance of the Center. The Director must be on the Center's premises. If the Director is absent from the Center at any time during the hours of the Center's operation, there shall be an officially designated person on the Center site to assume responsibility for the operation of the Center, and this person shall have full access to all records required to be maintained under these rules. It was determined based on observation that the director was not present at the center and the consultant did not have access to staff files on this date.

POI (Plan of Improvement)

The Center will ensure a director, responsible for the supervision, operation and maintenance of the Center is on the premises. during operating hours. The Center will officially designate a person to assume responsibility for the operation of the Center when the director is not present who has full access to all records.

Correction Deadline: 4/25/2017

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)

Met

Comment

Observed-Adequate Supervision